



TRANSPORTATION POLICY BOARD MEETING

Monday, March 5, 2018

Room 2.102, Joe C. Thompson Center, University of Texas Campus

Red River and Dean Keeton Streets, Austin, Texas

6:00 p.m.

AGENDA

WATCH CAMPO LIVE: www.campotexas.org/livestream

1. Certification of Quorum – Quorum requirement is 11 members.....Chair Will Conley
2. Public Comments
Comments are limited to topics not on the agenda but may directly or indirectly affect transportation in the CAMPO geographic area. Up to 10 individuals may sign up to speak – each of whom must contact the CAMPO office by 4:30 p.m., Monday, March 5, 2018.
3. Chair AnnouncementsChair Will Conley
4. Report from the Technical Advisory Committee ChairMr. Ed Polasek
The Chair of the Technical Advisory Committee will provide an overview of TAC discussion items and recommendations to the Transportation Policy Board.

EXECUTIVE SESSION:

Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Board reconvenes in an open meeting.

5. Executive SessionChair Will Conley
The Transportation Policy Board will recess to an Executive Session, if necessary.

ACTION:

THE PUBLIC IS INVITED TO COMMENT ON ITEMS 6-8 IN THE SECTION BELOW

6. [Discussion and Approval of February 12, 2018 Meeting Summary](#)
.....Mr. Ashby Johnson, CAMPO
Mr. Johnson will present the February 12, 2018 meeting summary and request Transportation Policy Board approval.
7. [Discussion and Approval of TIER 1 Amendments: TxDOT Selected TASA Projects and Brushy Creek Regional Trail Phase V Project](#) Mr. Ryan Collins, CAMPO
Mr. Collins will request Transportation Policy Board approval of the TIER 1 Amendments: TxDOT Selected Transportation Alternative Set-Aside (TASA) projects and the Brushy Creek Regional Trail Phase V Project.

- 8. [Discussion and Approval for CAMPO Executive Director to Begin Negotiation of Audit Services Contract](#) Ms. Theresa Hernandez, CAMPO
Ms. Hernandez will request Transportation Policy Board approval for CAMPO Executive Director to begin negotiation of Audit Services contract.

INFORMATION:

- 9. [Discussion on Grouped Project Category Eligibility for Transportation Projects](#) Mr. Ryan Collins, CAMPO
Mr. Collins will facilitate discussion on adopting TxDOT and FHWA grouped project categories for the Transportation Improvement Program and Regional Transportation Plan.
- 10. [Report on Transportation Planning Activities](#)
 - a. [Transportation Improvement Program and Regional Transportation Plan Amendment Cycle](#)
- 11. Announcements
 - a. *Technical Advisory Committee Meeting – March 26, 2018*
 - b. *Transportation Policy Board Meeting – April 9, 2018*
- 12. Adjournment



**Capital Area Metropolitan Planning Organization
 Transportation Policy Board
 Meeting Summary
 February 12, 2018**

1. Certification of Quorum – Quorum requirement is 11 membersChairman Conley

	Member	Representing	Member Attending	Alternate Attending
1	Will Conley, Chair	Affiliate Non-Voting Member	Y	
2	Clara Beckett, Vice-Chair	Commissioner, Bastrop County	N	Commissioner Mark Jones
3	Steve Adler	Mayor, City of Austin	Y	
4	Alison Alter	City of Austin, District 10	Y	
5	Gerald Daugherty	Commissioner, Travis County	Y	
6	Sarah Eckhardt	Judge, Travis County	Y	
7	Jimmy Flannigan	City of Austin, District 6	Y	
8	Victor Gonzales	Mayor, City of Pflugerville	N	Mayor Pro Tem Omar Peña
9	Mark Jones	Commissioner, Hays County	Y	
10	Ann Kitchen	City of Austin, District 5	Y	
11	Cynthia Long	Commissioner, Williamson County	N	
12	Terry McCoy, P.E.	TxDOT-Austin District	Y	
13	Terry Mitchell	Capital Metro Board Member	Y	
14	Craig Morgan	Mayor, City of Round Rock	Y	
15	James Oakley	Judge, Burnet County	Y	
16	Matt Powell	Mayor, City of Cedar Park	Y	
17	Dale Ross	Mayor, City of Georgetown	Y	
18	Brigid Shea	Commissioner, Travis County	Y	
19	Edward Theriot	Commissioner, Caldwell County	Y	
20	John Thomaides	Mayor, City of San Marcos	Y	
21	Jeffrey Travillion	Commissioner, Travis County	Y	

2. Public Comments

The Chair recognized Mr. Roger Baker who addressed the Board to provide public comments on Long Range Planning Considerations.

The Chair also recognized Ms. Kathy Sokolic, representing Vision Zero ATX and Central Texas Families for Safe Streets who addressed the Board to provide public comments on pedestrian safety and traffic violence.

3. Chair AnnouncementsChairman Conley

There were no announcements.

