



TRANSPORTATION POLICY BOARD MEETING

Monday, February 12, 2018

Room 3.102, Joe C. Thompson Center, University of Texas Campus

Red River and Dean Keeton Streets, Austin, Texas

6:00 p.m.

AGENDA

WATCH CAMPO LIVE: www.campotexas.org/livestream

1. Certification of Quorum – Quorum requirement is 11 members.....Chair Will Conley
2. Public Comments
Comments are limited to topics not on the agenda but may directly or indirectly affect transportation in the CAMPO geographic area. Up to 10 individuals may sign up to speak – each of whom must contact the CAMPO office by 4:30 p.m., Monday, February 12, 2018.
3. Chair AnnouncementsChair Will Conley
4. Report from the Technical Advisory Committee ChairMr. Ed Polasek
The Chair of the Technical Advisory Committee will provide an overview of TAC discussion items and recommendations to the Transportation Policy Board.

EXECUTIVE SESSION:

Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Board reconvenes in an open meeting.

5. Executive SessionChair Will Conley
The Transportation Policy Board will recess to an Executive Session, if necessary.

ACTION:

THE PUBLIC IS INVITED TO COMMENT ON ITEMS 6-9 IN THE SECTION BELOW

6. [Discussion and Approval of January 8, 2018 Meeting Summary](#)
.....Mr. Ashby Johnson, CAMPO
Mr. Johnson will present the January 8, 2018 meeting summary and request Transportation Policy Board approval.
7. [Election of CAMPO Transportation Policy Board Vice Chair](#)
.....Mr. Tim Tuggey, McCutcheon, LLP
Mr. Tuggey will provide a brief overview of the election requirements and preside over the election process.

- 8. [Discussion and Approval of Safety Performance Measures Target](#) Mr. Ryan Collins, CAMPO
Mr. Collins will request Transportation Policy Board approval for setting the Safety Performance Measure Target and accompanying Resolution (2018-2-8).

- 9. [Discussion and Approval of Texas A&M Transportation Institute \(TTI\) Interlocal Agreement \(ILA\)](#)
..... Ms. Theresa Hernandez, CAMPO
Ms. Hernandez will request Transportation Policy Board approval to execute an Interlocal Agreement with Texas A&M Transportation Institute and accompanying Resolution (2018-2-9).

INFORMATION:

- 10. [Update on Highway Emergency Response Operator \(HERO\) Program](#)
..... Mr. John Nevares, TxDOT-Austin District
Mr. Nevares will brief the Transportation Policy Board on the current activities of the HERO Program.

- 11. [Briefing on CAMPO Transportation Improvement Program \(TIP\) Projects Status](#)
..... Mr. Ryan Collins, CAMPO
Mr. Collins will brief the Transportation Policy Board on the first quarterly project status report.

- 12. [Report on Transportation Planning Activities](#)
 - a. [Update on CAMPO Call for Projects](#)

- 13. Announcements
 - a. *Technical Advisory Committee Meeting – February 26, 2018*
 - b. *Transportation Policy Board Meeting – March 5, 2018*

- 14. Adjournment



**Capital Area Metropolitan Planning Organization
 Transportation Policy Board
 Meeting Summary
 January 8, 2018**

1. Certification of Quorum – Quorum requirement is 11 membersChairman Conley

	Member	Representing	Member Attending	Alternate Attending
1	Will Conley, Chair	Hays County	Y	
2	Clara Beckett, Vice-Chair	Commissioner, Bastrop County	N	Commissioner Cynthia Long
3	Steve Adler	Mayor, City of Austin	Y	
4	Alison Alter	City of Austin, District 10	Y	
5	Gerald Daugherty	Commissioner, Travis County	Y	
6	Sarah Eckhardt	Judge, Travis County	Y	
7	Jimmy Flannigan	City of Austin, District 6	Y	
8	Victor Gonzales	Mayor, City of Pflugerville	N	Mayor Pro Tem Omar Peña
9	Ann Kitchen	City of Austin, District 5	N	Council Member Alison Alter
10	Cynthia Long	Commissioner, Williamson County	Y	
11	Terry McCoy, P.E.	TxDOT-Austin District	Y	
12	Terry Mitchell	Capital Metro Board Member	N	Mayor Steve Adler
13	Craig Morgan	Mayor, City of Round Rock	Y	
14	James Oakley	Judge, Burnet County	Y	
15	Matt Powell	Mayor, City of Cedar Park	Y	
16	Dale Ross	Mayor, City of Georgetown	Y	
17	Brigid Shea	Commissioner, Travis County	Y	
18	Edward Theriot	Commissioner, Caldwell County	Y	
19	John Thomaides	Mayor, City of San Marcos	Y	
20	Jeffrey Travillion	Commissioner, Travis County	N	

2. Public Comments

The Chair recognized Mr. Jay Blazek Crossley of Farm&City who addressed the Board to provide public comments on traffic crashes on roads in CAMPO region.

3. Chair AnnouncementsChairman Conley

There were no announcements.

4. Report from the Technical Advisory Committee Chair Mr. Ed Polasek, TAC Chair

The Technical Advisory Committee did not convene in December. No report was given.

5. Executive Session Commissioner Will Conley, Chair

An Executive Session was not convened.

6. Discussion and Approval of November 13, 2017 Meeting Summary

There were no public comments.

The Chair recognized Mr. Ashby Johnson, Executive Director of CAMPO, who presented the November 13, 2017 meeting summary.

Mr. Johnson reported concerns expressed by Council Member Alison Alter regarding an amendment to Transportation Demand Management Category and Scoring in the Project Selection Criteria, as reflected in the meeting summary. Mr. Johnson informed Council Member Alter that staff would review the video and audio for the January meeting and revise the meeting summary, as appropriate.

Council Member Alter requested a copy of the meeting summary and Project Selection Criteria, as amended. The meeting summary was amended with the noted changes as discussed by Council Member Alter.

Judge James Oakley moved to approve the meeting summary, as amended.

Mayor Pro Tem Omar Peña seconded the motion.

The motion prevailed unanimously.

The meeting summary was approved.

Ayes: Chair Will Conley, Commissioner Cynthia Long (Proxy for Commissioner Clara Beckett), Mayor Steve Adler (Proxy for Mr. Terry Mitchell), Council Member Alison Alter (Proxy for Council Member Ann Kitchen), Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar

Peña (Proxy for Mayor Victor Gonzales), Commissioner Edward Theriot, Mr. Terry McCoy, Mayor Craig Morgan, Judge James Oakley, Mayor Dale Ross, Commissioner Brigid Shea, and Mayor John Thomaides

Nays: None

Abstain: None

Absent and Not Voting: Mayor Matt Powell and Commissioner Jeffrey Travillion

Video of this item can be viewed at <http://austintx.swagit.com/play/01092018-818/5/>.

7. Discussion and Approval for CAMPO Executive Director to Begin Negotiation of Legal Services Contract

The Chair recognized Mr. Ashby Johnson who provided a brief overview of the procurement process for the CAMPO legal services contract. Mr. Johnson reported that following review and scoring of the proposals received, Tuggey McCutcheon, LLP was the top ranking firm.

Mr. Johnson noted that the item was green sheeted to reflect a revision in the background paper to indicate that the Executive Director may re-advertise the procurement if a satisfactory contract cannot be negotiated with the top ranked firm.

Judge James Oakley moved for approval for the CAMPO Executive Director to begin negotiation of the legal services contract with top ranked firm Tuggey McCutcheon, LLP.

Commissioner Cynthia Long seconded the motion.

The motion prevailed unanimously.

Ayes: Chair Will Conley, Commissioner Cynthia Long (Proxy for Commissioner Clara Beckett), Mayor Steve Adler (Proxy for Mr. Terry Mitchell), Council Member Alison Alter (Proxy for Council Member Ann Kitchen), Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Commissioner Edward Theriot, Mr. Terry McCoy, Mayor Craig Morgan, Judge James Oakley, Mayor Dale Ross, Commissioner Brigid Shea, and Mayor John Thomaides

Nays: None

Abstain: None

Absent and Not Voting: Mayor Matt Powell and Commissioner Jeffrey Travillion

Video of this item can be viewed at <http://austintx.swagit.com/play/01092018-818/6/>.

8. Discussion and Approval of Resolution (2018-1-8) Amending the Unified Planning Work Program (UPWP)

The Chair recognized Ms. Theresa Hernandez, CAMPO Financial Manager who discussed and presented Amendment 2 to FYs 2018 and 2019 UPWP with accompanying Resolution 2018-1-8.

Commissioner Cynthia Long moved for approval of Amendment 2 to FYs 2018 and 2019 UPWP and accompanying Resolution 2018-1-8.

Mayor Craig Morgan seconded the motion.

The motion prevailed unanimously.

