



TRANSPORTATION POLICY BOARD MEETING

Monday, January 8, 2018

Room 3.102, Joe C. Thompson Center, University of Texas Campus
Red River and Dean Keeton Streets, Austin, Texas
6:00 p.m.

REVISED AGENDA

WATCH CAMPO LIVE: www.campotexas.org/livestream

1. Certification of Quorum – Quorum requirement is 11 members.....Chair Will Conley
2. Public Comments
Comments are limited to topics not on the agenda but may directly or indirectly affect transportation in the CAMPO geographic area. Up to 10 individuals may sign up to speak – each of whom must contact the CAMPO office by 4:30 p.m., Monday, January 8, 2018.
3. Chair AnnouncementsChair Will Conley
4. Report from the Technical Advisory Committee ChairMr. Ed Polasek
The Chair of the Technical Advisory Committee will provide an overview of TAC discussion items and recommendations to the Transportation Policy Board.

EXECUTIVE SESSION:

Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Board reconvenes in an open meeting.

5. Executive SessionChair Will Conley
The Transportation Policy Board will recess to an Executive Session, if necessary.

ACTION:

THE PUBLIC IS INVITED TO COMMENT ON ITEMS 6-9 IN THE SECTION BELOW

6. [Discussion and Approval of November 13, 2017 Meeting Summary](#)
.....Mr. Ashby Johnson, CAMPO
Mr. Johnson will present the November 13, 2017 meeting summary and request Transportation Policy Board approval.
7. [Discussion and Approval for CAMPO Executive Director to Begin Negotiation of Legal Services Contract](#)..... Mr. Ashby Johnson, CAMPO
Mr. Johnson will request Transportation Policy Board approval for the CAMPO Executive Director to begin negotiation of Legal Services contract.

8. [Discussion and Approval of Resolution \(2018-1-8\) Amending the Unified Planning Work Program \(UPWP\)](#) Ms. Theresa Hernandez, CAMPO
Ms. Hernandez will provide a brief overview of the requested amendments and ask for Transportation Policy Board approval.
9. [Election of Officers for Chair and Vice Chair of the CAMPO Transportation Policy Board](#) Mr. Tim Tuggey, Tuggey McCutcheon LLP
Mr. Tuggey will provide a brief overview of the election requirements and preside over the election process.
10. [Appointment of Affiliate Non-Voting Member to CAMPO Transportation Policy Board](#) Chair Will Conley
Chair Conley will lead the discussion and request Transportation Policy Board approval.

INFORMATION:

11. Report on Transportation Planning Activities
 - a. [2018 Technical Advisory Committee Appointments](#)
 - b. [2018 Transportation Policy Board Meeting Schedule](#)
12. Announcements
 - a. *Technical Advisory Committee Meeting – January 22, 2018*
 - b. *Transportation Policy Board Meeting – February 12, 2018*
13. Adjournment



**Capital Area Metropolitan Planning Organization
Transportation Policy Board
Meeting Summary
November 13, 2017**

1. Certification of Quorum – Quorum requirement is 11 membersChairman Conley

| | Member | Representing | Member Attending | Alternate Attending |
|----|---------------------------|---------------------------------|-------------------------|---------------------------------|
| 1 | Will Conley, Chair | Hays County | Y | |
| 2 | Clara Beckett, Vice-Chair | Commissioner, Bastrop County | Y | |
| 3 | Steve Adler | Mayor, City of Austin | Y | |
| 4 | Alison Alter | City of Austin, District 10 | Y | |
| 5 | Gerald Daugherty | Commissioner, Travis County | Y | |
| 6 | Sarah Eckhardt | Judge, Travis County | Y | |
| 7 | Jimmy Flannigan | City of Austin, District 6 | Y | |
| 8 | Victor Gonzales | Mayor, City of Pflugerville | N | Mayor Pro Tem Omar Peña |
| 9 | Hoppy Haden | Commissioner, Caldwell County | N | |
| 10 | Ann Kitchen | City of Austin, District 5 | Y | |
| 11 | Cynthia Long | Commissioner, Williamson County | Y | |
| 12 | Terry McCoy, P.E. | TxDOT-Austin District | Y | |
| 13 | Terry Mitchell | Capital Metro Board Member | Y | |
| 14 | Craig Morgan | Mayor, City of Round Rock | Y | |
| 15 | James Oakley | Judge, Burnet County | Y | |
| 16 | Matt Powell | Mayor, City of Cedar Park | Y | |
| 17 | Dale Ross | Mayor, City of Georgetown | Y | |
| 18 | Brigid Shea | Commissioner, Travis County | N | Commissioner Jeffrey Travillion |
| 19 | John Thomaides | Mayor, City of San Marcos | Y | |
| 20 | Jeffrey Travillion | Commissioner, Travis County | Y | |

2. Public Comments

The Chair recognized Mr. Roger Baker who addressed the Board to provide public comment on Long Range Transportation Planning Considerations.

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/3/>.

3. Chair AnnouncementsChairman Conley

There were no announcements.

