



## Transportation Policy Board Meeting

Monday, December 13, 2010, 6:00 p.m.

Room 3.102, Joe C. Thompson Center, University of Texas Campus  
Red River and Dean Keeton Streets, Austin, Texas

Presenters with audiovisual needs are requested to contact Art Zamorano at 512.974.2275 at least two working days prior to the meeting so that appropriate arrangements can be made. Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers of large print or Braille, or who may need a translator for the Spanish language are requested to contact Mr. Zamorano at least two working days prior to the meeting so that appropriate arrangements can be made.

### CALL TO ORDER

#### CITIZEN COMMENTS

1. Comments will be limited to items not on the agenda. Up to ten individuals may sign up to speak -- each of whom must contact the CAMPO office by 4:30 p.m. on Monday, December 13<sup>th</sup>. (**No background material**)

#### ACTION ITEMS

2. Consider approving the summary minutes from the November 8, 2010 meeting
3. Consider a Resolution authorizing the CAMPO Director to negotiate and execute an Interlocal Agreement with the Center for Transportation Research at the University of Texas for Dynamic Traffic Modeling activities
4. Consider a Resolution authorizing the CAMPO Director to negotiate and execute a contract with Monday Rufus, LLC to conduct a single audit for FY 2010 with the ability to extend the contract for FY 2011

#### PUBLIC HEARING

5. On requested amendments to the CAMPO 2035 Regional Transportation Plan and/or the CAMPO FYs 2011 - 2014 Transportation Improvement Program

#### REPORTS AND PRESENTATIONS

6. Presentation of awards to winners of the Ozone Action Hero Chronicles video contest
7. Presentation on "Park It for the Market," an innovative public-private partnership between Schlosser Development, Nu-Ride and Commute Solutions that provides incentives for using alternatives to drive-alone travel
8. Report from TAC Subcommittee on potential policy priorities for future work programs

of the Technical Advisory Committee and CAMPO staff and survey of Transportation Policy Board members for policy priorities

9. Director's Report
  - a. In accordance with the Capital Area Metropolitan Planning Organization Donation and Gift Policy, receipt of gift from Susan Morrison and the Fowler Law Firm, PC
  - b. Presentation on the status of the FY 2011 CAMPO budget
  
10. Chairman's Report
  - a. Discussion of election of officers as required by the CAMPO Bylaws and Operating Procedures
  - b. Discussion of job responsibilities and associated performance measures for the CAMPO Director for FY 2011
  
11. Adjourn



## Transportation Policy Board –September 2010

(Executive Committee in Grey Shading)

	<b>Name</b>	<b>Representing</b>	<b>Address</b>	<b>Assistant</b>	<b>Voice</b>	<b>Fax</b>
1	Sam Biscoe Chair	Travis County Judge	PO Box 1748 Austin 78767	Josie Zavala / Melissa Velasquez	854-9555	854-9535
2	Cynthia Long Vice-Chair	Williamson County Commissioner	350 Discovery Boulevard., Suite 201, Cedar Park 78613	Kathy Grimes/ Kim Fox	260-4280	260-4284
3	Clara Beckett	Bastrop County Commissioner	804 Pecan Street, Bastrop, 78602	Lara Wilson	512-581-4000	
4	Sheryl Cole	City of Austin – Council Member	PO Box 1088 Austin, 78767	Stephanie McDonald	974-2266	974-1890
5	Jeff Coleman	City of Pflugerville - Mayor	1202 FM 685, Suite B4, Pflugerville, 78660	Donita Bieda	251-5331	251-9744
6	Will Conley	Hays County Commissioner	PO Box 2085 Wimberley, Texas 78676		847-3159	847-7352
7	John P. Cyrier	Caldwell County Commissioner	110 S. Main Street, Lockhart 78644	Marie Cavanagh	512-398-1808	512-398-1828
8	Sarah Eckhardt	Travis County Commissioner	PO Box 1748 Austin, 78767	Peter Einhorn	854-9222	854-6446
9	Frank Fernandez	Capital Metro Board of Directors	PO Box 685065, Austin 78768	Tina Bui	469-9130	469-0724
10	George Garver	City of Georgetown - Mayor	PO Box 409 Georgetown, 78627	Jessica Hamilton	930-3651	930-3659
11	Karen Huber	Travis County Commissioner	PO Box 1748 Austin 78767	Michael Nalick	854-9333	854-9376
12	Lee Leffingwell	City of Austin – Mayor	PO Box 1088 Austin 78767	Matt Curtis/ Nancy Williams	974-2250	974-2337
13	Bob Lemon	City of Cedar Park - Mayor	600 North Bell Boulevard, Cedar Park 78613	Penny Ewell	401-5010	250-8602
14	Carlos Lopez	TxDOT – Austin District	PO Box 15426 Austin 78761	Ed Collins	832-7022	832-7149
15	Jeff Mills	Travis County Representative	401 Congress Ave. Suite 3200, Austin 78701		457-2000	
16	John Moman	City of Round Rock – Council Member	221 East Main Street, Round Rock 78664	Jill Goodman	218-5403	218-7097
17	Susan Narvaiz	City of San Marcos – Mayor	630 East Hopkins, San Marcos 78666	Sherry Mashburn	393-8090	396-1576
18	Chris Riley	City of Austin – Council Member	PO Box 1088 Austin 78767	Marisa Ballas	974-2260	974-3212
19	Bill Spelman	City of Austin – Council Member	PO Box 1088 Austin 78767	Heidi Gerbracht	974-2256	974-1884



Summary Minutes of the  
 Capital Area Metropolitan Planning Organization's Transportation Policy Board Meeting  
 Monday, November 8, 2010, 6:00 p.m.  
 Room 3.102, Joe C. Thompson Center, University of Texas Campus  
 Red River and Dean Keeton Streets, Austin, Texas