Ayes: Chair Will Conley, Commissioner Cynthia Long (Proxy for Commissioner Clara Beckett), Mayor Steve Adler (Proxy for Mr. Terry Mitchell), Council Member Alison Alter (Proxy for Council Member Ann Kitchen), Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Commissioner Edward Theriot, Mr. Terry McCoy, Mayor Craig Morgan, Judge James Oakley, Mayor Dale Ross, Commissioner Brigid Shea, and Mayor John Thomaides

Nays: None

Abstain: None

Absent and Not Voting: Mayor Matt Powell and Commissioner Jeffrey Travillion

Video of this item can be viewed at <http://austintx.swagit.com/play/01092018-818/7/>.

9. Election of Officers for Chair and Vice Chair of the CAMPO Transportation Policy Board

The Chair informed the Board that Item 9 Election of Officers for Chair and Vice Chair of the CAMPO Transportation Policy Board and Item 10 Appointment of Affiliate Non-Voting Member to CAMPO Transportation Policy Board would be combined.

The Chair recognized the following individuals who offered comments on Item 9 Election of Officers for Chair and Vice Chair of the CAMPO Transportation Policy Board.

1. Mr. Jay Blazek Crossley, Farm&City
2. Ms. Kelly Davis, Save Our Springs Alliance

The Chair recognized the following individuals who offered comments on Item 10 Appointment of Affiliate Non-Voting Member to CAMPO Transportation Policy Board.

1. Mr. David King, Private Citizen
2. Mr. Drew Scheberle, Austin Chamber of Commerce
3. Mr. Geoffrey Tahuahua, Real Estate Council of Austin (RECA)

The Chair later provided an overview of the election process for officers of the CAMPO Transportation Policy Board according to the statutes of its bylaws.

The Chair recognized the Chair of the Nominating Committee, Commissioner Long who provided a report of the Committee's deliberation on December 8, 2017. Commissioner Long identified members of the Nominating Committee which included Mayor Steve Adler, Mr. Terry Mitchell, Mayor Craig Morgan, Council Member Jimmy Flannigan, Judge James Oakley, and Commissioner Gerald Daugherty reported a consensus to recommend Will Conley as Chair and Commissioner Clara Beckett as Vice Chair of the CAMPO Transportation Policy Board.

Members of the Board offered comments regarding the election of officers process and the appointment of an affiliate non-voting member to the Transportation Policy Board.

Commissioner Long moved for approval of the Nominating Committee's recommendation of Will Conley as Chair, Commissioner Clara Beckett as Vice Chair, and the appointment of Will Conley as an Affiliate Non-Voting Member.

Judge James Oakley seconded the motion.

The Chair later provided clarification for adding the appointment of an affiliate member to the CAMPO Transportation Policy Board to the agenda.

Judge Sarah Eckhardt made a substitute motion to approve Will Conley as Chair and Affiliate Non-Voting Member of the CAMPO Transportation Policy Board with deferral of the election for Vice Chair to the February meeting.

Council Member Jimmy Flannigan seconded the substitute motion.

Following comment and discussion by the Board, the Chair called the question for the substitute motion to approve Will Conley as Chair and Affiliate Non-Voting Member of the CAMPO Transportation Policy Board and deferral of the election for Vice Chair to the February meeting.

The substitute motion replaced the original motion by 10 votes for and 8 votes against the substitute motion.

Following further comment and discussion by the Board and legal counsel, the Chair called the question for approval of Will Conley as Chair and Affiliate Non-Voting Member of the CAMPO Transportation Policy Board and deferral of the election for Vice Chair to the February meeting.

The motion prevailed.

Ayes: Chair Will Conley, Commissioner Cynthia Long (Proxy for Commissioner Clara Beckett), Mayor Steve Adler (Proxy for Mr. Terry Mitchell), Council Member Alison Alter (Proxy for Council Member Ann Kitchen), Commissioner Gerald Daugherty, Judge Sarah Eckhardt, Council Member Jimmy Flannigan, Mayor Pro Tem Omar Peña (Proxy for Mayor Victor Gonzales), Commissioner Edward Theriot, Mr. Terry McCoy, Mayor Craig Morgan, Judge James Oakley, Mayor Matt Powell, Mayor Dale Ross, and Mayor John Thomaides

Nays: Commissioner Brigid Shea

Abstain: Council Member Alison Alter (Proxy for Council Member Ann Kitchen)

Absent and Not Voting: Commissioner Jeffrey Travillion

Video of this item can be viewed at <http://austintx.swagit.com/play/01092018-818/8/>.

10. Appointment of Affiliate Non-Voting Member to CAMPO Transportation Policy Board

At Chair Conley's request, this item was combined with Item 9 Election of Officers for Chair and Vice Chair of the CAMPO Transportation Policy Board.

Video of this item can be viewed at <http://austintx.swagit.com/play/01092018-818/8/>.

11. Report on the Transportation Planning Activities

The Chair recognized Mr. Ashby Johnson who reminded local jurisdictions to submit their 2018 appointments to the Technical Advisory Committee to Ms. Kimberly Petty, Executive Assistant, as soon as possible.

Mr. Johnson reported that the Transportation Research Board (TRB) Annual Meeting is underway in Washington, D.C. Mr. Johnson noted that CAMPO's work and public outreach efforts on Wirtz Dam and the Regional Active Transportation Plan was considered to be exemplary. As a result, CAMPO was selected to present at a poster session on those planning activities at the TRB Annual Meeting.

Mr. Johnson also represented the 2018 meeting schedule for the CAMPO Transportation Policy Board.

Video of this item can be viewed at <http://austintx.swagit.com/play/01092018-818/9/>.

12. Announcements

There were no announcements.

13. Adjournment

The Transportation Policy Board Meeting adjourned at 7:15 p.m.



Date: February 12, 2018
Continued From: January 8, 2018
Action Requested: Approval

To: Transportation Policy Board
From: Mr. Ashby Johnson, Executive Director
Agenda Item: 7
Subject: Election of CAMPO Transportation Policy Board Vice Chair

RECOMMENDATION

Staff recommends the Transportation Policy Board elect a Vice Chairperson for calendar years 2018 and 2019.

PURPOSE AND EXECUTIVE SUMMARY

CAMPO Bylaws and Operating Procedures state that the Transportation Policy Board shall elect a Chairperson and a Vice Chairperson for a term of two years. Elections are to be held at the first meeting of each even year.

Per the provisions of the CAMPO bylaws and Joint Powers Agreement, Chairman Conley appointed a Nominating Committee to discuss and form a recommendation to the full Transportation Policy Board on a slate of candidates for CAMPO’s Chair and Vice-Chair positions for the two-year term covering 2018 and 2019.

CAMPO Nominating Committee Members for Chair and Vice-Chair			
Cynthia Long (Chair)	Williamson County	Jimmy Flannigan	City of Austin
Steve Adler	City of Austin	James Oakley	Burnet County
Terry Mitchell	Capital Metro	Gerald Daugherty	Travis County
Craig Morgan	City of Round Rock		

The Nominating Committee met on December 8, 2017. The Nominating Committee reached a consensus to recommend Will Conley as Chair and Clara Beckett as Vice-Chair.

At the January 8, 2018 Transportation Policy Board Meeting, Nominating Committee Chairperson Long reported out to the Transportation Policy Board the recommendations of the Committee. Will Conley was elected as Chair and Affiliate Non-Voting Member for calendar years 2018 and 2019. The election for Vice Chair was deferred to the February meeting.

FINANCIAL IMPACT

None.

BACKGROUND AND DISCUSSION

According to the Section 3, Subsection D of the Bylaws and Operating Procedures of the Transportation Policy Board, “The Transportation Policy Board elects a Chairperson and a Vice Chairperson for a term of two years. Elections are to be held at the first meeting of each even year.

SUPPORTING DOCUMENTATION

CAMPO Bylaws and Operating Procedures

CAMPO Joint Powers Agreement

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION
BYLAWS AND OPERATING PROCEDURES
FOR THE
TRANSPORTATION PLANNING PROGRAM
IN THE AUSTIN METROPOLITAN AREA**

SECTION I DEFINITIONS

For the purposes of these bylaws, the following definitions apply

- A. Metropolitan Transportation Planning Process.** The Metropolitan Planning Organization (MPO), designated as Capital Area Metropolitan Planning Organization (CAMPO), in cooperation with the State and with operators of publicly owned transit services, shall be responsible for carrying out the metropolitan transportation planning process in accordance with Section 134, Title 23, United States Code (23 USC 134) and applicable federal and state regulations. CAMPO shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. These plans and programs shall lead to the development and operation of an integrated, intermodal transportation system that facilitates the efficient, economic movement of people and goods.