4. Report from the Technical Advisory Committee Chair Mr. Ed Polasek, TAC Chair

Mr. Ed Polasek provided an overview of the Technical Advisory Committee (TAC) discussions from the October 23, 2017 meeting. Mr. Polasek reported that the TAC discussed and voted unanimously to recommend Board approval of the FY 2017 Federal Transit Administration (FTA) Section 5310 Projects.

Mr. Polasek also reported that the TAC discussed the project selection criteria, categories, scoring weights, and the addition of specific “Other” categories. Mr. Polasek noted that upon conclusion of the discussion, a consensus was not reached on the addition of specific “Other” categories. The TAC was asked to provide additional comments regarding the project selection to the Board for consideration. Mr. Polasek reported that those comments were provided in the meeting materials for review and consideration.

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/4/>.

5. Executive Session Commissioner Will Conley, Chair

An Executive Session was not convened.

6. Discussion and Approval of October 16, 2017 Meeting Summary

There were no public comments.

The Chair recognized Mr. Ashby Johnson, Executive Director of CAMPO, who presented the October 16, 2017 meeting summary.

Mayor Pro Tem Omar Peña moved to approve the meeting summary.

Mayor Steve Adler seconded the motion.

The motion prevailed unanimously.

Ayes: Chair Will Conley, Vice Chair Clara Beckett, Commissioner Gerald Daugherty, Judge James Oakley, Mr. Terry McCoy, Mayor Dale Ross, Council Member Jimmy Flannigan, Mayor John Thomaides, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Mr. Terry Mitchell, Mayor Craig Morgan, Council Member Ann Kitchen, Mayor Matt Powell, Commissioner Cynthia Long, Mayor Steve Adler, Council Member Alison Alter, and Judge Sarah Eckhardt

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Hoppy Haden, Commissioner Brigid Shea, and Commissioner Jeffrey Travillion

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/5/>.

7. Discussion and Approval of November 1, 2017 CAMPO/AAMPO Joint Meeting Summary

The Chair recognized Mr. Roger Baker who offered comments on the November 1, 2017 CAMPO/AAMPO Joint Meeting.

The Chair later recognized Mr. Ashby Johnson who presented the November 1, 2017 meeting summary.

Mayor Craig Morgan requested that the meeting summary be amended to reflect Council Member Writ Baese in attendance for the meeting in his absence.

Council Member Jimmy Flannigan moved to approve the meeting summary, as amended.

Mayor Matt Powell seconded the motion.

The motion prevailed unanimously.

Ayes: Chair Will Conley, Vice Chair Clara Beckett, Commissioner Gerald Daugherty, Judge James Oakley, Mr. Terry McCoy, Mayor Dale Ross, Council Member Jimmy Flannigan, Mayor John Thomaides, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Mr. Terry Mitchell, Mayor Craig Morgan, Council Member Ann Kitchen, Mayor Matt Powell, Commissioner Cynthia Long, Mayor Steve Adler, Council Member Alison Alter, and Judge Sarah Eckhardt

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Hoppy Haden, Commissioner Brigid Shea, and Commissioner Jeffrey Travillion

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/6/>.

8. Discussion and Approval of FY 2017 Federal Transportation Administration (FTA) Section 5310 Projects

The Chair recognized Mr. Ryan Collins, CAMPO Short Range Planning Manager as presenter of the FY 2017 FTA Section 5310 Projects.

Mr. Collins informed the Board that the FTA 5310 Project Call was issued on July 24, 2017. Mr. Collins also discussed available funding for the project call and reported that CAMPO received approximately \$1.25 million in requests and \$284,000 in Transportation Development Credit (TDC) requests. Mr. Collins later discussed the project scoring and evaluation process for the project submittals.

Commissioner Cynthia Long moved for approval of the FY 2017 FTA Section 5310 Projects.

Judge James Oakley seconded the motion.

The Chair later recognized Ms. Alice Traugott who offered comments on the Drive-A-Senior Program as the recipient of FTA Section 5310 funds.

The motion prevailed unanimously following comments.

Ayes: Chair Will Conley, Vice Chair Clara Beckett, Commissioner Gerald Daugherty, Judge James Oakley, Mr. Terry McCoy, Mayor Dale Ross, Council Member Jimmy Flannigan, Mayor John Thomaides, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Mr. Terry Mitchell, Mayor Craig Morgan, Council Member Ann Kitchen, Mayor Matt Powell, Commissioner Cynthia Long, Mayor Steve Adler, Council Member Alison Alter, Judge Sarah Eckhardt, and Commissioner Jeffrey Travillion (Proxy for Commissioner Brigid Shea)

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Hoppy Haden

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/7/>.

9. Discussion and Approval of Project Selection Criteria

The Chair recognized Mr. Ryan Collins who provided a brief overview of CAMPO's project selection process.

Mr. Collins identified and discussed the goals for the project selection process. Mr. Collins noted that staff has received feedback and guidance from the Executive Committee and reviewed project selection processes for other peer agencies or Metropolitan Planning Organizations (MPOs) in developing CAMPO's project selection criteria. Following TAC review of the project selection criteria at its September and October meetings, formal comments were submitted for review by the Board. Mr. Collins reported that staff has since responded to those comments and incorporated them into the project selection criteria, as presented.