4. Report from the Technical Advisory Committee Chair Mr. Ed Polasek, TAC Chair

Mr. Ed Polasek provided an overview of the Technical Advisory Committee (TAC) discussions from the January 22, 2018 meeting. Mr. Polasek reported that the TAC discussed and voted in support of a recommendation for Board approval of the Safety Performance Measures Target. The TAC also recommended drafting a Unified Planning Work Program (UPWP) amendment in the future to include review of data collection and other additional work currently not included in the current or future year’s budget.

Mr. Polasek also reported that in preparation for the 2018 TAC election of officers, a TAC Nominating Committee was appointed to recommend a slate of officers for consideration at its February meeting.

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/4/>.

5. Executive Session Commissioner Will Conley, Chair

An Executive Session was not convened.

6. Discussion and Approval of January 8, 2018 Meeting Summary

There were no public comments.

The Chair recognized Mr. Ashby Johnson, Executive Director of CAMPO, who presented the January 8, 2018 meeting summary.

Mr. Johnson reported that the meeting summary reflects Council Member Alison Alter (Proxy for Council Member Ann Kitchen) as voting “Aye” for the motion to approve Will Conley as Chair and Affiliate Non-Voting Member and deferral of the election for Vice Chair of the CAMPO Transportation Policy Board. Mr. Johnson noted that the meeting summary was corrected to reflect Council Member Alison Alter (Proxy for Council Member Ann Kitchen) as abstaining from the vote.

Mayor Matt Powell moved to approve the meeting summary, as amended.

Mayor Pro Tem Omar Peña seconded the motion.

The motion prevailed unanimously.

The meeting summary was approved, as amended.

Ayes: Chair Will Conley, Commissioner Mark Jones (Proxy for Commissioner Clara Beckett), Mayor Steve Adler, Council Member Alison Alter, Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Council Member Ann Kitchen, Mr. Terry McCoy, Mr. Terry Mitchell, Mayor Craig Morgan, Judge James Oakley, Mayor Matt Powell, Mayor Dale Ross, Commissioner Brigid Shea, Commissioner Edward Theriot, Mayor John Thomaidēs, and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Cynthia Long

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/5/>.

7. Election of CAMPO Transportation Policy Board Vice Chair

The Chair provided comments to the Board on behalf of current Vice Chair, Commissioner Clara Beckett with regards to the majority selection for the office of Vice Chair and noted that the office of Vice Chair is a 2-year term. The Chair later opened the floor for discussion.

Judge James Oakley moved for approval of the Transportation Policy Board Nominating Committee's recommendation of Commissioner Clara Beckett as Vice Chair of the CAMPO Transportation Policy Board.

Commissioner Gerald Daugherty seconded the motion.

Judge Sarah Eckhardt followed with a substitute motion for approval of Mayor Steve Adler as Vice Chair of the CAMPO Transportation Policy Board.

Mayor John Thomaidēs seconded the motion.

Following further comments by the Chair, the question was called for the substitute motion.

The substitute motion prevailed unanimously.

Ayes: Chair Will Conley, Commissioner Mark Jones (Proxy for Commissioner Clara Beckett), Mayor Steve Adler, Council Member Alison Alter, Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Council Member Ann Kitchen, Mr. Terry McCoy, Mr. Terry Mitchell, Mayor Craig Morgan, Judge James Oakley, Mayor Matt Powell, Mayor Dale Ross, Commissioner Brigid Shea, Commissioner Edward Theriot, Mayor John Thomaidēs, and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Cynthia Long

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/6/>.

8. Discussion and Approval of Safety Performance Measures Target

The Chair recognized Mr. Ryan Collins, CAMPO Short Range Planning, who presented the Safety Performance Measures Target for Transportation Policy Board approval.

Mr. Collins discussed the federal requirements through MAP-21 and the FAST Act for establishing safety targets, national goals, and performance measures for meeting the national goals.

Mr. Collins later discussed the implementation process and noted that the approved safety performance measures targets will be included in the Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP). Mr. Collins informed the Policy Board that CAMPO has the option to choose its targets or use TxDOT's targets and reported that staff is recommending a 2 percent reduction safety target for Board approval.

The Chair later recognized the following individuals who offered public comments on Item 8 Discussion and Approval of Safety Performance Measures Target.

1. Mr. Ashkan Jahangir, Farm&City
2. Mr. Roger Baker, Private Citizen

Following further comment and discussion by the Board, Judge James Oakley moved for approval of the recommended Safety Measures Target with accompanying Resolution 2018-2-8.

Commissioner Gerald Daugherty seconded the motion.

The motion prevailed.

Ayes: Chair Will Conley, Commissioner Mark Jones (Proxy for Commissioner Clara Beckett), Mayor Steve Adler, Council Member Alison Alter, Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Council Member Ann Kitchen, Mr. Terry McCoy, Mr. Terry Mitchell, Mayor Craig Morgan, Judge James Oakley, Mayor Matt Powell, Mayor Dale Ross, Commissioner Brigid Shea, Commissioner Edward Theriot, Mayor John Thomaidis, and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Cynthia Long

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/7/>.