The metropolitan transportation planning process includes the development of a transportation plan, transportation improvement program (TIP) and a unified planning work program (UPWP) that will encourage the achievement of community goals by evaluating the environmental, energy, economic, and social costs of transportation plans and systems, projecting future travel demands, determining viable transportation alternatives, and evaluating these alternatives to determine the optimum combination of all modes of travel to best serve the citizens of the Austin metropolitan area.

- B. Public Involvement Program.** The metropolitan transportation planning process includes the development of a Public Involvement Program and staff procedures. The

Program is intended to include all Austin metropolitan area citizens, groups, agencies, and transportation providers in a transportation effort that is proactive and provides

complete information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in developing plans and programs including the Transportation Plan and Transportation Improvement Program. The Public Involvement Program shall integrate the concerns of a wide variety of involved parties and encourage and provide for the greatest level of education of transportation issues. The program will provide opportunities for citizens to contribute ideas and voice opinions early and often, both during and after preparation of draft plans and programs. Public participation in CAMPO Transportation Policy Board meetings is governed by Section III. E. of this document.

- C. Transportation Plan.** The metropolitan planning process includes the development of a transportation plan addressing at least a twenty-year planning horizon. The plan shall include both long-range and short-range strategies/actions that lead to the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods. The transportation plan shall be reviewed and updated at least every five years to confirm its validity and its consistency with current and forecasted transportation and land use conditions and trends and to extend the forecast period. The transportation plan must be approved (adopted) by the CAMPO Transportation Policy Board.
- D. Transportation Improvement Program.** The Transportation Improvement Program specifies how federal transportation funds are spent in the Austin metropolitan area for a minimum three-year period. The TIP will be prepared at least every other year and will include a financial plan that demonstrates how the Transportation Improvement Program can be implemented.

- E. Unified Planning Work Program.** The Unified Planning Work Program is a document setting forth, by work element tasks, the planning priorities facing the metropolitan area and documenting the planning activities to be performed with funds available to CAMPO. The estimated expenditures and funding sources for carrying out the work shall be identified.
- F. Metropolitan Planning Organization.** The Metropolitan Planning Organization (MPO) is that organization designated by the Governor as being responsible, together with the state, for carrying out the provisions of 23 USC 134 (The Urban Transportation Planning Process) and 49 USC 5303, as amended. The MPO is the forum for cooperative decision making by principal elected officials of general purpose local and state government and a representative from the Texas Department of Transportation and the Capital Metropolitan Transportation Authority.

SECTION II ORGANIZATION

The structure of the Metropolitan Planning Organization consists of the Transportation Policy Board, the Executive Committee, the CAMPO Office and other Committees, all as described in subsequent paragraphs of these bylaws and operating procedures.

- A. Transportation Policy Board.** The Transportation Policy Board, as the Metropolitan Planning Organization, hereinafter referred to as the TPB, furnishes policy guidance and direction for the continuing transportation study. Ultimate responsibility for the total transportation process including, but not limited to, review and approval of the recommended transportation plan and transportation improvement program rests with the Transportation Policy Board.
- B. Executive Committee.** The Executive Committee are members of the Transportation Policy Board who make recommendations on transportation planning issues, projects and the process as directed by the Transportation Policy Board.

- C. CAMPO Office.** The development of detailed transportation studies, maintenance of accurate data, preparation of reports, and performance of other activities requested by the Transportation Policy Board is the responsibility of the CAMPO Office. The Director of the CAMPO Office is responsible solely to the Transportation Policy Board.
- D. Other Committees.** The Chairperson, with the advice and consent of the Executive Committee, may establish other committees as needed.

SECTION III TRANSPORTATION POLICY BOARD

The following rules shall govern the operations of the Transportation Policy Board.

- A. Membership.** Membership on the Transportation Policy Board is established by the Joint Powers Agreement.
- B. Voting Representation.**

1. **Voting Alternate.** A member of the Transportation Policy Board may designate as an alternate a person eligible pursuant to the applicable subsection (a) and (b) of this subparagraph (B)(1), or any other member of the Transportation Policy Board, to exercise some or all of that member's authority as a member of the Transportation Policy Board. The option provided herein for a Transportation Policy Board Member to designate any other member of the Transportation Policy Board to serve as his or her voting alternate shall not nullify or override the authority of the governing body of a CAMPO member organization to appoint voting alternates pursuant to the applicable subsection (a) and (b) of this subparagraph (B)(1). The alternate designated by a member will count toward a quorum and may vote on any matter authorized by the member designating the alternate. A person designated as a voting alternate

may vote as an alternate on behalf of only one designating member. A member who designates an alternate shall give written notice of the alternate's name and voting authority to the Chairperson prior to the first meeting for which the alternate is designated. The authority of an alternate designated under this subparagraph (B)(1) shall continue until it is rescinded or changed by written notice from the designating member to the Chairperson.

- a. An elected official may designate as an alternate a person appointed as an alternate by the body who appointed that member.
- b. A member who is not an elected official may designate as an alternate a person employed by or who serves on the Board of the organization represented by that member.

2. **Non-Voting Proxy.** A member of the Transportation Policy Board may appoint a proxy to attend a meeting in the member's stead. The proxy appointed by a member does not count toward a quorum and may not vote.

C. Quorum. Fifty percent (50%) of the total members encompassed in paragraph A or their alternate shall constitute a quorum of the members for transaction of business at all meetings.

D. Officers. The Transportation Policy Board elects a Chairperson and a Vice Chairperson for a term of two years. It is the preference that the Vice Chair succeeds to the Chair position. However, the Executive Committee shall reserve the right to recommend that the Vice Chair not succeed to the Chair's position at the end of the two-year term. The Chair and the Vice Chair must come from different counties. Elections are to be held at the first meeting of each even year. If the Chairperson resigns or is no longer eligible to be a member of the Transportation Policy Board, the Vice Chairperson will serve as Chairperson until an election is held.

E. Meetings. The Chairperson, with the advice and consent of the Executive Committee, shall establish the dates and times of meetings, and the Chairperson designates in the written notice of the meetings the location and business to be transacted or considered. Any Board member may submit a matter for consideration on a future agenda. If the Chairperson does not include that item on the agenda, the member may petition the Executive Committee and the Executive Committee may require the item to be placed on a future agenda.

Written notice of the meeting, the agenda, and all supporting documents shall be mailed to each member of the Board at least seven (7) days prior to the meeting.

All meetings are to be held as open meetings as defined in Chapter 551, Government Code, and the CAMPO Director shall insure that the written notice of the meeting is posted in the appropriate governmental offices at least seventy-two (72) hours prior to the meeting, and shall insure that at least two copies of the agenda and such supporting documentation as is available to the members of the Transportation Policy Board are made available for public inspection in the CAMPO Office at the same time they are made available to Board members.

In the absence of the Chairperson and Vice Chairperson from a meeting of the Transportation Policy Board at which a quorum is present, the Executive Director will convene the meeting and the remaining members of the board present shall elect a presiding officer who shall serve until the conclusion of that meeting or until the arrival of the Chairperson or Vice Chairperson.

Public participation in meetings shall be as follows. Internal reports from CAMPO employees and committees not posted for action by the board are not eligible for public comment. If action is required on an item which has already been the subject of a public hearing, no public comment will be taken. Otherwise, persons wishing to

comment on a specific agenda item must fill out the card provided by the CAMPO staff. The card will be presented to the Chairperson before the board begins consideration of the item. The card must specify the item on which they will comment and include the speaker's name and whom they represent. Speakers are limited to three minutes and a speaker's time may not be assigned to another speaker.

Persons wishing to address the board about issues not on the agenda should offer their comments during the "Citizens Communication" agenda item. Persons wishing to speak during "Citizens Communication" must contact the CAMPO staff via phone, electronic mail, facsimile transmission, or in person between 9:00 a.m. on the 6th day before the meeting at which they wish to speak and 4:30 p.m. on the day of the meeting at which they wish to speak. Such persons must give their name and specify the topic on which they wish to address the board. Topics are limited to those that directly or indirectly affect transportation in the CAMPO geographic area. No more than ten persons will address the board during Citizens Communication at any given meeting. Speakers are limited to three minutes and a speaker's time may not be assigned to another speaker. Speakers are requested to not directly address individual members of the board or the CAMPO staff. The Chairperson will enforce decorum.

- F. Functions.** The functions of the Transportation Policy Board shall be as delineated in the Joint Powers Agreement.

- G. Attendance.** If a member of the Transportation Policy Board misses more than half of the Board meetings scheduled during a calendar year, the Chairperson may contact the member's appointing body to request a replacement appointee to the Transportation Policy Board.