	<b>Member</b>	<b>Representing</b>	<b>Attending/Alternate</b>
1	Sam Biscoe, Chair	Travis County Judge	x
2	Cynthia Long, Vice-Chair	Williamson County Commissioner	x
3	Clara Beckett	Bastrop County Commissioner	x
4	Sheryl Cole	Council Member, City of Austin	x
5	Jeff Coleman	Mayor, City of Pflugerville	x
6	Will Conley	Hays County Commissioner	x
7	John Cyrier	Caldwell County Commissioner	x
8	Sarah Eckhardt	Travis County Commissioner	x
9	Frank Fernandez	Capital Metro Board Member	Doug Allen
10	George Garver	Mayor, City of Georgetown	x
11	Karen Huber	Travis County Commissioner	x
12	Lee Leffingwell	Mayor, City of Austin	x
13	Bob Lemon	Mayor, City of Cedar Park	x
14	Carlos Lopez	TxDOT- Austin District	x
15	Jeff Mills	Travis County	x
16	John Moman	Council Member, City of Round Rock	x
17	Susan Narvaiz	Mayor, City of San Marcos	
18	Chris Riley	Council Member, City of Austin	x
19	Bill Spelman	Council Member, City of Austin	x

Judge Biscoe convened the meeting.

**1. Citizen Comments**

**Morris Priest:** Mr. Priest expressed opposition to Capital Metro charging fares for the elderly and disabled. He said he doesn't want any roads taken out that were planned for Travis County. He also said that Austin Proposition 1 (which passed) was a bad package and that the Board should look at things regionally. Mr. Priest said that the toll roads have been a failure and that there is too much debt associated with them; a pay-as-you-go system is preferable.

**Roger Baker:** Mr. Baker congratulated Maureen McCoy on getting the Director's position. He said that CAMPO's long range plan is underfunded given our economic crisis. He added that the money coming into the region in the next few years isn't enough to keep up with the financial assumptions needed to build out the long range plan. Mr. Baker said

that we won't have the money or political leadership necessary for rail even though it is a key transportation component. Mr. Baker also stated that according to the TxDOT travel data suburban travel demand has flattened out.

**Joe Skidmore:** Mr. Skidmore introduced himself as chair of the Austin Chamber of Commerce, Transit Policy Group. He said that by the surveys his organization has conducted that traffic and transit are the greatest weaknesses according to the business community. He went on to say that a regional transit plan must address how to fund, implement, operate, maintain and integrate the transit projects. He also said that these transit projects should be integrated not only with each other but with all transportation infrastructure.

## 2. Executive Session

Judge Biscoe convened the Policy Board into an Executive Session, pursuant to Government Code, Chapter 551, Section 551.074 (Personnel Matters). The Board recessed at 6:14 p.m.

Judge Biscoe called the regular meeting of the Transportation Policy Board back to order at 7:03 p.m.

## 3. Consider approving the salary for the Director of the Capital Metropolitan Planning Organization

*A motion was made by Councilmember Cole to approve the salary of Maureen McCoy at \$135,000. Councilmember Cole stated that the Policy Board has made a decision that Ms. McCoy will be our Executive Director and we want to send her a message of full and complete confidence by this entire Board. And, unless or until proven otherwise, we stand behind her; Commissioner Conley seconded the motion.*

*A substitute motion was made by Mayor Leffingwell for an annual salary of \$125,000; that was seconded by Mayor Lemon. Judge Biscoe ordered a vote on whether to take up the substitute motion of \$125,000 first.*

**Voting Yes:** Mayor Lemon, Mayor Leffingwell, Council Member Moman, Commissioner Long, Judge Biscoe, and Mayor Coleman

**Voting No:** Commissioner Beckett, Council Member Cole, Commissioner Conley, Commissioner Eckhardt, Doug Allen for Mr. Fernandez, Mayor Garver, Commissioner Huber, Mr. Lopez, Mr. Mills, Council Member Riley, Council Member Spelman, and Commissioner Cyrier

*The motion failed.*

*The original motion to set the Director's salary at \$135,000 annually was voted on.*

**Voting Yes:** Commissioner Beckett, Council Member Cole, Commissioner Conley, Commissioner Eckhardt, Doug Allen for Mr. Fernandez, Mayor Garver, Commissioner Huber, Mr. Lopez, Mr. Mills, Council Member Riley, Council Member Spelman, and Commissioner Cyrier

**Voting No:** Mayor Lemon, Commissioner Long, Judge Biscoe, Mayor Leffingwell, Council Member Moman and Mayor Coleman

*Council Member Cole made a motion to set the effective date of the approved salary to October 11<sup>th</sup>; seconded by Commissioner Long. The motion was approved unanimously.*

**4. Consider approving the summary minutes from the September 13, and October 11, 2010 meetings**

Ms. McCoy explained that corrections requested by Mr. Mills were included as a handout at the members' seats. She went on to say that the corrections are in yellow and underlined in the document.