9. Discussion and Approval of Texas A&M Transportation Institute (TTI) Interlocal Agreement (ILA)

The Chair recognized Ms. Theresa Hernandez, CAMPO Financial Manager, who presented a Texas A&M Transportation Institute (TTI) Interlocal Agreement (ILA) in the amount of \$200,000 and accompanying Resolution 2018-2-9 for Transportation Policy Board approval.

Judge James Oakley moved for approval of the Texas A&M Transportation Institute (TTI) Interlocal Agreement (ILA) and accompanying Resolution 2018-2-9.

Commissioner Jeffrey Travillion seconded the motion.

The motion prevailed unanimously.

Ayes: Chair Will Conley, Commissioner Mark Jones (Proxy for Commissioner Clara Beckett), Mayor Steve Adler, Council Member Alison Alter, Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Council Member Ann Kitchen, Mr. Terry McCoy, Mr. Terry Mitchell, Mayor Craig Morgan, Judge James Oakley, Mayor Matt Powell, Mayor Dale Ross, Commissioner Brigid Shea, Commissioner Edward Theriot, Mayor John Thomaides, and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Cynthia Long

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/8/>.

10. Update on Highway Emergency Response Operator (HERO) Program

The Chair recognized Mr. Ashby Johnson who introduced Mr. John Nevares, Assistant Director of Traffic Operations of the TxDOT Austin District, who provided an update on the current activities of the HERO Program.

Mr. Nevares informed the Board that a new performance-based contract for the HERO Program was awarded to SERCO on August 23, 2017. The contract focuses on roadway clearance and incident response, Monday through Friday, 5:00 a.m. to 9:00 p.m.

Mr. Nevares later identified and discussed the service area and implementation of the HERO Program. Mr. Nevares also highlighted staffing and deployment for the January 16, 2018 weather event that caused unsafe road conditions in the region.

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/9/>.

11. Briefing on CAMPO Transportation Improvement Program (TIP) Projects Status

The Chair recognized Mr. Ryan Collins who provided a briefing on the TIP Projects Status.

Mr. Collins informed the Board that the TIP projects status report will be provided to the Board on a quarterly basis. Mr. Collins noted that the information included in the report is a joint coordination with TxDOT and will provide status updates for past funded projects as they move forward in the implementation process. Mr. Collins later provided a summary of the first quarterly report.

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/10/>.

12. Report on the Transportation Planning Activities

The Chair recognized Mr. Ashby Johnson who highlighted a fact sheet included in the meeting materials for the Capital Alamo Connection Study. Mr. Johnson reported that TxDOT will be hosting a workshop on the Capital Alamo Connection Study to receive input from the TAC.

Video of this item can be viewed at <http://austintx.swagit.com/play/02132018-875/11/>.

13. Announcements

There were no announcements.

14. Adjournment

The Transportation Policy Board Meeting adjourned at 7:21 p.m.



Date: March 5, 2018
Continued From: N/A
Action Requested: Approval

To: Transportation Policy Board
From: Mr. Ryan Collins, Short-Range Planning
Agenda Item: 7
Subject: Discussion and Approval of TIER One (1) Amendments: TxDOT Selected Transportation Alternatives Set-Aside (TASA) Projects and Brushy Creek Regional Trail Phase V Project

RECOMMENDATION

Staff and the Technical Advisory Committee recommend the Transportation Policy Board approve the TIER One (1) Amendments: TxDOT Selected TASA Projects and the Brushy Creek Regional Trail Phase V Project.

PURPOSE AND EXECUTIVE SUMMARY

TIER One (1) Amendments to the TIP include changes to funding amounts, scope, or are projects funded through a competitive process not administered by the TPB.

Amendment A:

The Texas Department of Transportation (TxDOT) awarded Transportation Alternatives Set-Aside (TASA) funds to four projects in the CAMPO region. These are funds that are awarded by the Texas Transportation Commission and do not go through CAMPO's Transportation Policy Board. However, these projects, which lie outside of the large urbanized area, are required to be included in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP) prior to execution of the Advanced Funding Agreement. As projects selected by the state, these projects qualify as a Tier One (1) amendment, which requires approval by the TPB. The four projects and award amounts are listed below:

- City of San Marcos – San Marcos River Shared Use Path - \$1,935,758.00
- City of San Marcos – Downtown Pedestrian Improvements - \$163,894.00
- City of Dripping Springs – Sportsplex Drive Side Walks - \$325,155.00
- City of Liberty Hill – Downtown Bike/Pedestrian Loop - \$1,163,066.00

Amendment B:

On October 12, 2015 the TPB awarded Williamson County \$1,331,986.00 in Transportation Alternatives Program (TAP) funding for the Brushy Creek Regional Trail Phase V. Because of a right-of-way issue, Williamson County is seeking to reduce the award amount to \$1,000,388.00 and amend the limits and scope accordingly. Because the funds are being reduced and the scope of project will not alter the National Environmental Policy Act (NEPA) determination, the change qualifies as a TIER One (1) amendment.