SECTION IV EXECUTIVE COMMITTEE

A. Membership. The Executive Committee will consist of the Transportation Policy Board Chairperson and Vice-Chairperson and members of the Transportation Policy Board that are, at a minimum, representative of the jurisdictions that are signatory of the Joint Powers Agreement. The members of the Executive Committee shall be appointed by the Chairperson of the Transportation Policy Board at the first meeting each year. The jurisdictional representatives of the Joint Powers Agreement are indicated below:

Texas Department of Transportation	1
City of Austin	1
County of Travis	1
County of Williamson	1
County of Hays	1
Capital Metropolitan Transportation Authority	1

B. Function. The functions of the Executive Committee shall be as follows:

1. Meet at the direction of the Chairperson.
2. Take actions on items delegated by the Transportation Policy Board and/or make recommendations on items to the Transportation Policy Board.
3. The Executive Committee will have no distinctive powers on their own unless given by the Transportation Policy Board or established by these bylaws and operating procedures.

SECTION V CAMPO OFFICE

The following rules govern the operations of the CAMPO Office:

A. Direction. The CAMPO Director will be selected by the Transportation Policy Board. The CAMPO Director will hire staff, supervise, and prepare contracts as necessary to perform the work outlined in the Unified Planning Work Program.

B. Funding. The budget of the CAMPO Office must be consistent with the Unified Planning Work Program.

C. Functions. The functions of the CAMPO Director and CAMPO Office are established in the Joint Powers Agreement.

SECTION VI OTHER COMMITTEES

The following rules govern the operations of other committees.

- A. Other Committees.** The committee will perform tasks and functions as requested by the Chairperson, with the advice and consent of the Executive Committee.
- B. Membership.** Members of other committees are appointed by the Chairperson with the advice and consent of the Executive Committee. Membership of each committee may include persons who are not board members with expertise of a nature that would be beneficial to the planning process.
- C. Officers.** The Chairperson and Vice Chairperson for the committee shall be designated by the Chairperson of the Transportation Policy Board.
- D. Meetings.** Meetings of a committee are held as necessary to perform the tasks and functions of the committee. The Chairperson of the committee calls such meetings as necessary and shall notify all committee members of the time, date, and place of the meeting.
- E. Technical Advisory Committee.** The Technical Advisory Committee's purpose is to advise the Transportation Policy Board in its development of
1. The long-range metropolitan transportation plan;

2. The Transportation Improvement Program, including review of and recommendations on candidate projects for the TIP;
3. The Unified Planning Work Program; and
4. Other transportation planning activities, as directed by the Transportation Policy Board or CAMPO's Executive Director.

SECTION VII ETHICS POLICY

A. A member of the Transportation Policy Board or employee of CAMPO shall not:

1. Accept or solicit any gift, favor, or service that might reasonably tend to influence the member or employee in the discharge of official duties or that the member or employee knows or should know is being offered with the intent to influence the member's or employee's official conduct;
2. Accept other employment or engage in a business or professional activity that the member or employee might reasonably expect would require or induce the member or employee to disclose confidential information acquired by reason of the official position;
3. Accept other employment or compensation that could reasonably be expected to impair the member's or employee's independence of judgment in the performance of the member's or employee's official duties;
4. Make personal investments that could reasonably be expected to create a substantial conflict between the member's or employee's private interest and the public interest; or
5. Intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised the member's or employee's official powers or performed the member's

or employee's official duties in favor of another.

- B. An employee of CAMPO who violates Subsection (a) is subject to termination of the employee's employment or another employment-related sanction. Notwithstanding this subsection, a policy board member or employee who violates Subsection (a) is subject to any applicable civil or criminal penalty if the violation also constitutes a violation of another statute or rule.

SECTION VIII ADOPTION

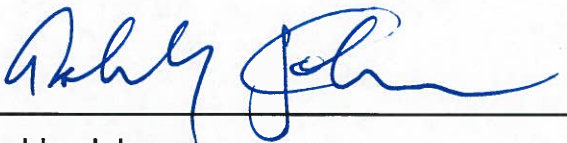
These bylaws and operating procedures shall be in full force and effect at such time as they have been approved by a majority vote of the Transportation Policy Board at a meeting at which a quorum, as defined herein, is present.

SECTION IX REVISIONS

These bylaws and operating procedures may be revised by approval of the Transportation Policy Board at a meeting at which a quorum, as defined herein, is present.

Adopted unanimously by the Capital Area Metropolitan Planning Organization Transportation Policy Board on June 10, 1996; revised by resolution on February 8, 1999, April 14, 2003, February 13, 2006, January 22, 2007, November 9, 2009, January 20, 2010, May 10, 2010, September 13, 2010, February 13, 2012, January 13, 2014, and August 8, 2016.

ATTEST:



Ashby Johnson

Director



Date: February 12, 2018
Continued From: N/A
Action Requested: Approval

To: Transportation Policy Board
From: Mr. Ryan Collins, Short-Range Planning
Agenda Item: 8
Subject: Discussion and Approval of Safety Performance Measure Target

RECOMMENDATION

Staff and the Technical Advisory Committee (TAC) recommend the Transportation Policy Board adopt the state safety performance measure target.

PURPOSE AND EXECUTIVE SUMMARY

The use of a performance-based transportation planning process is required by the federal government in the development of the Transportation Improvement Program (TIP) and long-range Metropolitan Transportation Plan (MTP). Part of the performance-based planning process requires the adoption of performance targets in key areas by the effective date set by the FHWA's Final Rulemaking. By these rulemakings, CAMPO must adopt a safety performance target by May 27, 2018 conjunction with the new 2019-2022 TIP.

As a result, staff is recommending that CAMPO adopt the safety performance target set by the state. This performance target is a reduction of 2% by 2022 for trends with a positive slope in the following areas:

- Fatalities
- Fatalities Rate
- Serious Injuries
- Non-motorized fatalities and serious injuries

FINANCIAL IMPACT

None.

BACKGROUND AND DISCUSSION

In order to provide more transparency in the selection and prioritization of transportation projects, federal legislation beginning with the Moving Ahead for Progress in the 21st Century Act (MAP-21) and continuing to the current Fixing America's Surface Transportation Act (FAST Act), now stipulate that a performance measurement framework must be used in the development of the TIP and MTP.

The United States Department of Transportation (USDOT) has been developing rules for the implementation of these performance measures. Within one year of the effective dates of the final rules from USDOT, state departments of transportation (DOT) must set performance targets for each performance area. Following state department of transportation target-setting, MPOs must set their own targets or agree with those set by the state DOT. Performance measures at the federal level are focused on the following national goals:

- Safety
- Infrastructure condition

- Congestion reduction
- System reliability
- Freight movement and economic vitality
- Environmental sustainability
- Reduced project delivery delays

At the state level, House Bill 20, adopted by the 84th Texas Legislature, requires MPOs to develop a financially-constrained ten-year plan, with projects selected based on their performance measures in the following criteria:

- Projected improvements to congestion and safety
- Projected effects on economic development opportunities for residents of the region
- Available funding
- Effects on the environment, including air quality
- Socioeconomic effects, including disproportionately high and adverse health or environmental effects on minority or low-income neighborhoods
- Any other factors deemed appropriate by the planning organization

SUPPORTING DOCUMENTS

Attachment A – *Draft Safety Performance Measure Resolution*



Resolution 2018-2-8

Adoption of Targets for Safety Performance Measures Established by The Texas Department of Transportation.

WHEREAS, pursuant to federal law, the Governor of the State of Texas designated the Capital Area Metropolitan Planning Organization (CAMPO) as the Metropolitan Planning Organization for the Austin region in 1973; and

WHEREAS, CAMPO's Transportation Policy Board is the regional forum for cooperative decision-making regarding transportation issues in Bastrop, Burnet, Caldwell, Hays, Travis and Williamson Counties in Central Texas; and

WHEREAS, CAMPO must adopt safety performance measure targets by May 27, 2018 in compliance with federal rule making; and

WHEREAS, CAMPO may choose to adopt the safety performance measure targets set forth by the Texas Department of Transportation (TxDOT); and

WHEREAS, TxDOT has set a safety performance target of a reduction of 2% by 2022 for trends with a positive slope in the following areas:

1. Fatalities
2. Fatalities Rate
3. Serious Injuries
4. Non-motorized fatalities and serious injuries

WHEREAS, the CAMPO Technical Advisory Committee met on January 22, 2018 and voted to recommend the adoption of the TxDOT safety performance targets; and

NOW, THEREFORE BE IT RESOLVED that the CAMPO Transportation Policy Board hereby votes to adopt and support the Texas Department of Transportation's performance measures safety targets as reflected in this resolution; and

Hereby orders the recording of this resolution in the minutes of the Transportation Policy Board; and

BE IT FURTHER RESOLVED that the Board delegates the signing of necessary documents to the Board Chair.

The above resolution being read, a motion to adopt and support the Texas Department of Transportation performance measures safety targets as reflected was made on February 12th, 2018 by _____duly seconded by _____.