Mr. Collins concluded the presentation with discussion of the Project Call Timeline, Scoring Categories, and Project Readiness.

The Chair recognized Mr. Roger Baker who offered comments on the project selection process.

The Chair later recognized the Mayor Steve Adler and Council Member Alison Alter who presented an amendment to the project selection process. The proposed amendment would add an additional project category called Travel Demand Management (TDM). The TDM project types were included in the “Other” project category.

Commissioner Cynthia Long offered comments in opposition of the Board’s consideration of the proposed amendment to add a “Travel Demand” category to the project selection criteria. Commissioner Long noted that late presentation of the proposed amendment does not allow ample time for thorough review and discussion by the Board prior to approval.

Judge Sarah Eckhardt later requested that the Board table the discussion of process in order to move forward with discussion of the project selection criteria.

The Chair directed CAMPO staff and the jurisdictions to come back to the Transportation Policy Board immediately should unanticipated flaws surface in the process.

Mayor Steve Adler later addressed the Chair in presenting the following amendment to the project selection criteria on behalf of the City of Austin.

Amendment #1 to the project selection criteria which removes the “Travel Demand Management” from the “Other” category and create a “Transportation Demand Management” scoring category with the suggested scoring criteria framework, as presented.

Judge James Oakley moved for approval of the project selection criteria, as presented.

Commissioner Cynthia Long seconded the motion.

Mayor Adler moved for an amendment to the motion for approval of Amendment #1 to the project selection criteria.

Judge Sarah Eckhardt seconded the motion.

Judge Eckhardt and Council Member Ann Kitchen followed with comments in support of restructuring the “Other” category and adding a “Transportation Demand Management” scoring category.

Mayor Matt Powell later offered comments regarding the project selection criteria and scoring in preventing negative impacts in rural areas.

Following further discussion by the Board, Commissioner Long made a motion to amend Amendment #1 to include the following revisions.

1. Congestion & Mobility Criteria – ~~The project reduces vehicle miles traveled, reduces single-occupant vehicle travel, and/or~~ Reduces congested peak period travel
2. Congestion & Mobility Criteria – (Delete) The project improves air quality and reduces environmental impacts to our society.)
3. Congestion & Mobility Criteria – The project utilizes the existing roadway network, bicycle network, ~~and~~ or transit network instead of funding additional infrastructure.
4. Multimodal Elements Criteria – Change Value from 20 to 10

Mayor Matt Powell seconded the motion.

Commissioner Gerald Daugherty followed with comments on alternative modes of transportation and the funding of additional infrastructure.

Mayor Adler later presented the following revisions to Amendment #1 for consideration.

1. Congestion & Mobility Category – The project utilizes the existing roadway network, bicycle network, or transit network ~~instead of funding additional infrastructure.~~
2. Congestion & Mobility Criteria – (Retain) The project improves air quality and reduces environmental impacts to our society; Change Value from 10 to 5

Following summary of the amended motion, the Chair called the question.

The motion prevailed unanimously.

The amendment prevailed unanimously.

Ayes: Chair Will Conley, Vice Chair Clara Beckett, Commissioner Gerald Daugherty, Judge James Oakley, Mr. Terry McCoy, Mayor Dale Ross, Council Member Jimmy Flannigan, Mayor John Thomaides, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Mr. Terry Mitchell, Mayor Craig Morgan, Council Member Ann Kitchen, Mayor Matt Powell, Commissioner Cynthia Long, Mayor Steve Adler, Council Member Alison Alter, Judge Sarah Eckhardt, and Commissioner Jeffrey Travillion (Proxy for Commissioner Brigid Shea)

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Hoppy Haden

Mayor Adler later withdrew his request to present a proposed Amendment #2.

Chair recognized Council Member Alison Alter who presented documented amendment to the project selection criteria.

Council Member Alter moved for approval to amend the project selection criteria to add an “Innovation” criteria under the “Active Transportation Planning Factors”, defined as presented with a value of 5 points.

Council Member Alter provided clarification on the proposed amendment, by request of the Board.

Commissioner Clara Beckett seconded.

Commissioner Beckett followed with comments on the “Roadway Projects” selection criteria under “Planning” for projects undergoing a comprehensive planning process.

Commissioner Beckett later moved for approval to amend the motion to revise “undergone a comprehensive planning process and” to “undergone a comprehensive planning process or” in all of the project selection criteria.

Judge Sarah Eckhardt seconded the motion.

The amendment prevailed.

The Chair later called the question for approval of staff recommendations on the project selection criteria with voted amendments.

The motion prevailed.

Ayes: Chair Will Conley, Vice Chair Clara Beckett, Commissioner Gerald Daugherty, Judge James Oakley, Mr. Terry McCoy, Mayor Dale Ross, Council Member Jimmy Flannigan, Mayor John Thomaides, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Mr. Terry Mitchell, Mayor Craig Morgan, Council Member Ann Kitchen, Mayor Matt Powell, Commissioner Cynthia Long, Mayor Steve Adler, Council Member Alison Alter, Judge Sarah Eckhardt, and Commissioner Jeffrey Travillion (Proxy for Commissioner Brigid Shea)

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Hoppy Haden

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/8/>.