FINANCIAL IMPACT

These amendments add a total of \$3,268,877.00 in Federal TASA funds to the TIP.

BACKGROUND AND DISCUSSION

Fixing America's Surface Transportation Act authorized the Transportation Alternatives Set-Aside (TASA) program to reserve funds equal to two (2) percent of the total amount authorized from the Highway Account of the Highway Trust Fund for Federal-Aid highways each year. The TASA program administered by the TxDOT provides funding to construct a variety of alternative transportation projects that improve mobility for non-motorized users and provide safer accommodations for all roadway users. The minute order approves federal TASA funds for selected bicycle and pedestrian projects in population areas of 5,000 or less and in population areas between 5,001 and 200,000. Projects include construction of on- and off-road pedestrian and bicycle accommodations, Safe Routes to School infrastructure, and improvements to access to public transportation.

SUPPORTING DOCUMENTS

Attachment A – *TTC Minute Order*

Attachment B – *Williamson County Letter and Information*

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

Page 1 of 2

VARIOUS Districts

The Texas Transportation Commission (commission) desires to award \$44,167,423 in federal funds under the Transportation Alternatives Set-Aside (TASA) Program, authorized under Section 1190 of Fixing America's Surface Transportation (FAST) Act and codified at 23 U.S.C. §133(h). The commission recognizes that the FAST Act requires the state to have a competitive process to allow eligible entities to submit projects for funding.

The commission adopted administrative rules that establish the guidelines under which the TASA Program is administered by the Texas Department of Transportation (department), located at Title 43, Texas Administrative Code (TAC), §§11.400 - 11.418. Pursuant to the program rules, a Notice of the TASA Call for Projects was published in the *Texas Register* on January 27, 2017, for the distribution of TASA funds apportioned to the department for fiscal years 2016 and 2017, as well as for the distribution of TASA funds anticipated for fiscal years 2018, 2019, and 2020. TASA project nominations were received by the department on or before May 22, 2017. Projects were evaluated for eligibility, technical standards, and specific selection criteria as set forth in the 2017 TASA Program Guide.

This award distributes funds available for projects in small urban areas with a population of 5,001 to 200,000 and in nonurban areas with a population of 5,000 or less.

In accordance with the TAC rules, the commission will select TASA projects for funding based on recommendations from the director of the division responsible for administering the TASA Program, the potential benefit of the projects to the state, and whether the projects enhance the surface transportation system. Exhibit A is a list of the nonurban projects recommended for funding, and Exhibit B is a list of the small urban projects recommended for funding.

IT IS THEREFORE ORDERED by the commission that the projects listed in Exhibit A and Exhibit B are hereby selected and designated for funding under the TASA Program and that the executive director or the director's designee is authorized to proceed with the award and execution of local agreements, as required by the program rules.

IT IS FURTHER ORDERED that for each project listed in Exhibit A and Exhibit B and subsequently verified as eligible for development, the total amount in federal funds must be locally matched by a minimum of 20 percent. The required match may be 100 percent in cash or a combination of cash and state funds, available through the department's Economically Disadvantaged Counties Program, or cash and federally eligible in-kind contributions. The federal funding awarded to a 2017 TASA Program project will be limited to the amount shown in Exhibit A or in Exhibit B.

IT IS FURTHER ORDERED that should additional funding become available, the commission may select additional eligible projects for funding from among those project nominations submitted in the 2017 TASA Call for Projects.

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

Page 2 of 2

VARIOUS Districts

IT IS FURTHER ORDERED by the commission that the executive director may not enter into an agreement with any entity pursuant to this minute order until the department has determined the entity has an internal ethics and compliance program that complies with 43 TAC §10.51.

Submitted and reviewed by:



Director, Public Transportation Division

Recommended by:



Executive Director

115076 OCT 26 17

Minute
Number

Date
Passed

EXHIBIT A
TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM
AWARD FOR NONURBAN AREAS (POPULATION OF 5,000 OR LESS)