Ayes:

Nays:

Abstain:

Absent and Not Voting:

SIGNED this 12th day of February 2018.

Chair, CAMPO Board

Attest:

Executive Director, CAMPO



Date: February 12, 2018
Continued From: N/A
Action Requested: Approval

To: Transportation Policy Board
From: Ms. Theresa Hernandez, Financial Manager
Agenda Item: 9
Subject: Discussion and Approval of Texas A&M Transportation Institute (TTI) Interlocal Agreement (ILA)

RECOMMENDATION

CAMPO staff recommends that the Transportation Policy Board authorize the CAMPO Executive Director to execute an Interlocal Agreement (Attachment A) with the Texas A&M Transportation Institute (TTI) and its accompanying resolution (Attachment B).

PURPOSE AND EXECUTIVE SUMMARY

CAMPO is assessing the Austin region's incident management efforts, identifying the benefits of these efforts, and developing a strategic plan for expanding incident management capabilities and activities. The Texas A&M Transportation Institute (TTI) will assist CAMPO to develop a high-level framework for these activities and to provide intergovernmental coordination of public agencies and private entities (representing engineering, response, enforcement and education entities) for the implementation of a regional incident management and safety program. TTI will also assist CAMPO in developing the federally required Congestion Management Plan.

FINANCIAL IMPACT

In January 2018, the Transportation Policy Board approved \$200,000 of Transportation Planning Funds for this study.

BACKGROUND AND DISCUSSION

TTI has significant specialized expertise and on-going research interests relating to transportation safety analysis, congestion analysis, and regional transit coordination activities and related topics in the State of Texas and internationally. CAMPO is assessing the Austin region's incident management efforts, identifying the benefits of these efforts, and developing a strategic plan for expanding incident management capabilities and activities. TTI will assist CAMPO to develop a high-level framework for these activities and to provide intergovernmental coordination of public agencies and private entities for the implementation of a regional incident management and safety program.

SUPPORTING DOCUMENTS

Attachment A: *Draft Interlocal Agreement (ILA)*
Attachment B: *Resolution 2018-2-9*

**INTERLOCAL AGREEMENT BETWEEN THE
CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION
AND THE
TEXAS TRANSPORTATION INSTITUTE**

THIS INTERLOCAL AGREEMENT (“Agreement”) is made by and between the CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION, a **metropolitan planning organization**, hereinafter referred to as “**CAMPO**” and the **Texas A&M Transportation Institute**, a **state agency**, hereinafter referred to as “**TTI**” pursuant to the authority granted and in compliance with the provisions of the Interlocal Cooperation Act, Chapter 791, *Texas Government Code*.

WITNESSETH:

WHEREAS, the Governor of the State of Texas has designated CAMPO (formerly the Austin Transportation Study) acting through its Transportation Policy Board to be the Metropolitan Planning Organization (MPO) for the Austin urbanized area(s); and

WHEREAS, CAMPO is the designated lead agency for the region’s Metropolitan Planning process; and

WHEREAS, the Metropolitan Planning process addresses requirements under state and Federal law that promote efficient system management and operation; and

WHEREAS, TTI has significant specialized expertise and on-going research interests relating to transportation safety analysis, congestion analysis, and regional transit coordination activities and related topics in the State of Texas and internationally; and

NOW, THEREFORE, BE IT RESOLVED in consideration of the mutual covenants and promises made by the parties, CAMPO and TTI hereby agree as follows:

I. OBLIGATIONS OF CAMPO

- A. CAMPO shall reimburse TTI an amount not to exceed **\$200,000** to cover specialized research described in Attachment A - Scope of Services. Reimbursement shall be made upon presentation of a detailed monthly invoice to CAMPO outlining each cost along with any technical documents and progress reports.
- B. CAMPO agrees to indemnify TTI for any amounts to which TTI may become liable because of the action or omission of CAMPO employees arising out of, or in connection with the performance of this Agreement.

II. OBLIGATIONS OF TTI

- A. TTI will conduct specialized research and provide deliverables as described in Attachment A - Scope of Services.
- B. TTI, to the extent authorized by the laws and Constitution of the State of Texas and without waiving sovereign immunity, agrees to indemnify CAMPO for any amounts to which CAMPO

may become liable because of the action or omission of TTI employees arising out of, or in connection with, the performance of this Agreement.

III. TERM and TERMINATION

- A. This Agreement is effective on the date of the last party to sign and ends **December 31, 2018**, or sooner, by mutual agreement of both parties unless previously terminated pursuant to Section III.B. of this Agreement.
- B. If either party defaults in the performance of any terms or conditions of this Agreement the defaulting party shall have 30 days after receipt of written notice of such default within which to cure such default. If such default is not cured within such period of time then the offended party shall have the right without further notice to terminate this Agreement.
- C. This Agreement may be terminated, in whole or in part, by either party whenever such termination is found to be in the best interest of either party. Either party shall provide written notification to the other party at least thirty (30) days in advance of the effective date of the termination. All notices pursuant to this Agreement shall be deemed given when either delivered in person or deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the appropriate party at the following address:

If to CAMPO: Ashby Johnson
 Executive Director
 CAMPO
 3300 N Interstate 35, Suite 630
 Austin, Texas 78705

with a copy to: Theresa Hernandez
 Financial Manager
 CAMPO
 3300 N Interstate 35, Suite 630
 Austin, Texas 78705

If to TTI:

with a copy to:

IV. RESTRICTION ON LOBBYING

In accordance with 31 USC Section 1352, CAMPO and TTI hereby certify that no Federal appropriated funds have been or will be paid by or on behalf of CAMPO and/or TTI to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of Federal contract, grant, loan or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, grant, loan, or cooperative agreement, CAMPO and/or TTI shall complete and submit standard form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. CAMPO and/or TTI shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all subcontractors shall certify and disclose accordingly. CAMPO and/or TTI and its subcontractors shall require that the language of this certification be included in any subcontract exceeding \$100,000 by any tier in that any such subcontractor shall certify and disclose accordingly.

V. INSPECTION OF WORK AND RETENTION OF DOCUMENTS

- A. CAMPO and/or TTI, when federal funds are involved, shall grant the U.S. Department of Transportation, the Texas Department of Transportation and any authorized representative thereof, the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed.
- B. All records or materials required by or produced under this Agreement, including records produced by any subcontractor to CAMPO and/or TTI, shall be maintained for at least four (4) years after CAMPO and/or TTI payment under this Agreement or the termination or expiration of this Agreement.

VI. PROCUREMENT

In accordance with the Interlocal Cooperation Act, it is mutually agreed that all parties hereto shall conduct all procurements and award all contracts necessary to this Agreement in accordance with federal and state laws and regulations, including Federal Transit Administration Circular 4220.1D, if federal funds are used to execute procurement and award of services. No officer, employee, independent consultant, or elected official of either party who is involved in the development, evaluation, or decision-making process of the performance of any procurement related to this Agreement shall have a financial interest, direct or indirect, in the Agreement resulting from the procurement.

VII. LEGAL CONSTRUCTION

In case any one or more provisions contained in this Agreement shall for any reason be held to be unconstitutional, void, or invalid, illegal or unenforceable in any respect, such unconstitutionality, invalidity, illegality or unenforceability shall not affect the remaining portions of the Agreement; and this Agreement shall be construed as if such unconstitutional, void, or invalid, illegal or unenforceable provision had never been contained herein.

VIII. LAW AND VENUE

This Agreement shall be governed by the laws of the State of Texas, and venue shall lie in the state courts of Travis County, Texas. The parties acknowledge and agree that each party shall be responsible for any attorney's fees incurred by that party relating to this Agreement

IX. NON-DISCRIMINATION

It is mutually agreed that all parties hereto shall be bound by the provisions of Title 49, Code of Federal Regulations, Part 21, which was promulgated to effectuate Title VI of the Civil Rights Act of 1964, Title 23, Code of Federal Regulations, Part 710.405(b), and Executive Order 11246 titled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Department of Labor Regulations (41 CFR Part 60).

X. INTERPRETATION OF LAWS AND AUTHORITIES

CAMPO and/or TTI shall be responsible for the settlement of all contractual and administrative issues arising out of procurement entered into in support of the contract work.

XI. ALTERATION, AMENDMENT, OR MODIFICATION

- A. This Agreement may not be altered, amended, or modified except in writing and any alterations, amendments, or modifications must be approved by both parties.
- B. This Agreement constitutes the entire Agreement between CAMPO and TTI. No other agreement, statement or promise relating to the subject matter of this Agreement that is not contained in the Agreement is valid or binding

WHEREFORE, premises considered, this INTERLOCAL AGREEMENT is executed; and

Approved to be effective on the date of the last party to sign.