10. Upcoming Call for Projects and the 2019-2022 Transportation Improvement Program (TIP) Development Timeline

The Chair recognized Mr. Ryan Collins who provided a brief overview of the timeline for development of the 2019-2022 Transportation Improvement Program (TIP).

Mr. Collins reported that the 2019-2022 TIP will be populated with projects selected in the upcoming Call for Projects. The 2019-2022 TIP would also include TxDOT projects and projects currently in the TIP would rollover. Mr. Collins noted that approval of the 2019-2022 TIP is scheduled for Transportation Policy Board approval in May 2018 to comply with state and federal guidelines. Mr. Collins later discussed performance goals for the 2019-2022 TIP as identified in the federal guidelines of MAP-21.

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/9/>.

11. Report on the Transportation Planning Activities

The Chair recognized Mr. Ashby Johnson who reported that elections for Chair and Vice Chair are scheduled for the January meeting.

Mr. Tim Tuggey issued a reminder to the Board to review the ethics requirements and obligations included in the meeting materials for CAMPO Board Members and employees of MPOs across the State.

Mr. Johnson also reported that the 2018 Transportation Policy Board meeting schedule was included in the meeting materials for review. Mr. Johnson informed the Board that the revised meeting schedule will be presented at the January meeting for final review.

Ms. Doise Miers, Community Manager provided an update on the CAMPO rebranding.

Video of this item can be viewed at <http://austintx.swagit.com/play/11142017-1016/10/>.

12. Announcements

There were no announcements.

13. Adjournment

The Transportation Policy Board Meeting adjourned at 7:55 p.m.



Date: January 8, 2018
Continued From: N/A
Action Requested: Approval

To: Transportation Policy Board
From: Mr. Ashby Johnson, Executive Director
Agenda Item: 7
Subject: Discussion and Approval for CAMPO Executive Director to Begin Negotiation of Contract for Legal Services

RECOMMENDATION

CAMPO staff recommends that the Transportation Policy Board (TPB) authorize the CAMPO Executive Director to negotiate and execute a contract for Legal Services, for a total amount not to exceed \$90,000 for the initial three-year term of the contract, with the top ranked firm. If a satisfactory contract cannot be negotiated with the top ranked firm, the Executive Director may then negotiate with the second ranked firm. Staff proposes execution of a 36-month contract with three (3) 12-month extension options. After the initial three-year term of the contract, staff would request TPB approval before executing any extension options. The offerors' scores and rankings are reflected in **Table 2** below.

PURPOSE AND EXECUTIVE SUMMARY

On September 27, 2017, CAMPO issued a Request for Qualifications (RFQ) to solicit proposals for legal services. The current legal services contract is set to expire December 31, 2017, and the proposed new contract will ensure continuity of services.

Staff emailed the solicitation to 35 law firms in the CAMPO region and posted it on the CAMPO website. The submittals were due on October 11, 2017. Proposals were received from the following firms.

- Greenberg Traurig, LLP
- Tuggey McCutcheon, LLP

Proposals were reviewed and scored by the CAMPO staff evaluation team using the selection criteria in **Table 1**.

Table 1. Selection Criteria

| Criteria | Points Available |
|--|-------------------------|
| Previous Experience of Firm – Submissions will be assessed on prior experience of the firm in the subject areas covered in Section III of this RFQ. | 25 |
| Staffing and Attorney Qualifications – Offers shall identify the primary point of contact and submissions shall include resumes for each individual who will be performing professional services under the contract. | 25 |
| Understanding of Scope – The responding firm must present their approach through further clarification and understanding of all services involved in this agreement. Any similar prior work may be listed to validate this understanding. | 25 |
| Past Performance – The firm must have a demonstrated track record of timely performance, quality, and integrity, as evidenced by a list of client references. | 25 |
| Total Points | 100 |

Proposal scores and rankings are shown below (**Table 2**).

Table 2. Proposal Scores and Rankings

| Ranking | Firm Name | Score (100 Max.) |
|----------------|------------------------|-------------------------|
| 1 | Tuggey McCutcheon, LLP | 94 |
| 2 | Greenberg Traurig, LLP | 65 |

FINANCIAL IMPACT

On June 5, 2017, as part of adoption of the FY 2018 and 2019 Unified Planning Work Program (UPWP), the TPB allocated, in Subtask 1.2, \$60,000 of Federal Highway Administration PL-112 (planning) funds for Legal Services. Per the standard terms and conditions of CAMPO contracts, as reflected in the CAMPO Procurement Policy, authorization for expenditure of funds for this contract will be contingent upon continued funding by the appropriate agencies of the US DOT and/or TxDOT.

BACKGROUND AND DISCUSSION

At the request of the CAMPO Executive Director or TPB Chair, the selected firm will provide legal consultation; ensure compliance with the Texas Open Meetings Act and other applicable state and federal laws; perform follow-up tasks for matters addressed or considered during TPB meetings; prepare and provide presentations to the TPB; provide legal opinions; participate in the development and revision of policies, procedures, Bylaws and governing documents; provide litigation support; participate in contract negotiations, settlements, changes and protests; and render other professional legal services, as requested.

SUPPORTING DOCUMENTS

None.