Project Sponsor	TASA Project Name	Federal Funds Requested
City of Dripping Springs	Sportsplex Dr Gap Elimination & Connectivity	\$325,155
City of Groveton	Groveton Downtown Sidewalks	738,579
City of Hallettsville	Hallettsville - School to Square Sidewalks	287,000
City of Liberty Hill	Liberty Hill Downtown Bike/Ped Loop	1,163,066
City of Mathis	San Patricio Ave (SH 359) Sidewalks	596,160
City of Mont Belvieu	Mont Belvieu Sidewalks	1,193,970
City of Mont Belvieu	Sidewalk Lighting FM 365 & Eagle Dr	986,593
City of Mount Vernon	Mount Vernon Public Housing Safe Routes To School	174,918
City of Presidio	Bledsoe Blvd Shared Use Path & Sidewalks	1,482,393
City of Presidio	Presidio High/Middle School Connection	890,132
City of Presidio	Louvain Blvd & Foothill Blvd Safe Routes To School	1,435,004
City of Primera	Stuart Place Rd Sidewalks	462,730
City of Quinlan	S Church St Sidewalk Improvements	301,967
City of Taft	Sidewalks for Schools, Parks, & Public Buildings	707,980
City of Waller	Waller Sidewalks	1,107,016
City of Whitewright	Whitewright Sidewalks	1,211,545
City of Winnsboro	Meadows & Knight St Sidewalks	305,887
El Paso County	Tornillo Shared Use Path	1,972,400
Knox County	Knox County Sidewalks	249,471
Lamar County	Prairieland & Chaparral NETT-Phase 2	1,191,400
Presidio County	Bagley Ave, Silver St & Wilson St Safe Routes To School	298,731
Presidio County	Marfa - US 67 Shared Use Path	280,490
Red River County	Red River County NETT East Phase 2	522,567
Red River County	Red River County NETT West Phase 2	941,394
	Total Award Nonurban	\$18,826,548

EXHIBIT B
TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM
AWARD FOR SMALL URBAN AREAS (POPULATION OF 5,001 TO 200,000)

Project Sponsor	TASA Project Name	Federal Funds Requested
Aransas County	Aransas County Sidewalks	\$648,600
City of Abilene	US 83/84 Ped-Bike-Transit Safety Corridor	504,129
City of Belton	South Belton Shared Use Path	1,432,456
City of Bryan	N Earl Rudder Frwy (SH6) E Frtg Road Shared Use Path	932,176
City of Bryan	Coulter Dr Sidewalks & Bike Lanes	1,029,860
City of Denison	Katy Trail	919,914
City of El Campo	Sidewalk Along West & East Norris St	129,441
City of Harlingen	Harlingen-Loop 499 Sidewalks	415,215
City of Longview	Guthrie Creek Shared Use Path Phase 2 & 3	3,028,235
City of Marshall	Johnson St Sidewalks	720,525
City of Midland	Downtown Ped & Bike Infrastructure Phase 1	501,630
City of Rockdale	Historic Cameron Ave Downtown Sidewalks	1,276,960
City of San Angelo	Downtown San Angelo Connectivity Project	1,960,335
City of San Marcos	San Marcos River Shared Use Path	1,935,758
City of San Marcos	Downtown Accessible Ped Signal Improvements	163,894
City of Texas City	Bay Street Shared Use Path	410,154
City of Tyler	Tyler Bike Stripe	940,526
City of Waco	11th/12th St & Gurley Ln Bike/Ped Infrastructure	474,536
City of Waco	Historic Elm Ave Bike/Ped Infrastructure	2,484,000
City of Wichita Falls	Wichita Falls - Barnett Rd to Seymour Hwy Shared Use Path	1,954,485
City of Wichita Falls	Wichita Falls - Loop 11 to Lucy Park Shared Use Path	2,071,596
City of Wichita Falls	Wichita Falls - L Wichita, W of L Wichita Park Shared Use Path	1,406,450
	Total Award Small Urban	\$25,340,875

October 24, 2017

Mr. Ashby Johnson
Executive Director
Capital Area Metropolitan Planning Organization
3300 N. Interstate 35, Suite 630
Austin, Texas 78705



Re: Brushy Creek Regional Trail Phase V
Transportation Alternatives Program
CSJ #0914-05-191

Dear Mr. Johnson,

On October 12, 2015, the CAMPO Transportation Policy Board awarded Williamson County \$1,331,986 in federal funds through the Transportation Alternatives Program for the Brushy Creek Regional Trail (BCRT) Phase V project. The original project extended the existing BCRT east for 2.1 miles to the Round Rock Heritage Trail at Creekside Plaza.

The County is currently unable to acquire right-of-way along a 1-mile parcel of the proposed trail route in time to let the project by the September 2018 deadline. As a result, Williamson County is proposing to construct this project in two segments while we work to acquire the remaining right-of-way. Segment A will begin at the Round Rock Heritage Trail at Creekside Plaza and extend 1.1 miles along Brushy Creek, concluding with a pedestrian turn-around and seating area (see Attachment A).

This letter serves as a formal request to reduce the federal funding awarded to this project from \$1,331,986 to \$1,000,388, as well as amend the project's limits and scope of work, in accordance with section 4.2 of the Local Project Advanced Funding Agreement (see Attachment B). If CAMPO and TxDOT agree to these amendments, please also consider this letter a request to amend the FYs 2017-2020 Transportation Improvement Program.