*Commissioner Eckhardt made a motion for approval; Mayor Garver seconded the motion.*

**Voting Yes:** Judge Biscoe, Commissioner Long, Commissioner Beckett, Council Member Cole, Mayor Coleman, Commissioner Conley, Commissioner Cyrier, Commissioner Eckhardt, Doug Allen for Mr. Fernandez, Mayor Garver, Commissioner Huber, Mayor Leffingwell, Mr. Lopez, Mr. Mills, Council Member Riley, Council Member Spelman, Council Member Moman, Mayor Lemon

*The motion was approved unanimously.*

**5. Consider approving and authorizing the CAMPO Chair to sign a resolution relating to CAMPO staff joining initiatives for regional plug-in electric vehicle infrastructure planning and deployment**

Cathy Stephens said plug-in vehicles will soon be hitting the streets including the Chevy Volt and Nissan Leaf. She said that there is a need for a coordinated effort to implement a public charging structure even though most charging will happen at home. Ms. Stephens said that this would help the public overcome the range anxiety associated with this type of vehicle. She then indicated a graph that shows a projected 4,000 EVs locally in 2012; 31,000 by 2015; and 192,000 by 2020. Ms. Stephens stated that Austin Energy has a grant with Coulomb to provide charging stations. Coulomb would supply the charger and the host would supply the installation and related costs. She also said that there are plans for up to 200 charging stations in the region that are spread out between work, schools, shopping, and government facilities. Ms. Stephens said that Austin Energy hopes to have these installed by the end of the 2<sup>nd</sup> quarter of 2011. She finished up by stating that CAMPO would be in primarily a support role for Austin Energy and that this could be expanded to include other electric providers in the region.

Councilmember Riley said that there are only two stations right now at Whole Foods and Dell and that this ongoing effort should be coordinated with the centers.

Commissioner Long asked about private sector participation in this. Ms. Stephens answered that there is a lot of private sector involvement with EV charging infrastructure, that they want charging stations in order to attract and retain customers. Austan Librach with Austin Energy followed up that the two existing stations are both private sector.

Commissioner Long said that these two existing stations are privately funded but offer public access. Mr. Librach said that the stations in this particular DOE/Stimulus grant will use public funds but the match will provide installation costs.

Mr. Mills said that given the size of our region and the range of EVs that more charging stations are necessary.

Mr. Moman asked whether these stations would use a universal port for the different manufacturers of vehicles. Mr. Librach stated that the charging stations will use two different cord sets. One is a 240 volt 5-pronged connector called the J1772, but they will also have a 120 volt plug for electric scooters and bikes.

Commissioner Cyrier asked who pays for the electricity used at these charging stations. Mr. Librach answered that it is up to each jurisdiction to set up their pricing. That Coulomb could implement a reader for credit/debit cards so the user will pay unless the host decides to provide free charging.

Mayor Garver said that he was at a ribbon-cutting ceremony for a new CARTS station that included two new EV charging stations.

*A motion was made by Commissioner Eckhardt to approve the resolution; Mr. Lopez seconded the motion.*

**Voting Yes:** Judge Biscoe, Commissioner Long, Commissioner Beckett, Council Member Cole, Mayor Coleman, Commissioner Conley, Commissioner Cyrier, Commissioner Eckhardt, Doug Allen for Mr. Fernandez, Mayor Garver, Commissioner Huber, Mayor Leffingwell, Mr. Lopez, Mr. Mills, Council Member Riley, Council Member Spelman, Council Member Moman

**Voting No:** Mayor Lemon

**6. Consider authorizing the CAMPO Director to negotiate and execute a planning services contract for a consultant to aid CAMPO and the Capital Area RTCC in the development of an update to the region's Coordinated Public Transit-Health and Human Services Transportation Plan**

Ms. Greathouse stated that this item relates to updates to a coordinated plan in order to better integrate service to the elderly and disabled. She stated that prior to 2006 CAPCOG was the lead agency in this and developed the first version of the plan. She said that the updated plan meets state guidelines and will allow access to federal funding. Ms. Greathouse stated that the plan will be updated every 5 years and that CAMPO received a grant for 2011. Ms. Greathouse said that a request for proposals was issued in September and that there were three responses. She said a 6 member review committee graded and scored all of the responses followed by interviews of 2 of the applicants. She said that KFH Group Inc. had the highest overall score and that the review committee recommended retaining them for this effort. She stated the TAC recommended the policy board to negotiate a contract with KFH Group; that if for some reason that doesn't go into contract, negotiations with the 2<sup>nd</sup> highest scorer, Parsons Brinckerhoff, would continue. Ms. Greathouse said the plan should be finalized by August of 2011.

Commissioner Eckhardt said that it was more appropriate that CAMPO would lead this effort. She stated that the board would like to see the results of this report. Commissioner Eckhardt stated that this might lead to greater cooperation between the RTCC and the CAMPO board.

Commissioner Conley asked if Hays County had participated in this plan in the past.

Ms. Greathouse responded that Hays County has been represented by the CARTS board and RTCC membership.

Mayor Leffingwell left during this item and did not return.

*A motion was made by Commissioner Eckhardt to approve a resolution allowing CAMPO to enter into a contract with KFH; Mr. Mills seconded the motion.*

**Voting Yes:** Judge Biscoe, Commissioner Long, Commissioner Beckett, Council Member Cole, Mayor Coleman, Commissioner Conley, Commissioner Cyrier, Commissioner Eckhardt, Doug Allen for Mr. Fernandez, Mayor Garver, Commissioner Huber, Mayor Lemon, Mr. Lopez, Mr. Mills, Council Member Riley, Council Member Spelman, Council Member Moman

*The motion was approved unanimously.*

**7. Presentation on requested amendments to the CAMPO 2035 Regional Transportation Plan and/or the CAMPO FYs 2011 - 2014 Transportation Improvement Program and the associated public outreach initiatives**

Ms. McCoy stated that this was part of a three-month process acquaint the Policy Board and members of the public with the requested Plan and TIP amendments, which would set the stage for community meetings and public hearings in December. She also said that there are two addenda; one that was sent via email and another for the "T" in Leander. She then gave a breakdown of the requested amendments by funding source, type of project, and type of amendment. Ms. McCoy said there will be five community outreach meetings, one public hearing, and four additional opportunities for public input which will be in conjunction with four TxDOT open houses. Ms. McCoy said the public comment period would end on December 17<sup>th</sup> at 5:00 p.m.