Date:
Continued From:
Action Requested:

January 8, 2018
September 11, 2017
Approval

To: Transportation Policy Board
From: Theresa Hernandez, Financial Manager
Agenda Item: 8
Subject: Discussion and Approval of Resolution (2018-1-8) Amending the Unified Planning Work Program (UPWP)

RECOMMENDATION

CAMPO staff recommend that the Transportation Policy Board approve the FYs 2018 & 2019 Unified Planning Work Program (UPWP) Amendment Two and the accompanying resolution (**Attachment A**).

PURPOSE AND EXECUTIVE SUMMARY

The purpose of this item is to add funds to subtask 3.2.1 for Congestion Management add Transportation Development Credits (TDCs) to Task 5, subtask 5.2.4.

FINANCIAL IMPACT

Amendment Two will increase the FYs 2018 & 2019 UPWP (**Attachment B**) by the amount of \$200,000.

BACKGROUND AND DISCUSSION

The UPWP is the federally-required document that identifies work tasks to be completed in the CAMPO region. The proposed Amendment Two to the FYs 2018 & 2019 UPWP is detailed as follows:

| 2018 & 2019 Unified Planning Work Program: Amendment Two | |
|--|---|
| Subtask 3.2 | Add \$200,000 Transportation Planning Funds (TPF) for Congestion Management |
| Subtask 5.2 | Add 56,250 TDCs to subtask 5.2.4 US 183 Luling Relief Route Alt. Analysis |

SUPPORTING DOCUMENTS

Attachment A – FYs 2018 & 2019 Unified Planning Work Program with Proposed Amendment

Attachment B – Resolution 2018-1-8

FY 2018 & 2019

UNIFIED PLANNING WORK PROGRAM

CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

Approved by the Transportation Policy Board: June 5, 2017
Amended Administratively: August 22, 2017
Amended by the Transportation Policy Board: September 11, 2017
[Amended by the Transportation Policy Board: January 8, 2018](#)

IV. TASK 3.0 - SHORT RANGE PLANNING

- **OBJECTIVE**

Conduct short-range transportation and transportation-related planning activities with short-term planning and implementation focus, including the development and administration of the Transportation Improvement Program.

- **EXPECTED PRODUCTS**

2017-2020 TIP Amendments
Congestion Management Process (CMP) Plan
Intelligent Transportation Systems (ITS)
2019-2022 TIP
Project Selection/Readiness Criteria
HB20 10 Year Plan
Performance Measure Development
Project Tracking

- **PREVIOUS WORK**

Transportation Improvement Program (TIP) FYs 2017 – 2020
Project Tracking
Ongoing development of related performance measures

- **SUBTASKS**

Subtask 3.1 MPO Staff Work for Task 3.0

3.1.1 General Administration: This subtask allows for MPO staff support for administrative activities related to short range planning, including the development and management of agency contracts; procurement, development and management of consultant contracts for projects in Task 3; and the review and processing of monthly billings for work related to Task 3.

3.1.2 General Activities: Specific activities will include, but are not limited to, maintenance of the FY 2017-2020 Transportation Improvement Program, development of the FY 2019-2022 Transportation Improvement Program, along with related performance measures.

3.1.3 Public Participation: This subtask includes MPO staff participation in public

outreach activities including video production, developing website information, writing newsletter articles, developing other printed materials, and public meeting facilitation as needed.

3.1.4 Congestion Management Process (CMP), Intelligent Transportation Systems (ITS) and Operations Planning: This subtask covers activities related to conducting the CMP, ITS and Operations Planning. Specific activities include, but are not limited to, developing, updating, refining and implementing the CMP, incorporating congestion analysis results into the regional planning process, and incorporating ITS, systems management and operations into the planning process

3.1.5 Transportation Improvement Program: The four-year Transportation Improvement Program (TIP) lists surface transportation projects that are funded with federal dollars and are consistent with the long-range plan developed for the area. The TIP may also include non-federally funded projects that are regionally significant. The TIP development process includes public involvement activities and opportunities for public review and comment on all aspects of the program.

Responsible Agency: Capital Area Metropolitan Planning Organization
Funding Requirement: \$511,056
Product(s): Contract procurement materials and billing packages, meeting packages and materials, technical memos

Subtask 3.2 Congestion Management – Consultant Work

3.2.1 Congestion Management Process 2018 Data Collection and Analysis: This subtask provides support for the CMP through congestion data collection and analysis.