If you have any questions, please feel free to contact me at (512) 943-3375

Sincerely,

Katheryn Cromwell, AICP
Planner, Williamson County

Attachments:

- (A) Revised Project Limits
- (B) Revised Scope of Work and Funding Request
- (C) Construction Cost Estimate – BCRT Phase V, Segment A

CC: Terry McCoy, P.E.



Date: March 5, 2018
Continued From: N/A
Action Requested: Approval

To: Transportation Policy Board
From: Ms. Theresa Hernandez, Financial Manager
Agenda Item: 8
Subject: Discussion and Approval for CAMPO Executive Director to Begin Negotiation of Contract for Audit Services

RECOMMENDATION

CAMPO staff recommends that the Transportation Policy Board (TPB) authorize the CAMPO Executive Director to negotiate and execute a contract for Audit Services, for a total amount not to exceed \$125,000 for the initial three-year term of the contract, with the top ranked firm. If a satisfactory contract cannot be negotiated with the top ranked firm, the Executive Director may then negotiate with the second ranked firm. Staff proposes execution of a 36-month contract with two (2) 12-month extension options. The offerors' scores and rankings are reflected in **Table 2** below.

PURPOSE AND EXECUTIVE SUMMARY

On January 2, 2018, CAMPO issued a Request for Qualifications (RFQ) to solicit proposals for audit services.

Staff emailed the solicitation to over 75 accounting firms in the CAMPO vendor list and posted it on the CAMPO website. The submittals were due on January 19, 2018. Valid proposals were received from the following firms.

- Montemayor Britton Bender PC
- Park Fowler & Co., PLLC
- Atchley & Associates, LLP

Proposals were reviewed and scored by the evaluation team, composed of CAMPO staff and Williamson County Audit staff, using the selection criteria below in **Table 1**.

Table 1. Selection Criteria

Criteria	Points Available
Professional Experience of Firm – Submissions will be assessed on professional experience of the firm in similar audits and effectiveness in the government environment as covered in Section III of this RFQ.	30
Staff Qualifications assigned – Submissions will be assessed on staff resumes with relevant experience to the services requested.	30
Audit Approach – Submissions will be assessed on how the consultant will approach the requested services.	30
Past Performance – Submissions will be assessed on a demonstrated track record of timely performance, quality, and integrity, as evidenced by a list of client references (section I, F).	10
Total Points	100

Proposal scores and rankings are shown below (**Table 2**).

Table 2. Proposal Scores and Rankings

Ranking	Firm Name	Score (100 Max.)
1	Montemayor Britton Bender PC	87
2	Park Fowler & Co., PLLC	82
3	Atchley & Associates, LLP	79

FINANCIAL IMPACT

On June 5, 2017, as part of adoption of the FY 2018 and 2019 Unified Planning Work Program (UPWP), the Transportation Policy Board allocated, in Subtask 1.3, \$50,000 of Federal Highway Administration PL-112 (planning) funds for Audit Services.

BACKGROUND AND DISCUSSION

In accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507), an audit is required for an entity that expends \$750,000 or more during the entity's fiscal year in Federal awards.

SUPPORTING DOCUMENTS

None.



Date: March 5, 2018
Continued From: N/A
Action Requested: Information

To: Transportation Policy Board
From: Mr. Ryan Collins, Short-Range Planning
Agenda Item: 9
Subject: Discussion on Grouped Project Category Eligibility for Transportation Projects

RECOMMENDATION

None. This item is for information only.

PURPOSE AND EXECUTIVE SUMMARY

In the development of the Transportation Improvement Program (TIP), the Capital Area Metropolitan Planning Organization (CAMPO) uses project grouping categories to allow the TIP to more appropriately focus on the most regionally significant projects. It also allows for a more streamlined process for projects undergoing development as it considerably reduces delays and allows for a more efficient method of scheduling and letting projects.

CAMPO has only authorized the use of eight out of the 11 available grouped categories approved for use. These categories are: Preliminary Engineering, Preventive Maintenance and Rehabilitation, Bridge Replacement and Rehabilitation, Railroad Grade Separations, Safety, Landscaping, Intelligent Transportation System Deployment, and Bicycle and Pedestrian.

Because CAMPO reviews each project submitted for inclusion in the TIP to determine project eligibility for grouping, and selection for inclusion in the grouped listing is at the discretion of CAMPO. Staff recommends the approval of all 11 categories authorized by FHWA and TxDOT to give CAMPO maximum flexibility in grouping projects.

FINANCIAL IMPACT

None.