TEXAS TRANSPORTATION
INSTITUTE

CAPITAL AREA METROPOLITAN
PLANNING ORGANIZATION

By: _____

By: _____
Ashby Johnson
Executive Director

Date: _____

Date: _____

Approved as to form: _____

ATTEST:

By: _____

By: _____

Title: _____

Title: _____

ATTACHMENT A SCOPE OF SERVICES

TASK 1. SUPPORT OF MULTIAGENCY INCIDENT MANAGEMENT OPERATIONS

The Capital Area Metropolitan Planning Organization (CAMPO) is assessing the Austin region's incident management efforts, identifying the benefits of these efforts, and developing a strategic plan for expanding incident management capabilities and activities. The Texas A&M Transportation Institute (TTI) was asked to assist CAMPO to develop a high-level framework for these activities and to provide intergovernmental coordination of public agencies and private entities (representing engineering, response, enforcement and education entities) for the implementation of a regional incident management and safety program. This effort will involve multiple meetings with stakeholders with incident response activities, the identification of interest in (and issues with) the proposed program, and the development of a regional workgroup/task force to regularly meet to discuss incident management issues and activities.

SUBTASK 1.1: Literature Review of Best Practices for Multiagency Law Enforcement/First Responder Operations for Incident Management

TTI will research best practices and legal statutes for law enforcement and first responder involvement in incident management activities. The purpose of this effort is to determine the best and legal options for coordinating multiple agencies and multiple disciplines in the region in a manner that minimizes duplication of effort and the required resources for managing incidents. TTI staff will review multiagency operations in metropolitan areas, looking at both state-led and locally-led programs. In addition, TTI staff will review Texas statutes and regulations on agency authority for incident response and the management of responding entities.

Deliverables:

- A technical memorandum summarizing a literature review of best practices and legal statutes for multiagency law enforcement/first responder operations for incident management

SUBTASK 1.2: Enhancement of Coordinated Multiagency Incident Management Activities

TTI will meet with incident management stakeholders, both individually and as a group, to discuss multiagency coordination of resources for incident management in order to identify opportunities for enhancement and potential roadblocks for implementation. From these meetings, a technical memorandum will be developed to identify these issues and propose potential solutions. Combined with the findings of Kimley Horn's ongoing study (expected completion in January 2018), TTI will draft a multiagency agreement template for first responder agencies that will be participating in the ultimate program to be implemented.

In addition, TTI will work with CAMPO staff to facilitate and moderate an incident management task force that would meet on a monthly basis to discuss policy issues, address program implementation, and conduct incident debriefings for significant incidents.

Deliverables:

- A set of monthly progress reports with a final technical memorandum summarizing individual and group stakeholder meetings of first responder organizations (police, fire, tow operators) to discuss multiagency coordination, identify potential issues, and draft solutions for consideration;
- Technical assistance to CAMPO to create and facilitate a regional incident management task force for stakeholders to regularly meet to address incident management practices, policies, and specific incidents; and
- The development a multiagency agreement template for incident management activities based on the preferred implementation approach from CAMPO's Incident Management Study.

SUBTASK 1.3: Guidance for an Incident Management Training Program Framework

TTI will work with CAMPO staff to develop guidance for implementing a regional incident management training program for first responders in the greater Austin area. The purpose of this training program is to provide first responders information on best practices for the management of a traffic incident to: a) ensure quicker clearance of the incident; and b) to better protect those first responders handling an incident. The program will be based on the National TIM Responder Training Program, which was developed through the second Strategic Highway Research Program (SHRP2). TTI staff will work with CAMPO staff to identify trainers and required resources for holding regular trainings.

Deliverables:

- A technical memorandum detailing recommendations for CAMPO's development of a regional incident management training program, which will include a proposed procurement of a trainer(s) and the procurement of training equipment and materials.

TASK 2. SUPPORT FOR AGENCY DEVELOPMENT OF AN MPO SAFETY PROGRAM

FHWA now requires that MPOs develop safety performance measures and establish targets for safety improvement. With this new requirement, it is anticipated that MPOs will eventually be directly responsible for improvements in regional traffic safety. The development of a safety program will allow CAMPO to begin the process of creating a culture of traffic safety as MPO policy, identifying implementation approaches, and their required funding to address regional traffic safety issues before this requirement is in place. TTI will work with CAMPO staff to develop a formal MPO safety program to address this requirement and with the goal for staff to ultimately begin systematically program improvements to improve the region's safety problems.

SUBTASK 2.1: Regional Crash Database

TTI will demonstrate the process for developing a regional crash database consisting of records from TxDOT's Crash Record Information System (CRIS). This will allow CAMPO to: a) readily conduct crash analyses as needed; and b) serve as the regional crash information clearinghouse for the greater Austin area. In addition, TTI will work with CAMPO staff to build the internal capacity to acquire and update crash data, manage crash data in the database, query crash data, and utilize the data for reports and analysis. A user's manual will be created to detail the use, management, and analysis of the data.

Deliverables:

- A database with TxDOT CRIS data from 2010-2016 in either SQL Server or Microsoft Access (depending on the quantity of data and database performance);

- A manual outlining the use and management of the database, including crash data acquisition, database maintenance, query development for accessing specific crash data; and
- The development and delivery of training for CAMPO staff on the crash database and the use of crash data.

SUBTASK 2.2: Regional State of Safety Report

TTI will develop a prototype regional State of Safety Report, which will provide an overview of the crash experience for the greater Austin area, including an assessment of crash data for various focus areas (e.g. DWI, distracted driving, pedestrians, bicycles, speeding, etc.) and a report on regional traffic safety activities. TTI, working with CAMPO staff, will analyze and assemble the crash data, survey local agencies on their traffic safety activities, and draft the final report. The process can be repeated on a periodic basis by CAMPO using contracted services.

Deliverables:

- A technical memorandum describing the steps in the development of a regional State of Safety Report providing an overview of the region's traffic safety issues.
- A first annual State of Safety report which can be used as a template for future CAMPO efforts.

SUBTASK 2.3: Development of Safety Performance Measures

MPOs are required to establish a set of safety performance measures by February 27, 2018 in accordance with 23 CFR 490.209. TTI will work with CAMPO staff and its Transportation Policy Board to develop a set of performance measures, which includes coordination with TxDOT and its performance measures development.

Deliverables:

- Technical memorandum documenting recommended safety-related performance measures in accordance with 23 CFR 490.209 for the Austin region.

SUBTASK 2.4: Regional Traffic Safety Plan

TTI will work with CAMPO staff to develop the process for developing the first (and subsequent) regional traffic safety plan to reduce crashes. As part of this effort, TTI will develop the first report which can be used as a pilot for future efforts. It is anticipated that with the required performance measurement of regional crashes will come the requirement for MPOs to actively make (and fund) safety improvements. These improvements may range from physical roadway modifications to enhanced law enforcement. Staff will coordinate with regional stakeholders to review regional crash data from the State of Safety Report, identify key focus areas and countermeasures, and identify funding opportunities to fund safety improvement activities.

Deliverables:

- Technical memorandum summarizing our efforts and assistance in coordinating with existing regional safety efforts (Austin's Vision Zero, TxDOT-Austin District's Crossroads Coalition);
- Technical memorandum summarizing the steps in developing a regional safety plan which can be used for subsequent future efforts; and
- A pilot document which could be considered as the initial regional safety action plan with a funding component.

TASK 3. SUPPORT FOR CONGESTION MANAGEMENT PROCESS (CMP) AND PERFORMANCE MEASUREMENT

In May 2017, FHWA's new rules regarding performance measurement went into effect, requiring state DOTs and MPOs to administer a performance management program that incorporates specific data elements, performance metrics, and roadway segmentation. MPOs with populations over 200,000 are federally required to have a congestion management process (CMP) in place. CAMPO currently has a CMP in place, contained within the 2040 Regional Transportation Plan. However, a formalized process does not currently exist to analyze proposed projects for alternative single-occupancy vehicle (SOV) improvements within the RTP or TIP. In addition, CAMPO previously released annual CMP/State of Congestion reports as part of the CMP effort, but none have been released since the 2012 report developed by TTI in September 2014.

SUBTASK 3.1: Technical Review of CAMPO's Congestion Management Process

TTI Staff will conduct a review of CAMPO's CMP to determine if any modifications are needed based on advances in technology, refinements to standard practices, and the new federal performance measurement requirements. This will include a review of FHWA guidance and other MPOs' CMPs to identify best practices that could be incorporated. In addition, to build internal capacity for the MPO to manage its CMP, TTI will train CAMPO staff on the revised CMP process.