Responsible Agency: Capital Area Metropolitan Planning Organization
Funding Requirement: \$200,000 PL
Product(s): Congestion data and analysis, data in GIS format

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- FUNDING SUMMARY

Task 3.0 - FY 2018 & FY 2019

| Subtask | Responsible Agency | Transportation Planning Funds (TPF) ¹ | | Local | | Total | | Grand Total |
|--------------|--------------------|--|---------|-------|------|---------|---------|-------------|
| | | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | |
| 3.1 | CAMPO | 255,528 | 255,528 | | | 255,528 | 255,528 | 511,056 |
| 3.2 | CAMPO | - | - | | | - | - | - |
| 3.3 | CAMPO | - | - | | | - | - | - |
| TOTAL | | 255,528 | 255,528 | | | 255,528 | 255,528 | 511,056 |

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

| Subtask | Responsible Agency | Transportation Planning Funds (TPF) ¹ | | Local | | Total | | Grand Total |
|--------------|--------------------|--|---------|-------|------|---------|---------|-------------|
| | | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | |
| 3.1 | CAMPO | 255,528 | 255,528 | | | 255,528 | 255,528 | 511,056 |
| 3.2 | CAMPO | 200,000 | - | | | 200,000 | - | 200,000 |
| 3.3 | CAMPO | - | - | | | - | - | - |
| TOTAL | | 455,528 | 255,528 | | | 455,528 | 255,528 | 711,056 |

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VI. TASK 5.0 - SPECIAL STUDIES

- **OBJECTIVE**

To conduct special studies of transportation facilities and/or corridors and transportation-related topics and to implement specialized studies. Includes the assessment of capital investment and other strategies to preserve the existing and future transportation system and reduce the vulnerability of the existing transportation infrastructure to natural disasters.

- **EXPECTED PRODUCTS**

Regional Arterial and MoKan/Northeast Subregional
Regional Transit Plan
MoKan Transportation Corridor Feasibility Study – Segment 2
Georgetown to San Antonio Mobility Study
US 183 Luling Relief Route Alternative Analysis
Incident Management Plan
FM 150 Extension Corridor/Yarrington Road Extension Study

- **PREVIOUS WORK**

Continued analysis of corridors in the region
FY 2015-2017 Dynamic Traffic Assignment

- **SUBTASKS**

Subtask 5.1 MPO Staff Work for Task 5.0

5.1.1 General Activities: This subtask allows for MPO staff support for activities related to special transportation planning studies in Subtask 5.1 and 5.2. Specific activities will include participating in special studies. MOU/MOA or other similar documents will be developed to address specific written provision for cooperatively developing and sharing information related to transportation performance data; selection of performance targets; reporting performance targets; reporting and tracking progress.

| | |
|----------------------|--|
| Responsible Agency: | CAMPO |
| Funding Requirement: | \$41,600 STPMM and \$10,400 Local Funds |
| Product(s): | Contract procurement materials and billing packages, meeting packages and materials, technical memos |

Subtask 5.2 Special Studies (undertaken by CAMPO and/or Consultant(s))

5.2.1 Incident Management & Concept of Operations Plan

Development of a regional plan and document describing the system characteristics of a multi-disciplinary interagency group to detect, respond to, and clear traffic incidents to safely and quickly restore traffic flow.

Responsible Agency: CAMPO

Funding Requirement: \$240,000 STPMM and \$60,000 Local Funds

5.2.2 Round Rock Kenney Fort Analysis Moved to Subtask 5.3

5.2.3 FM 150 Extension Corridor/Yarrington Road Extension Study

SH 21 to FM 142/SH 130, conduct feasibility study for new location roadway

Responsible Agency: CAMPO and Caldwell County

Funding Requirement: \$600,000 Concession Funds

5.2.4 US 183 Luling Relief Route Alternative Analysis

US 183 from north Luling to US 183/SH 80 south of Luling

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Responsible Agency: CAMPO and Caldwell County

Funding Requirement: \$225,000 STPMM ~~56,250 TDCs~~

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5.2.5 Regional Arterial and MoKan/Northeast Subregional

Needs analysis of the regional arterial system for current and future demand and to improve mobility for people and goods.

Responsible Agency: CAMPO

Funding Requirement: \$1,250,000 PL \$840,000 State

5.2.6 Regional Transit Study

Develop a long-range planning strategy for a network of potential regional high capacity transit services and supporting infrastructure for the CAMPO six-county region.

Responsible Agency: CAMPO

Funding Requirement: \$500,000 STPMM \$150,000 Local Funds

Subtask 5.3 Corridor and Feasibility Studies (undertaken by agencies other than CAMPO)

in the CAMPO region)

5.3.1 Georgetown to San Antonio Mobility Study

Conduct a feasibility study on mobility improvements in the rapidly growing Georgetown-San Antonio corridor.

Responsible Agency: TxDOT
Funding Requirement: \$9,000,000 STP MM

5.3.2 MoKan Transportation Corridor Feasibility Study – Segment 2

Study is to assist in the mission of corridor preservation and to identify future operations for this segment of the regionally significant transportation corridor.

Responsible Agency: City of Round Rock
Funding Requirement: \$2,000,000 STP MM 500,000 TDCs

• FUNDING SUMMARY

Task 5.0 - FY 2018 & 2019

| Subtask | Responsible Agency | Transportation Planning Funds (TPF) ¹ | | STPMM | | Local | | state | | concession | | Total | | Grand Total |
|--------------|--------------------|--|------|------------|------|---------|------|---------|------|------------|------|------------|------|-------------|
| | | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | |
| 5.1 | CAMPO | - | - | 41,600 | - | 10,400 | | | | | | 52,000 | - | 52,000 |
| 5.2 | CAMPO | 1,250,000 | - | 965,000 | | 210,000 | | 840,000 | | 600,000 | | 3,865,000 | - | 3,865,000 |
| 5.3 | Other Agencies | - | - | 11,000,000 | | | | | | | | 11,000,000 | - | 11,000,000 |
| TOTAL | | 1,250,000 | - | 12,006,600 | - | 220,400 | - | 840,000 | | 600,000 | - | 14,917,000 | - | 14,917,000 |

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

VII. BUDGET SUMMARY - Include the following table which provides a summary of all funding requirements for this UPWP by task and source. Include sources of funding (*including carryovers*).