BACKGROUND AND DISCUSSION

The Texas Department of Transportation (TxDOT), in consultation with the Federal Highway Administration (FHWA), developed 11 grouped project categories for use in the Transportation Improvement Program (TIP) and the Statewide Transportation Improvement Program (STIP). Chapter 23 part 450.216 of the Code of Federal Regulations defines the general grouping of projects as:

“Projects that are not considered to be of appropriate scale for individual identification in a given program year may be grouped by function, work type and/or geographic area using the applicable classifications under 23 CFR 771.117(c) and (d) and/or 40 CFR part 93. In nonattainment and maintenance areas, project classifications must be consistent with the “exempt project” classifications contained in the EPA transportation conformity regulation (40 CFR part 93). In addition, projects proposed for funding under title 23 U.S.C. Chapter 2 that are not regionally significant may be grouped in one line item or identified individually in the TIP.”

SUPPORTING DOCUMENTS

Attachment A – Grouped Categories

Grouped Projects

The Texas Department of Transportation (TxDOT), in consultation with the Federal Highway Administration (FHWA), developed 11 grouped project categories for use in the Transportation Improvement Program (TIP) and the Statewide Transportation Improvement Program (STIP). Chapter 23 part 450.216 of the Code of Federal Regulations defines the general grouping of projects as:

Projects that are not considered to be of appropriate scale for individual identification in a given program year may be grouped by function, work type and/or geographic area using the applicable classifications under 23 CFR 771.117(c) and (d) and/or 40 CFR part 93. In nonattainment and maintenance areas, project classifications must be consistent with the “exempt project” classifications contained in the EPA transportation conformity regulation (40 CFR part 93). In addition, projects proposed for funding under title 23 U.S.C. Chapter 2 that are not regionally significant may be grouped in one line item or identified individually in the TIP.

In the development of the TIP, the Capital Area Metropolitan Planning Organization (CAMPO) uses project grouping categories to allow the TIP to more appropriately focus on the most regionally significant projects. It also allows for a more streamlined process for projects undergoing development as it considerably reduces delays and allows for a more efficient method of scheduling and letting projects.

CAMPO has only authorized the use of eight out of the 11 available grouped categories approved for use. These categories are: *Preliminary Engineering, Preventive Maintenance and Rehabilitation, Bridge Replacement and Rehabilitation, Railroad Grade Separations, Safety, Landscaping, Intelligent Transportation System Deployment, Bicycle and Pedestrian*. These eight categories and descriptions of each are available in the accompanying list.

CAMPO will review each project submitted for inclusion in the TIP to determine project eligibility for grouping. Regardless of eligibility, selection for inclusion in the grouped listing is at the discretion of CAMPO.

Grouped Project Categories Approved for the CAMPO TIP

CSJ	Group	Definition
5000-00-950	PE-Preliminary Engineering	Preliminary Engineering for any project except added capacity projects in a nonattainment area. Includes activities which do not involve or lead directly to construction, such as planning and research activities; grants for training; engineering to define the elements of a proposed action or alternatives so that social, economic, and environmental effects can be assessed.
5000-00-952 5000-00-957 5000-00-958	Preventive Maintenance and Rehabilitation	Projects to include pavement repair to preserve existing pavement so that it may achieve its designed loading. Includes seal coats, overlays, resurfacing, restoration and rehabilitation done with existing ROW. Also includes modernization of a highway by reconstruction, adding shoulders or adding auxiliary lanes (e.g., parking, weaving, turning, climbing, non-added capacity) or drainage improvements associated with rehabilitation.
5000-00-953	Bridge Replacement and Rehabilitation	Projects to replace and/or rehabilitate functionally obsolete or structurally deficient bridges.
5000-00-954	Railroad Grade Separations	Projects to construct or replace existing highway-railroad grade crossings and to rehabilitate and/or replace deficient railroad underpasses, resulting in no added capacity
5800-00-950	Safety	Projects to include the construction or replacement/rehabilitation of guard rails, median barriers, crash cushions, pavement markings, skid treatments, medians, lighting improvements, highway signs, curb ramps, railroad/highway crossing warning devices, fencing, intersection improvements (e.g., turn lanes), signalization projects and interchange modifications. Also includes projects funded via the Federal Hazard Elimination Program, Federal Railroad Signal Safety Program, or Access Managements projects, except those that result in added capacity.
5000-00-956	Landscaping	Project consisting of typical right-of-way landscape development, establishment and aesthetic improvements to include any associated erosion control and environmental mitigation activities.
5800-00-915	Intelligent Transportation System Deployment	Highway traffic operation improvement projects including the installation of ramp metering control devices, variable message signs, traffic monitoring equipment and projects in the Federal ITS/IVHS programs.
5000-00-916	Bicycle and Pedestrian	Construction or rehabilitation of bicycle and pedestrian lanes, paths and facilities.

Notes

1. Projects funded with Transportation Alternatives Program (TAP), Transportation Enhancement, and Congestion Mitigation Air Quality funding require a Federal eligibility determination, and are not approved to be grouped.
2. Projects funded as part of the Recreational Trails Program (RTP) consistent with the revised grouped project category definitions may be grouped. RTP projects that are not consistent with the revised grouped project category definitions must be individually noted in the Transportation Improvement Program (TIP) and State Transportation Improvement Program (STIP).