Deliverables:

- A technical memorandum identifying best practices of CMP processes from other MPOs
- A technical memorandum reviewing of the CAMPO's congestion management process and a set of recommendations for CMP modification to incorporate revised performance measures
- A technical memorandum recommending a formalized CMP-analysis process for RTP and TIP project submissions.
- The development and delivery of training for CAMPO staff to conduct CMP analyses of submitted projects

SUBTASK 3.2: Review of the Regional CMP Road Network

TTI will conduct a review of CAMPO's current CMP network to identify any needed modifications. With improvements in collection technology, private vendors (such as INRIX) have been able to provide expanded geographical coverage for travel data collection. TTI will train CAMPO staff to build internal capacity to make the network modifications and to conduct future reviews of the travel datasets.

Deliverables:

- A technical memorandum providing a review of the Regional CMP road network
- The development of a guidance document for CAMPO staff for modifying the CMP network
- The development and delivery of training for CAMPO staff to modify the CMP network

SUBTASK 3.3: State of Congestion Report

TTI will develop a prototype State of Congestion Report based on continuously-enhanced approaches from the Institute. Similar to the 2012 Report, TTI will utilize available data from a private vendor (such as INRIX) to analyze a set of pre-determined performance measures co-determined with CAMPO in conjunction with TxDOT's performance measures. These metrics will be compared with the congestion performance measures developed by the MPO, and will,

in turn, highlight a list of regional roadway segments with poor performance. TTI will develop and deliver training to CAMPO staff to build internal capacity to produce future State of Congestion Reports.

Deliverables:

- The development of a prototype annual State of Congestion Report, with summary technical memorandum with recommendations on conducting future updates.
- The development and delivery of training for CAMPO staff to develop future State of Congestion Reports

TASK 4. SUPPORT FOR EVENT MANAGEMENT TRANSPORTATION PLANNING

Gatherings, festivals, concerts and spectator sport games are referred to as ‘special events,’ but this connotation suggests infrequent scheduling or unusual occurrences. The number of these events in Austin has increased to the point where many days have more than one medium-sized event, and large events – like SXSW, Texas Tribune Festival, Austin City Limits Festival and the Moto GP and Formula 1 races extend over multiple days and affect areas beyond a single event site. These larger events, in most cases, have special traffic control plans that attempt to improve the guest experience while also addressing the traffic impact on the non-attending community. The vast majority of the other events, however, occur with much less traffic planning. In an era of expanding travel options (for example, expanded Capital Metro service; taxis and shared-ride companies; bicycle and pedestrian accommodations; and pedicabs), higher levels of background ‘every day’ congestion and more traffic management options it is useful to ensure that the event organizers understand the range of possible actions they can take to improve their guests’ experience.

SUBTASK 4.1 Examine Transportation Planning for Special Events

An initial effort will examine a sample of traffic-affecting special events, the type of transportation planning for them and the possible strategies to improve travel options, agency coordination and communication to guests and other non-attendees. The review will also examine the agency awareness, governing practices and policies, and response efforts to the events.

Deliverable:

A technical memorandum will be prepared describing key attributes of Austin’s special event transportation planning including the following points:

- Number and scale of the events
- Official review practices and policies for the range of event types and sizes
- Traffic affects
- Agency responses and typical actions
- Communication practices with event organizers, attendees, the traveling public, transportation agencies, law enforcement, and adjacent businesses and residential areas

Recommendations for studying new practices, policies, partnerships or technologies to address event transportation management.

**ATTACHMENT B
BUDGET**



Resolution 2018-2-9

Acknowledging the Transportation Policy Board's Approval of the Texas A&M Transportation Institute (TTI) Interlocal Agreement

WHEREAS, pursuant to federal law, the Governor of the State of Texas designated the Capital Area Metropolitan Planning Organization (CAMPO) as the Metropolitan Planning Organization for the Austin region in 1973; and

WHEREAS, CAMPO's Transportation Policy Board is the regional forum for cooperative decision-making regarding transportation issues in Bastrop, Burnet, Caldwell, Hays, Travis and Williamson Counties in Central Texas; and

WHEREAS, the mission of a Metropolitan Planning Organization is to conduct a coordinated, comprehensive and continuous metropolitan transportation planning process; and

WHEREAS, 23 U.S.C. 134 and Section 5303 of the Federal Transit Act, require that the Metropolitan Planning Organizations, in the cooperation with the State, develop transportation plans and programs for urbanized areas of the state; and

WHEREAS, TTI has significant specialized expertise and on-going research interests relating to transportation safety analysis, congestion analysis, and regional transit coordination activities and related topics in the State of Texas and internationally; and

NOW, THEREFORE BE IT RESOLVED that the CAMPO Transportation Policy Board hereby votes to approve the TTI Interlocal Agreement as reflected in this Resolution; and

Hereby orders the recording of this resolution in the minutes of the Transportation Policy Board; and

BE IT FURTHER RESOLVED that the Board delegates the signing of necessary documents to the Board Chair.

The above resolution being read, a motion to approve the CAMPO Procurement Policy as reflected was made on February 12, 2018 by _____ and duly seconded by _____.

Ayes:

Nays:

Abstain:

Absent and Not Voting:

SIGNED this 12th day of February 2018.

Chair, CAMPO Board

Attest:

Executive Director, CAMPO



Date: February 12, 2018
Continued From: N/A
Action Requested: Information

To: Transportation Policy Board
From: Mr. Ashby Johnson, Executive Director
Agenda Item: 10
Subject: Update on HERO Program

RECOMMENDATION

None. This item is for informational purposes only.

PURPOSE AND EXECUTIVE SUMMARY

TxDOT will be providing an update on the Highway Emergency Response Operator (HERO) Program. HERO was recently transferred from the Central Texas Regional Mobility Authority to the TxDOT Austin District. TxDOT has hired a consultant to assist in the implementation of the new program. Changes to the program since the transfer from CTRMA includes geographical additions in the service area and additions in the scope of work.

CAMPO is currently in the process of conducting a Regional Incident Management Study that will offer recommendations to TxDOT and local governments within the CAMPO region on ways to improve response and clearance times for incidents on major roadways. The study results will also assist TxDOT in developing future growth phases for the HERO Program.

FINANCIAL IMPACT

None.

SUPPORTING DOCUMENTATION

A PowerPoint presentation will be viewed at the CAMPO meeting. It is currently under development.



Date: February 12, 2018
Continued From: N/A
Action Requested: Information

To: Transportation Policy Board
From: Mr. Ryan Collins, Short-Range Planning
Agenda Item: 11
Subject: Briefing on CAMPO Transportation Improvement Program (TIP) Project Status

RECOMMENDATION

None. This item is for information purposes only.

PURPOSE AND EXECUTIVE SUMMARY

CAMPO is currently undergoing project status reporting for projects funded through the Transportation Policy Board (TPB) including Category 7 (STP-MM) and Category 9 (TAP) funds. Letters and a Quarterly Report Form were sent to sponsors on November 13, 2017 requesting a response by December 20, 2017.

Results of the status reporting are available in the attachments. CAMPO will continue to monitor the statuses of the projects to ensure continual progress in project development with the next quarterly report to be presented to the board in three months.

FINANCIAL IMPACT

None.

BACKGROUND AND DISCUSSION

According to the Transportation Improvement Program (TIP) administrative policies, project sponsors must demonstrate continual progress toward implementation and regularly report project statuses to CAMPO. The relevant policy excerpts are provided below:

1. Those jurisdictions, agencies or transportation providers receiving STP-MM funding for projects, programs or studies are required to demonstrate continuous progress toward project implementation. Continuous progress, in this instance, means that major steps to advance the project (e.g., authority to undertake final design, authority to acquire a significant portion of the right-of-way, or approval of the plans, specifications and estimates) must occur within three years of the approval by the Transportation Policy Board (TPB). If continuous progress is not demonstrated, the award of funds will be subject to reevaluation by the TPB.
2. Those jurisdictions or transportation providers receiving STP-MM funding for projects, programs or studies must also submit, on a quarterly basis, a progress report for each awarded project, program or study. A standardized reporting format will be provided by CAMPO staff.
3. If an STP-MM funded project becomes infeasible or untenable:
 - a) The jurisdiction must notify CAMPO as soon as the determination is made; and
 - b) The STP-MM funds will be returned to the general reserve for redistribution; and
 - c) The funds will be offered to the next highest scored, unfunded eligible project based on the most recent STP-MM call for projects.

4. The sponsor is responsible for providing CAMPO an accurate accounting of project details including but not limited to: costs, local match fund sources and availability, and implementation schedule.