Commissioner Long asked why the two Williamson County meetings were being held in Georgetown instead of Cedar Park, where there are a number of proposed projects. Ms. McCoy responded it was being held in Georgetown because that is the county seat. Dan Dargevics of CAMPO said that for consistency's sake, the community meetings are being held in the county seats of the CAMPO region.

Commissioner Eckhardt stated that in the past these meetings have been sparsely attended and asked if they could be consolidated with CTRMA/TxDOT meetings. Ms. McCoy said CAMPO was trying to coordinate our events with other outreach initiatives in the region and use tools like online surveys to also improve outreach. Commissioner Eckhardt asked if there had been improvements in attendance with consolidated meetings. Ms. McCoy said this hasn't happened yet but we are optimistic.

Judge Biscoe asked if it was advertised that there are a variety of ways for the public to participate other than attending a meeting, and if other jurisdictions advertised for this. Ms. McCoy stated that CAMPO sends out postcards to everyone on the mailing list as well as an email newsletter. Further, information about the meetings is posted on the CAMPO website.

Judge Biscoe asked if the participating jurisdictions help get out the word. Ms. McCoy said jurisdictions are asked to participate in advertising and to be at the meetings in their locales. Ms. McCoy added that the public comment period ends in December and that a

public hearing will be held December 13<sup>th</sup>. She went on to say that Policy Board action will be requested at the January meeting.

**8. Presentation on future funding availability and process and timeline for developing criteria and issuing a future call for project applications**

Ms. McCoy said that the letting cap for STP MM will increase in the future, probably most significantly after FY 2011. She stated CAMPO has been formulating a process that allows for project selection starting next year. There are three types of potential funding sources for projects in the future: STM MM, JARC/New Freedom and Congestion Mitigation Air Quality (CMAQ). She remarked that CMAQ is a funding source that will be available to our region if the area is designated non-attainment. Ms. McCoy said CAMPO may suggest a project call taking advantage of these three potential funding sources. She stated that work will be done starting in November to set up a website for posting of reports, documents, and comments. In early 2011 staff will ask the Policy Board to approve evaluation criteria and an application prior to issuing the project call.

Commissioner Conley asked over how many years is the \$40M in STP MM fund spread out. Mr. Lopez responded that TxDOT anticipates the funding will come in over a period of many years but that the timing of these funds will be determined by TxDOT's administration.

Commissioner Eckhart asked if there were issues over this timeline related to TxDOT's [UTP] calendar. Ms. McCoy said she didn't think so because of the project call in late spring by which time TxDOT will have already released its draft Unified Transportation Program.

Mr. Allen asked if CAMPO will seek the Policy Board's input prior to the criteria being established. Ms. McCoy responded that yes and staff will likely brief the TAC and the Policy Board on how the process is progressing on a monthly basis.

Mr. Lopez stated that the TxDOT administration will be looking at the additional STP MM funds and how it will be let in each fiscal year.

**9. Committee Chair's Report**

Mayor Garver (Chair, Budget, Audit and Finance Committee) said he convened a small committee to deal with budget and finance issues that also included Commissioner Cole, Mr. Mills, and Council Member Spelman. He said the committee was very impressed with the detail of the information submitted to it. Mayor Garver stated that the summary minutes are here in hardcopy form as well as on the website. He said they were happy with the representation from the City of Austin and that the meeting was productive. Mayor Garver stated the committee will not convene again until staff indicates that there are topics that need attention. Mayor Garver said the role of the committee was not to make a decision, but to learn and provide oversight and then report back to the Policy Board.

Judge Biscoe asked if there had been recommendations from the outside audit firm. Ms. McCoy responded that there was an audit performed for fiscal year 2009 and that this auditor may be retained for fiscal years 2010 and 2011. Judge Biscoe asked Mayor Garver if there had been any specific recommendations by the audit committee. Mayor

Garver responded that hopefully there would be continuity of repeat audits that would yield greater specificity.

Judge Biscoe said the main issue identified was that there should be periodic audits performed along with two or three minor things. Mayor Garver stated that having the same firm for three consecutive years would be beneficial if in fact it was permissible under City of Austin guidelines.

Commissioner Huber (Chair, Technical Advisory Committee Subcommittee) said there was a survey done of the TAC committee members that related to their charge and composition as it relates to the board. She also said that the TAC doesn't have a clear mission and that more attention needs to be paid to the work plan. Commissioner Huber also stated that it was not clear what the board's expectation is of the TAC.

Commissioner Long (Chair, Regionally Significant Project Committee) said her Regionally Significant Project Committee looked at the CAMPO and various other plans. She said there was a state-wide group that was defining what was regionally significant. Commissioner Long said her committee wanted to see the results of the state-wide group before coming to any conclusions.

Commissioner Eckhart said CAMPO staff is participating with the state-wide effort, even though the final determination will be dictated to us.

Judge Biscoe asked when the state-wide group will conclude its work. Ms. Cathy Stephens said this would be several months down the road.

#### 10. **Director's Report**

Ms. McCoy said that CAPCOG is the lead on the HUD sustainability grant and that \$1.3 million will be cut from the original \$5.0 million requested.

She said that a draft schedule of Policy Board meetings is included and shows the 2<sup>nd</sup> Monday of each month. She also said that the meeting dates can change as the meetings evolve. Mayor Garver asked why there was no meeting in March. Ms. McCoy responded this was because of Spring Break and the conflicts in members' schedules. Judge Biscoe asked about a December [2010] meeting. Ms. McCoy responded that the Board needed to meet for a public hearing in December. Judge Biscoe said January meeting would be for resignations and the election of officers. Ms. McCoy said the election could take place at a business meeting before the regularly-scheduled January meeting. Judge Biscoe said the meeting in January would start at 5:30 p.m.