BUDGET SUMMARY - FY 2018 & 2019

| UPWP Task | Description | TPF ¹ Funds | FTA Sect. 5304 | STPMM | Concession | Local Funds | State | Rider 42 | CTRMA | Total Funds |
|-----------|----------------------------------|------------------------|----------------|------------|------------|-------------|---------|-----------|--------|-------------|
| 1.0 | Administration-Management | 3,457,156 | | 600,000 | - | 150,000 | | - | - | 4,207,156 |
| 2.0 | Data Development and Maintenance | 448,846 | - | - | - | - | | - | - | 448,846 |
| 3.0 | Short Range Planning | 511,056 | | - | - | - | | - | - | 511,056 |
| 4.0 | Metropolitan Transportation Plan | 703,870 | 43,608 | - | - | - | | - | - | 747,478 |
| 4.5 | MTP (other agencies) | | | 3,000,000 | | 17,625,000 | | 1,350,000 | 53,000 | 22,028,000 |
| 5.0 | Special Studies | 1,250,000 | - | 12,006,600 | 600,000 | 220,400 | 840,000 | - | - | 14,917,000 |
| TOTAL | | 6,370,928 | 43,608 | 15,606,600 | 600,000 | 17,995,400 | 840,000 | 1,350,000 | 53,000 | 42,859,536 |

¹ TPF - This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

| | |
|---|--------------------|
| Combined Transportation Planning Funds ² | \$5,059,188 |
| Estimated Unexpended Carryover | \$1,311,740 |
| TOTAL TPF | \$6,370,928 |

² Estimate based on prior years' authorizations

| UPWP Task | Description | TPF ¹ Funds | FTA Sect. 5304 | STPMM | Local Funds | STATE | Concession | Rider 42 | CTRMA | Total Funds |
|-----------|----------------------------------|------------------------|----------------|------------|-------------|-------|------------|-----------|--------|-------------|
| 1.0 | Administration-Management | 3,457,156 | | 600,000 | 150,000 | | | - | - | 4,207,156 |
| 2.0 | Data Development and Maintenance | 448,846 | - | - | - | | | - | - | 448,846 |
| 3.0 | Short Range Planning | 711,056 | - | - | - | | | - | - | 711,056 |
| 4.0 | Metropolitan Transportation Plan | 703,870 | 43,608 | - | - | - | | - | - | 747,478 |
| 4.5 | MTP (other agencies) | | | 3,000,000 | 17,625,000 | | | 1,350,000 | 53,000 | 22,028,000 |
| 5.0 | Special Studies | 1,250,000 | - | 12,006,600 | 220,400 | | 600,000 | - | - | 14,917,000 |
| TOTAL | | 6,570,928 | 43,608 | 15,606,600 | 17,995,400 | - | 600,000 | 1,350,000 | 53,000 | 43,059,536 |

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Combined Transportation Planning Funds ² \$5,059,188
Estimated Unexpended Carryover \$1,511,740
TOTAL TPF \$6,570,928

² Estimate based on prior years' authorizations

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Resolution (2018-1-8)

Acknowledging the Transportation Policy Board's Adoption of Amendment Two to the CAMPO FY 2018 & 2019 Unified Planning Work Program

WHEREAS, pursuant to federal law, the Governor of the State of Texas designated the Capital Area Metropolitan Planning Organization (CAMPO) as the Metropolitan Planning Organization for the Austin region in 1973; and

WHEREAS, CAMPO's Transportation Policy Board is the regional forum for cooperative decision-making regarding transportation issues in Bastrop, Burnet, Caldwell, Hays, Travis and Williamson Counties in Central Texas; and

WHEREAS, the mission of a Metropolitan Planning Organization is to conduct a coordinated, comprehensive and continuous metropolitan transportation planning process; and

WHEREAS, 23 U.S.C. 134 and Section 5303 of the Federal Transit Act, require that the Metropolitan Planning Organizations, in the cooperation with the State, develop transportation plans and programs for urbanized areas of the state; and

WHEREAS, 23 CFR 450.308 requires that transportation planning activities performed with federal transportation funds be documented in a Unified Planning Work Program; and

WHEREAS, CAMPO's Transportation Policy Board adopted the *FYs 2018 & 2019 Unified Planning Work Program (UPWP)* on June 5, 2017 and approved Amendment One on September 11, 2017; and

WHEREAS, staff is proposing Amendment Two to add PL funds to Task 3 for Congestion Management and add TDCs to Task 5, US 183 Luling Relief Route Alt. Analysis. These revisions are depicted in the background material accompanying this proposed resolution; and

NOW, THEREFORE BE IT RESOLVED that the CAMPO Transportation Policy Board hereby votes to approve the requested amendment to the CAMPO *FY's 2018 & 2019 Unified Planning Work Program* as reflected in this Resolution; and directs the Executive Director to transmit the adopted amendment to the Federal Highway Administration through the Texas Department of Transportation; and

Hereby orders the recording of this resolution in the minutes of the Transportation Policy Board; and

BE IT FURTHER RESOLVED that the Board delegates the signing of necessary documents to the Board Chair.