Appendix G

Grouped Projects

The Texas Department of Transportation, in consultation with the Federal Highway Administration, has developed 11 grouped project categories for use in the Transportation Improvement Program (TIP) and the Statewide TIP (STIP). Chapter 23 part 450.216 of the Code of Federal Regulations defines the grouping of projects as:

Projects that are not considered to be of appropriate scale for individual identification in a given program year may be grouped by function, work type and/or geographic area using the applicable classifications under 23 CFR 771.117(c) and (d) and/or 40 CFR part 93. In nonattainment and maintenance areas, project classifications must be consistent with the “exempt project” classifications contained in the EPA transportation conformity regulation (40 CFR part 93). In addition, projects proposed for funding under title 23 U.S.C. Chapter 2 that are not regionally significant may be grouped in one line item or identified individually in the TIP.

CAMPO uses the grouped projects categories to allow for a more efficient method of scheduling and letting projects. Using the grouped projects categories also considerably reduces the need for TIP and STIP amendments. CAMPO has approved the use of eight of the 11 available grouped projects categories in the TIP. A full listing and description of the approved grouped projects categories can be found in Appendix A of the TIP document.

NOTE: Appendix G-1 is for informational purposes only and is subject to change. While the listed projects are scheduled to go to contract in the current fiscal year, there is no guarantee that the project will go to contracting in their scheduled letting year.

Grouped Project CSJs - Definition of Grouped Projects for use in the STIP

5000-00-950	PE-Preliminary Engineering	Preliminary Engineering for any project except added capacity projects in a nonattainment area. Includes activities which do not involve or lead directly to construction, such as planning and research activities; grants for training; engineering to define the elements of a proposed action or alternatives so that social, economic, and environmental effects can be assessed.
5000-00-951	Right of Way Acquisition	Right of Way acquisition for any project except added capacity projects in a nonattainment area. Includes relocation assistance, hardship acquisition and protective buying.
5000-00-952 5000-00-957 5000-00-958	Preventive Maintenance and Rehabilitation	Projects to include pavement repair to preserve existing pavement so that it may achieve its designed loading. Includes seal coats, overlays, resurfacing, restoration and rehabilitation done with existing ROW. Also includes modernization of a highway by reconstruction, adding shoulders or adding auxiliary lanes (e.g., parking, weaving, turning, climbing, non-added capacity) or drainage improvements associated with rehabilitation.
5000-00-953	Bridge Replacement and Rehabilitation	Projects to replace and/or rehabilitate functionally obsolete or structurally deficient bridges.
5000-00-954	Railroad Grade Separations	Projects to construct or replace existing highway-railroad grade crossings and to rehabilitate and/or replace deficient railroad underpasses, resulting in no added capacity
5800-00-950	Safety	Projects to include the construction or replacement/rehabilitation of guard rails, median barriers, crash cushions, pavement markings, skid treatments, medians, lighting improvements, highway signs, curb ramps, railroad/highway crossing warning devices, fencing, intersection improvements (e.g., turn lanes), signalization projects and interchange modifications. Also includes projects funded via the Federal Hazard Elimination Program, Federal Railroad Signal Safety Program, or Access Managements projects, except those that result in added capacity.
5000-00-956	Landscaping	Project consisting of typical right-of-way landscape development, establishment and aesthetic improvements to include any associated erosion control and environmental mitigation activities.
5800-00-915	Intelligent Transportation System Deployment	Highway traffic operation improvement projects including the installation of ramp metering control devices, variable message signs, traffic monitoring equipment and projects in the Federal ITS/IVHS programs.
5000-00-916	Bicycle and Pedestrian	Construction or rehabilitation of bicycle and pedestrian lanes, paths and facilities.
5000-00-917	Safety Rest Areas and Truck Weigh Stations	Construction and improvement of rest areas, and truck weigh stations.
5000-00-918	Transit Improvements and Programs	Projects include the construction and improvement of small passenger shelters and information kiosks. Also includes the construction and improvement of rail storage/maintenance facilities bus transfer facilities where minor amounts of additional land are required and there is not a substantial increase in the number of users. Also includes transit operating assistance, acquisition of third-party transit services, and transit marketing, and mobility management/coordination.

Notes

1. Projects funded with Transportation Alternatives Program (TAP), Transportation Enhancement, and Congestion Mitigation Air Quality funding require a Federal eligibility determination, and are not approved to be grouped.
2. Projects funded as part of the Recreational Trails Program (RTP) consistent with the revised grouped project category definitions may be grouped. RTP projects that are not consistent with the revised grouped project category definitions must be individually noted in the Transportation Improvement Program (TIP) and State Transportation Improvement Program (STIP).



Date: March 5, 2018
Continued From: N/A
Action Requested: Information

To: Transportation Policy Board
From: Mr. Ashby Johnson, Executive Director
Agenda Item: 10a
Subject: Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) Amendment Cycle

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