#### 11. **Adjourn**

*The motion was approved unanimously by members present.*



December 6, 2010

<b>Transportation Policy Board</b>	<b>Agenda Item 3</b>
Consider a Resolution to authorize the Director to negotiate and enter into an Interlocal Agreement with Center for Transportation Research at UT-Austin for supporting the Dynamic Traffic Assignment program	

CAMPO proposes to enter into an Interlocal Agreement with the Center for Transportation Research at the University of Texas to support the dynamic traffic assignment (DTA) program. At the September 2010 meeting, the Transportation Policy Board (TPB) approved \$2,000,000 over four years for the DTA program; it is included in the current packet of requested amendments to the FYs 2011-2014 TIP.

At the September 2010 meeting the TPB also expressed its intention to provide an additional \$3,000,000 for the fiscal years 2015 to 2020 (at a level of about \$500,000 per year); this commitment is subject to future Policy Board action.

**RECOMMENDATION**

The Transportation Policy Board approves the accompanying resolution that authorizes the Director to negotiate and enter into an interlocal agreement with Center for Transportation Research to implement the DTA program with the Center for Transportation Research.



Resolution  
Supporting the Dynamic Traffic Assignment Program at the Center for  
Transportation Research at UT-Austin

**WHEREAS**, pursuant to federal law, the Governor of the State of Texas designated the Capital Area Metropolitan Planning Organization (CAMPO) as the Metropolitan Planning Organization for the Austin region in 1973; and

**WHEREAS**, the mission of a Metropolitan Planning Organization is to conduct a coordinated, comprehensive and continuous metropolitan transportation planning process that addresses several planning factors; and

**WHEREAS**, the planning factors include protecting and enhancing the environment, promoting energy conservation, and improving quality of life, as well as supporting the economic vitality of the metropolitan area; and

**WHEREAS**, CAMPO's Transportation Policy Board is the regional forum for cooperative decision-making regarding transportation issues in Bastrop, Caldwell, Hays, Travis and Williamson Counties in Central Texas; and

**WHEREAS**, creation of the Center for Transportation Network Modeling is the beginning of a long-term effort focused on combining the best state-of-practice with state-of-the-art transportation modeling in Texas; and

**WHEREAS**, the Dynamic Traffic Assignment program is to be hosted at the Center for Transportation Network Modeling at the University of Texas at Austin through inter-agency collaboration; and

**WHEREAS**, CAMPO's Transportation Policy Board has committed a total of \$2,000,000 in the Transportation Improvement Program for FYs 2011 to 2014 for supporting such dynamic traffic assignment modeling effort; and

**WHEREAS**, CAMPO's Transportation Policy Board has also agreed to consider extensions of such support in the future Transportation Improvement Programs for up to an additional \$3,000,000 between FYs 2015 and 2020, subject to funding availability and future Policy Board actions.

**NOW, THEREFORE BE IT RESOLVED** that the Transportation Policy Board directs the CAMPO Director to negotiate and enter into an Interlocal Agreement with the Center for Transportation Research at UT-Austin consistent with the intentions outlined above; and

Hereby orders the recording of this resolution in the minutes of the Transportation Policy Board; and THEREFORE BE IT FURTHER RESOLVED that the Board delegates the signing of necessary documents to the CAMPO Director.

The above resolution being read, a motion to direct CAMPO Director to negotiate and enter into an Interlocal Agreement with the Center for Transportation Research at UT-Austin was made on December 13, 2010 by \_\_\_\_\_, duly seconded by \_\_\_\_\_.

Those voting "AYE":


Those "Opposed":

Absent and Not Voting:

MOTION for the resolution.

SIGNED this \_\_\_\_\_<sup>th</sup> day of December, 2010.

DRAFT

\_\_\_\_\_  
Chair, CAMPO Board

Attest:

\_\_\_\_\_  
Director



December 6, 2010

Transportation Policy Board	Agenda Item 4
Consider a Resolution authorizing the CAMPO Director to negotiate and execute a contract with Monday N. Rufus, P.C. to conduct a single audit for FY 2010 with the ability to enter into a similar contract for FY 2011	

For the 2009 fiscal year, CAMPO retained the firm of Monday N. Rufus P.C. to conduct a single audit. In early summer, staff was presented with the Schedule of Findings and Questioned Costs for the fiscal year ended September 30, 2009. There was only one Finding reported:

*The 2008 annual financial statements were not submitted in accordance with 31 U.S. C. 7501-750; OMB Circular A-133; and 49 CFR 18.26*

After consulting with members of the Budget, Audit and Finance Committee in October, staff worked with the City of Austin purchasing staff to determine that staff, with the concurrence of the Policy Board, can continue to retain the same firm to conduct future audits.

Staff is seeking the Policy Board's approval to retain Monday N. Rufus, P.C. to conduct the single audit for FY 2010 and, if

**RECOMMENDATION**

The Transportation Policy Board approves the accompanying resolution that authorizes the Director to negotiate and enter into a contract with Monday N. Rufus, P.C. to conduct the single audit for FY 2010, and, if the Director determines that it be in the best interest of the MPO to retain the same firm for FY 2011, the Director has the authority to enter into such a contract.