The above resolution being read, a motion to amend the CAMPO *2018 & 2019 Unified Planning Work Program* as reflected was made on January 8, 2018 by _____ duly seconded by _____.

Ayes:

Nays:

Abstain:

Absent and Not Voting:

SIGNED this 8th day of January 2018.

Chair, CAMPO Board

Attest:

Executive Director, CAMPO



Date: January 8, 2018
Continued From: November 13, 2017
Action Requested: Approval

To: Transportation Policy Board
From: Mr. Ashby Johnson, Executive Director
Agenda Item: 9
Subject: Election of Officers for Chair and Vice Chair of the CAMPO Transportation Policy Board

RECOMMENDATION

Staff recommends the Transportation Policy Board elect a Chairperson and Vice Chairperson for calendar years 2018 and 2019.

PURPOSE AND EXECUTIVE SUMMARY

CAMPO Bylaws and Operating Procedures state that the Transportation Policy Board shall elect a Chairperson and a Vice Chairperson for a term of two years. Elections are to be held at the first meeting of each even year.

Per the provisions of the CAMPO bylaws and Joint Powers Agreement, Chairman Conley appointed a Nominating Committee to discuss and form a recommendation to the full Transportation Policy Board on a slate of candidates for CAMPO's Chair and Vice-Chair positions for the two-year term covering 2018 and 2019.

| CAMPO Nominating Committee Members for Chair and Vice-Chair | | | |
|--|--------------------|------------------|----------------|
| Cynthia Long (Chair) | Williamson County | Jimmy Flannigan | City of Austin |
| Steve Adler | City of Austin | James Oakley | Burnet County |
| Terry Mitchell | Capital Metro | Gerald Daugherty | Travis County |
| Craig Morgan | City of Round Rock | | |
| | | | |

The Nominating Committee met on December 8, 2017. The Nominating Committee unanimously voted to recommend Will Conley as Chair and Clara Beckett as Vice-Chair. Nominating Committee Chairperson Long will report out to the Transportation Policy Board at the January 8, 2018 meeting.

FINANCIAL IMPACT

None.

BACKGROUND AND DISCUSSION

According to the Section 3, Subsection D of the Bylaws and Operating Procedures of the Transportation Policy Board, "The Transportation Policy Board elects a Chairperson and a Vice Chairperson for a term of two years. Elections are to be held at the first meeting of each even year.

SUPPORTING DOCUMENTATION

CAMPO Bylaws and Operating Procedures
CAMPO Joint Powers Agreement



Date: January 8, 2018
Continued From: N/A
Action Requested: Approval

To: Transportation Policy Board
From: Chairman Will Conley
Agenda Item: 10
Subject: Appointment of Affiliate Non-Voting Member to CAMPO Transportation Policy Board

RECOMMENDATION

This item has been placed on the Transportation Policy Board agenda at the request of Chairman Conley.

PURPOSE AND EXECUTIVE SUMMARY

CAMPO Joint Powers Agreement, as amended August 5, 2013, contains a provision that allows for the addition of affiliate non-voting members on the Transportation Policy Board. The affiliate non-voting membership can be changed by the full Transportation Policy Board at any time and is not governed by federal or state statutes. Membership on the Transportation Policy Board of CAMPO is determined in part by 23 CFR 450.310(d)(3)(i) which reads, “Designation or selection of officials or representatives under paragraph (d)(1) of this section shall be determined by the MPO according to the bylaws or enabling statute of the organization.” In the case of CAMPO, this means the federal statute defers to the CAMPO Bylaws and Operating Procedures and the Joint Powers Agreement to establish Policy Board membership.

There are no provisions in the CAMPO Bylaws and Operating Procedures nor in the CAMPO Joint Powers Agreement that would prevent an affiliate non-voting member from being an officer of the Transportation Policy Board (chair or vice-chair) or from serving on the Transportation Policy Board Executive Committee or other Policy Board related committees.

FINANCIAL IMPACT

None.

SUPPORTING DOCUMENTATION

CAMPO Joint Powers Agreement

CAMPO Bylaws and Operating Procedures



Date: January 8, 2018
Continued From: November 13, 2018
Action Requested: Information

To: Transportation Policy Board
From: Mr. Ashby Johnson, Executive Director
Agenda Item: 11a
Subject: 2018 Technical Advisory Committee Appointments

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Transportation Policy Board 2018 Meeting Schedule

All meetings will be held in Room 3.102 of the Joe C. Thompson Center, University of Texas Campus, Red River and Dean Keeton Streets and will begin promptly at 6:00 p.m.

January 8, 2018

February 12, 2018

March 5, 2018

April 9, 2018

May 7, 2018

June 11, 2018

July 9, 2018

August 13, 2018

September 10, 2018

October 15, 2018

November 5, 2018

December 10, 2018