Resolution  
For Selection of a Firm to Conduct the FY 2010 Single Audit

**WHEREAS**, pursuant to federal law, the Governor of the State of Texas designated the Capital Area Metropolitan Planning Organization (CAMPO) as the Metropolitan Planning Organization for the Austin region in 1973; and

**WHEREAS**, the mission of a Metropolitan Planning Organization is to conduct a coordinated, comprehensive and continuous metropolitan transportation planning process that addresses several planning factors; and

**WHEREAS**, the planning factors include protecting and enhancing the environment, promoting energy conservation, and improving quality of life, as well as supporting the economic vitality of the metropolitan area; and

**WHEREAS**, CAMPO's Transportation Policy Board is the regional forum for cooperative decision-making regarding transportation issues in Bastrop, Caldwell, Hays, Travis and Williamson Counties in Central Texas; and

**WHEREAS**, in 2010, CAMPO retained Monday N. Rufus P.C. to conduct a single audit for FY 2009; and

**WHEREAS**, staff met with the Transportation Policy Board's Budget, Audit and Finance Committee and worked with City of Austin purchasing staff to determine that CAMPO can retain the same firm to conduct future audits; and

**WHEREAS**, staff believes it is in the best interest of CAMPO to retain Monday N. Rufus P.C. to conduct the single audits for FY 2010 and perhaps FY 2011.

**NOW, THEREFORE BE IT RESOLVED** that the Transportation Policy Board authorizes the CAMPO Director to negotiate and enter into a contract with Monday N. Rufus P.C. for the conduct of the single audit for FY 2010 and extend the contract to cover FY 2011 if the Director determines it is in the best interest of the organization; and

Hereby orders the recording of this resolution in the minutes of the Transportation Policy Board; and **THEREFORE BE IT FURTHER RESOLVED** that the Board delegates the signing of necessary documents to the CAMPO Director.

The above resolution being read, a motion to direct CAMPO Director to negotiate and enter into a contract with Monday N. Rufus P.C. was made on December 13, 2010 by \_\_\_\_\_, duly seconded by \_\_\_\_\_.

Those voting "AYE":


Those "Opposed":

Absent and Not Voting:

MOTION for the resolution.

SIGNED this \_\_\_\_\_<sup>th</sup> day of December, 2010.

**DRAFT**

\_\_\_\_\_  
Chair, CAMPO Board

Attest:

\_\_\_\_\_  
Director



December 6, 2010

<b>Transportation Policy Board</b>	<b>Agenda Item 5</b>
Public Hearing On requested amendments to the CAMPO 2035 Regional Transportation Plan and/or the CAMPO FYs 2011 - 2014 Transportation Improvement Program	

The CAMPO Transportation Policy Board adopted the CAMPO 2035 Regional Transportation Plan on May 24, 2010 and adopted the FYs 2011-2014 Transportation Improvement Program on August 9, 2010. CAMPO has solicited requests from regional partners to amend these two documents as part of a regular amendment cycle.

Fact sheets detailing the amendment requests and additional supporting information were distributed to the Transportation Policy Board at the November meeting and are available on the CAMPO website: [www.CAMPOTexas.org](http://www.CAMPOTexas.org).

An online survey for the requested amendments has been available on the CAMPO website since November 1. On November 3<sup>rd</sup>, postcards announcing five community meetings were mailed to over 2,800 addresses.

Location	Address	Day and Date	Time
San Marcos City Activity Center	501 East Hopkins, San Marcos	Wednesday, November 10	5:30-7:00 PM
Bastrop County Courthouse	301 Pecan Street, Bastrop	Tuesday, November 16	5:30-7:00 PM
Lockhart City Hall	308 West San Antonio Street, Lockhart	Thursday, November 18	5:30-7:00 PM
Georgetown Council Chambers	101 E 7 <sup>th</sup> Street, Georgetown	Wednesday, December 8	5:30-7:00 PM
Austin Terrazas Branch Library	1105 E Cesar Chavez Street, Austin	Saturday, December 11	1:00-3:00 PM

The requested amendments will be the subject of a December 13<sup>th</sup> Public Hearing and could be considered for adoption at the January 10<sup>th</sup> Transportation Policy Board meeting.

The public comment period opened on November 1<sup>st</sup>. Public comments on the requested amendments will be accepted via the online survey ([www.CAMPOTexas.org](http://www.CAMPOTexas.org)), regular mail or email ([dan.dargevics@CAMPOTexas.org](mailto:dan.dargevics@CAMPOTexas.org)) until December 17<sup>th</sup>.

**RECOMMENDATION**

That the Transportation Policy Board holds a Public Hearing and leaves the public comment period open until 5:00 p.m. on Friday, December 17, 2010.



December 6, 2010

<b>Transportation Policy Board</b>	<b>Agenda Item 6</b>
Presentation of awards to winners of the Ozone Action Hero Chronicles video contest	

Ozone Heroes is the CAMPO sponsored public air quality education and outreach campaign. The Ozone Action Hero Chronicles video contest is an important component of this year's campaign. The contest challenged residents to "show the world your inner hero" by submitting a short video addressing heroic actions taken by individuals or groups to improve air quality and/or how ozone reducing activities enhance quality of life.

CAMPO's consultant, Peer Group Consulting (PGC), coordinated the contest. In a great example of a public-private partnership, AJ's Cyclery donated a new bicycle valued up to \$900 as first prize. Capital Metro donated a six-month rail pass for second prize.

The contest winners and their videos will be presented at the December Board meeting. Jordan Fischer, the first prize winner, will be awarded the bike from AJ's Cyclery. Raven Hinojosa, the second prize winner, will be awarded the six-month rail pass. The winning videos are posted on the Ozone Heroes Facebook page, and will be posted on the Commute Solutions and CAMPO websites, as well.

CAMPO staff extends sincere thanks to the contest entrants and sponsors for taking action to improve the region's air quality.



December 6, 2010

<b>Transportation Policy Board</b>	<b>Agenda Item 7</b>
Presentation on “Park It for the Market,” an innovative public-private partnership between Schlosser Development, NuRide and Commute Solutions that provides incentives for using alternatives to drive-alone travel.	

“Park it for the Market” launched on November 14. This year-long program, sponsored by Schlosser Development, rewards individuals throughout the greater Austin area when they choose to ‘park’ their car at home and take a greener trip by walking, biking, telecommuting, carpooling, vanpooling or taking public transportation. Participants accrue points for each eligible trip. Points can be redeemed for discounts and special offers from more than 50 restaurants and retailers. Weekly prize drawings for \$100 “Market District” gift cards are an additional incentive.

“Park it for the Market” is managed by NuRide, the nation’s largest rewards program for individuals who take greener trips. The Commute Solutions Coalition has provided local consultation and is promoting “Park It for the Market” as part of its alternative commute portfolio.

Austin area residents can sign up at <http://www.ParkItForTheMarket.com>; there is no fee for this opportunity.



December 6, 2010

<b>Transportation Policy Board</b>	<b>Agenda Item 8</b>
Report from TAC Subcommittee on potential policy priorities for future work programs of the Technical Advisory Committee and CAMPO staff and survey of Transportation Policy Board members for policy priorities	

On November 19<sup>th</sup>, Councilmember Riley, Mayor Coleman, Sabas Avila (City of San Marcos) and Maureen McCoy (CAMPO) met to discuss the work program for the Technical Advisory Committee and CAMPO staff. At the conclusion of the meeting, it was decided that CAMPO staff would poll the members of the Technical Advisory Committee on their recommendations for policy priorities for the future. Attached are the verbatim responses received (listed by when they were received from the TAC member).

Staff was asked to place this item on the agenda to:

- convey the TAC responses received and
- poll the Transportation Policy Board members for their policy priorities.

1. Our top priority should be to identify and correct the top high accident arterial roadways in our region.
2. The next should be identifying and correcting the top highly congested arterial roadways in our region.
3. The next in line should be adding capacity (roadways and/or transit) that encourages centers growth in our region.
4. The next should be to support transportation infrastructure between regions of the state.
5. Pedestrian and bike facilities should be included in all roadway improvement projects.
6. Off-road pedestrian and trail projects should be developed concurrent with all of the above provided they don't compete for the same funds as roadway improvement projects.
7. How about defining what constitutes a "Centers" project (you know, for the 50% contribution....).
8. The 5307 funding issue we talked about at our last [TAC] meeting
9. The process for evaluating and prioritizing projects for future STP MM funding.
10. Small Policy Issue: Consultant selection practices
11. Big Policy Issues:
  - a. Future call for projects selection criteria
  - b. Defining centers
  - c. Should CAMPO have a say in allocation of 5307 funds
  - d. How should CAMPO Plan policies be incorporated into the regular functions of the CAMPO TPB
12. Develop a methodology for gauging progress towards CAMPO 2035 vision, emphasizing activity centers. (The policy board adopted CAMPO 2035 and now needs to agree upon an approach to get from where we are to where we have said we want to be, and to measure progress towards that end).
13. Develop regional priorities for pursuit of funding. (While recent elections may change things, there are still likely to be federal dollars made available on a competitive basis in the future. Those regions that have clearly articulated plans, programs and priorities in place stand the best chance of getting those funds...so what are the priority 'big ticket' projects for Central Texas?)
14. Assess alternative funding mechanisms and agree on a 'short list' of those that should be considered within Central Texas.
15. Evaluate and implement policy to better link transportation and land use.
16. Policy Suggestion: Intermodal Connectivity: CAMPO, when approving funding for projects, will prioritize projects that improve connectivity between various transportation modes (auto, bike, pedestrians, and transit), centers, and major traffic generators such as universities and hospitals.
17. Policy Suggestion: Bike and Pedestrian: As a measure to encourage alternate modes of transportation, CAMPO will dedicate at least 10% of each STP MM fund allocation to bike and pedestrian projects.
18. Policy Suggestion: Whereas, TxDOT will reimburse the region for the \$36M of CAMPO funds which was inadvertently redirected to North Texas in 2010; CAMPO will use the reimbursement to fund previously awarded projects before funding projects from a new call-for-projects.
19. Policy Suggestion: Centers Definitions: Local communities shall develop the specific boundaries and numbers of centers in their community.

20. Policy Suggestion: Rail: Whereas, IH 35 is the state's and region's primary freight and passenger corridor with over 38.2 million vehicle miles traveled; CAMPO, when approving funding for rail projects, will prioritize regional rail projects that serve to reduce the congestion on IH 35 before funding local inter-city connector rail projects.
21. Policy Suggestion: Transit Funding Distribution: Whereas, CAMPO endeavors to serve all urban areas of the region with transit, and Whereas, Capital Metro is currently the region's only designated recipient of transit funding in the Austin-Round Rock urban area, and Whereas, portions of cities like Round Rock and Pflugerville have been, or will be designated in 2010, as part of the Austin-Round Rock urban area; and Whereas, Capital Metro receives federal funding from these urban areas like Round Rock and Pflugerville; and Whereas, cities in these urban areas are unable to receive approval for the \$.05 tax increase necessary to be included in the Capital Metro service area; and Whereas, these cities wish to serve their urban areas with transit, CAMPO will approve for distribution, a percentage of the federal transit funds based on population to each city in the urban area.

DRAFT



December 6, 2010

<b>Transportation Policy Board</b>	<b>Agenda Item 9b</b>
Report on the status on the CAMPO FY 2011 Budget	

At a recent Policy Board meeting, it was requested that staff brief the Policy Board on the status of the CAMPO budget. October 1, 2010 was the beginning of the 2011 fiscal year (CAMPO follows the federal fiscal year calendar). As a brief overview, the CAMPO budget currently has three funding sources:

Federal TPF (Transportation Planning Funds)	\$1,814,306
STP MM (Surface Transportation Program Metropolitan Mobility Funds)	546,808*
RTCC (Regional Transit Coordination funds)	143,266
<b>Total</b>	<b>\$2,504,380</b>

\* Includes federal and non-federal funds

In July, the Policy Board adopted the FY 2011 Unified Planning Work Program. That document outlines the work task CAMPO intends to address in the current fiscal year. The document can be found on the CAMPO website: [www.CAMPOTexas.org](http://www.CAMPOTexas.org). Broadly, the UPWP is broken down into five task areas that are standard to all 25 Texas MPOs:

Task 1: Administration and Support	\$1,020,019
Task 2: Data Development and Maintenance	\$819,559
Task 3: Short Term Planning	\$328,593
Task 4: Metropolitan Transportation Plan	\$336,209
Task 5: Special Studies	\$5,300,000*

\* Funds do not flow through CAMPO

It is staff's intention to provide monthly budgetary updates to the Policy Board. The MPO process in Texas operates on a cash reimbursement program: CAMPO expends the funds, the City of Austin (as CAMPO's fiscal agent) pays the bills and then CAMPO seeks reimbursement from TxDOT for the City of Austin. The result of this process is that we will always be behind by about a month on the updates we provide. Accompanying this document is a spreadsheet that summarizes CAMPO's expenditures for the month of October.

## PLANNING FUNDS

UPWP SubTask	UPWP Subtask Title	BUDGETED FY 2011	OCT EXPENSES	AVAILABLE	% USED
100	General Support and Administration	\$ 727,128	\$ 24,689	\$ 702,439	3.40%
101	CAMPO Transportation Policy Board and Committee Support	\$ 185,854	\$ 10,611	\$ 175,243	5.71%
102	Public Participation Program	\$ 60,802	\$ 632	\$ 60,170	1.04%
103	Title VI Civil Rights Evaluation	\$ 46,235	\$ 10,732	\$ 35,503	23.21%
<b>Task 1 Totals</b>		<b>\$ 1,020,019</b>	<b>\$ 46,665</b>	<b>\$ 973,354</b>	<b>4.57%</b>
200	GIS, Demographic Forecasting, and Travel Demand Modeling	\$ 333,920	\$ 37,907	\$ 296,013	11.35%
201	Air Quality and Energy Conservation Planning, and Air Quality Modeling	\$ 66,284	\$ 4,190	\$ 62,094	6.32%
202	Environmental Analysis	\$ 17,547	\$ 724	\$ 16,823	4.12%
<b>Task 2 Totals</b>		<b>\$ 417,751</b>	<b>\$ 42,820</b>	<b>\$ 374,931</b>	<b>10.25%</b>
300	TIP	\$ 77,736	\$ 7,113	\$ 70,623	9.15%
301	UPWP	\$ 21,569	\$ 2,578	\$ 18,991	11.95%
302	Commute Solutions Program	\$ 54,139	\$ 4,275	\$ 49,864	7.90%
303	CMP and ITS	\$ 30,149	\$ 4,628	\$ 25,521	15.35%
<b>Task 3 Totals</b>		<b>\$ 183,593</b>	<b>\$ 18,594</b>	<b>\$ 164,999</b>	<b>10.13%</b>
400	Long Range Transportation Plan	\$ 192,943	\$ 17,973	\$ 174,970	9.32%
403	Regional Transit Coordination	\$ -	\$ -	\$ -	0.00%
<b>Task 4 Totals</b>		<b>\$ 192,943</b>	<b>\$ 17,973</b>	<b>\$ 174,970</b>	<b>9.32%</b>
500	Corridor and Feasibility Studies	\$ -	\$ -	\$ -	0.00%
<b>Task 5 Totals</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Planning Totals</b>		<b>\$ 1,814,306</b>	<b>\$ 126,052</b>	<b>\$ 1,688,254</b>	<b>6.95%</b>

## STPMM FUNDS

UPWP SubTask	UPWP Subtask Title	BUDGETED FY 2011	OCT EXPENSES	AVAILABLE	% USED
200	GIS, Demographic Forecasting, and Travel Demand Modeling	\$ 264,978	\$ -	\$ 264,978	0.00%
201	Air Quality and Energy Conservation Planning, and Air Quality Modeling	\$ 136,830	\$ 3,311	\$ 133,519	2.42%
<b>Task 2 Totals</b>		<b>\$ 401,808</b>	<b>\$ 3,311</b>	<b>\$ 398,497</b>	<b>0.82%</b>
302	Commute Solutions Program	\$ 35,000	\$ -	\$ 35,000	0.00%
303	CMP and ITS	\$ 110,000	\$ -	\$ 110,000	0.00%
<b>Task 3 Totals</b>		<b>\$ 145,000</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>0.00%</b>
<b>STPMM Totals</b>		<b>\$ 546,808</b>	<b>\$ 3,311</b>	<b>\$ 543,497</b>	<b>0.61%</b>

## RTCC

UPWP SubTask	UPWP Subtask Title	BUDGETED FY 2011	OCT EXPENSES	AVAILABLE	% USED
403	Regional Transit Coordination	\$ 143,266	\$ 1,784	\$ 141,482	1.25%
<b>Task 4 Totals</b>		<b>\$ 143,266</b>	<b>\$ 1,784</b>	<b>\$ 141,482</b>	<b>1.25%</b>
<b>RTCC Totals</b>		<b>\$ 143,266</b>	<b>\$ 1,784</b>	<b>\$ 141,482</b>	<b>1.25%</b>