SUPPORTING DOCUMENTS

Attachment A – *Report Summary*

Attachment B – *Quarterly Report Forms*

Winter Quarterly Project Status Report

Name	Project Sponsor	Amount	Category	Award Date	Response	Current Status	Letting Date
Public Transit Vehicles - San Marcos	CARTS	\$ 2,100,000.00	7	11/10/2014	Responded	Match Funding Secured	--
Highway Emergency Response Operator Program	CTRMA	\$ 4,600,000.00	7	11/10/2014	Responded	Complete	--
Colorado River Scenic Byway Project	CTRMA	\$ 3,640,000.00	7	11/10/2014	Responded	Design	12/1/2018
RM 12 and FM 3237 Intersection Improvement	Wimberley	\$ 320,000.00	7	11/10/2014	Responded	Design	3/1/2020
FM 2304 (Manchaca Road)	Travis County	\$ 7,600,000.00	7	10/17/2016	Responded	Match Funding Secured	--
Hopkins Street Reconstruction	San Marcos	\$ 2,400,000.00	7	11/10/2014	Responded	Design	4/1/2019
Hopkins Multi-use Bike/Ped Facility	San Marcos	\$ 2,000,000.00	7	11/10/2014	Responded	Design	5/5/2020
SH 80 at Old Bastrop Hwy (CR 266)	Hays County	\$ 1,200,000.00	7	11/10/2014	Responded	Design	3/2/2020
Bastrop State Park Multi-Use Pedestrian Connection	Bastrop	\$ 1,040,000.00	7	11/10/2014	Responded	Design	1/5/2019
North and South Austin Avenue Bridges	Georgetown	\$ 1,299,174.00	7	11/10/2014	Responded	Design	8/1/2020
Mokan Corridor Segment 2	Round Rock	\$ 2,000,000.00	7	1/9/2017	Responded	Early Coordination	--
Lago Vista Middle School SRTS	Lago Vista	\$ 465,371.00	9	10/12/2015	No Response	Unknown	--
Limmer Loop Sidewalk	Hutto	\$ 786,232.00	9	10/12/2015	Responded	Construction	9/29/2017
Elgin Connections	Elgin	\$ 992,165.00	9	10/12/2015	No Response	Complete	--
FM 973 Shared Use Path/Elroy Road Sidewalks	Travis County	\$ 1,022,856.00	9	10/12/2015	Responded	Not Started	--
Brushy Creek Regional Trail Connections	Cedar Park	\$ 334,972.00	9	10/12/2014	Responded	Design	6/29/2018
2014 Sidewalk GAP	Round Rock	\$ 341,640.00	9	10/12/2015	Responded	Complete	9/21/2016
Southwest Downtown Infrastructure Improvements	Round Rock	\$ 1,156,169.00	9	10/12/2015	Responded	Construction	9/28/2016
Brushy Creek Regional Trail Phase V	Williamson County	\$ 1,331,986.00	9	10/12/2015	No Response	Coordination	--
Bicycle Share Expansion	Austin	\$ 908,500.00	9	10/12/2015	Responded	Construction	8/29/2016
Pedestrian Safety Improvements	Austin	\$ 1,983,750.00	9	10/12/2015	Responded	Construction	8/7/2017



Quarterly Project Progress Form



Project Information			
Sponsor: City of Hutto	Project: Limmer Loop Sidewalk	CSJ 0914-05-189	
Sponsor PM: Matthew Rector, PE, CFM	From: Cottonwood Creek Elementary School	MPO ID	
	To: FM 1660 N		
Construction Cost Estimate: \$1,221,975.15	Date of Est.: 09/29/17	Tentative Letting Date: 09/29/17	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ROW Cost Estimate: \$0.00	Date of Est.: 3/1/17	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started	04/07/17	
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started	09/08/17	
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started	06/21/12	
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started	3/1/17	
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started	04/07/17	
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		Construction has not begun.
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input checked="" type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies: Not applicable
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements: Not applicable
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones <ul style="list-style-type: none"> Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	<ul style="list-style-type: none"> ● Public Involvement Documents <ul style="list-style-type: none"> Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
<hr style="width: 80%; margin: 0 auto;"/> Sponsor Representative	<hr style="width: 80%; margin: 0 auto;"/> Date



Quarterly Project Progress Form



Project Information			
Sponsor: <div style="text-align: center; font-size: 1.2em;">City of Bastrop Wesley Brandon</div>	Project: Bastrop State Park to Downtown Multi-Use Pedestrian Connection From: Bastrop State Park To: LP 150 at Chestnut Street	CSJ 0914-18-109 MPO ID 228	
Construction Cost Estimate: \$130,000.00	Date of Est.: 07/01/14	Tentative Letting Date: 01/15/19	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ROW Cost Estimate: \$0.00	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Complete	05/15/18	consultant selected, awaiting final proposal
Schematic / Plan Development	<input type="checkbox"/> Started <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Complete	05/15/18	consultant selected, awaiting final proposal
Public Involvement	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete	01/15/19	
Right-of-Way Acquisition	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Complete		no acquisition is anticipated
Environmental Clearance	<input type="checkbox"/> Started <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Complete	12/31/18	preliminary clearance received; final clearance upon design
Utility Relocations	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Complete		no relocations are anticipated
Local Financial Status	<input checked="" type="checkbox"/> Budgeted in Current Fiscal Year <input checked="" type="checkbox"/> Identified in Future CIP Years <input type="checkbox"/> Unfunded		Design budgeted in current fiscal year; construction identified in future years
Coordination with Agencies	<input type="checkbox"/> Started <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agencies: TxDOT, Bastrop State Park
Agreements	<input type="checkbox"/> Started <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Complete	01/15/18	List Agreements: TxDOT AFA

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones <ul style="list-style-type: none"> Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	<ul style="list-style-type: none"> ● Public Involvement Documents <ul style="list-style-type: none"> Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
<hr style="width: 80%; margin: 0 auto;"/> Sponsor Representative	12/20/17 <hr style="width: 80%; margin: 0 auto;"/> Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:	CSJ	
Sponsor PM:	From:	MPO ID	
	To:		
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:	CSJ	
Sponsor PM:	From:	MPO ID	
	To:		
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:	CSJ	
Sponsor PM:	From:	MPO ID	
	To:		
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor: City of Austin	Project: Pedestrian Safety Improvements - APSs	CSJ 0914-04-302	
Sponsor PM: Laura Dierenfield	From: 10/13/2017 To: 10/19/2018	MPO ID	
Construction Cost Estimate: \$855,000.00	Date of Est.: 03/22/17	Tentative Letting Date: 08/07/17	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started	05/17/17	Date submitted to TxDOT for review
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		N/A
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started	07/31/15	Date after which public feedback was incorporated into final application.
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		N/A
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started	05/15/17	Date of NEPA clearance.
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		N/A
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input checked="" type="checkbox"/> Budgeted in Current Fiscal Year		
	<input checked="" type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started	10/30/17	List Agencies: TxDOT (Letter of Concurrence from TxDOT)
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started	02/13/17	List Agreements: Advanced Funding Agreement with TxDOT (Date of signature by TxDOT representative)
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones <li style="margin-left: 20px;">Start Date <li style="margin-left: 20px;">Schematic Approval <li style="margin-left: 20px;">30% PS&E/60% PS&E <li style="margin-left: 20px;">100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents <li style="margin-left: 20px;">Meeting Notices <li style="margin-left: 20px;">Attendance Logs ● Utility Agreements / RR Agreements <li style="margin-left: 20px;">Utilities Relocated <li style="margin-left: 20px;">ROW Acquired <li style="margin-left: 20px;">Env. Clearance <li style="margin-left: 20px;">Ready to Let Date

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
Laura Dierenfield <small>Digitally signed by Laura Dierenfield Date: 2017.12.20 19:39:51 -06'00'</small>	12/20/17 Date
<hr style="width: 50%; margin: 0 auto;"/> Sponsor Representative	



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:		CSJ
Sponsor PM:	From: To:		MPO ID
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year <input type="checkbox"/> Identified in Future CIP Years <input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agencies:
Agreements	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agreements:

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:		CSJ
Sponsor PM:	From: To:		MPO ID
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year <input type="checkbox"/> Identified in Future CIP Years <input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agencies:
Agreements	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agreements:

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:	CSJ	
Sponsor PM:	From:	MPO ID	
	To:		
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor: CTRMA Sponsor PM: Justin Word, PE	Project: Colorado River Scenic Byway Project (US 183) From: At 183 South and Colorado River To:	CSJ TBD, Intended for 0151-09-036 MPO ID	
Construction Cost Estimate: \$3,650,000.00	Date of Est.: 03/01/17	Tentative Letting Date: 12/01/18	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ROW Cost Estimate: \$0.00	Date of Est.: N/A	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started	10/23/17	Detailed estimate is complete; FHWA has approved a Public Interest Statement for the project and has given approval to pursue as a change order to 183 South project.
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started	08/01/18	Schematic is complete; design and construction will be completed by design/build contractor after funds are obligated through a change order to the contract.
	<input checked="" type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		None is required for environmental process, however, did undergo public involvement during CAMPO selection.
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started	N/A	Fits in existing ROW
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input checked="" type="checkbox"/> Started	09/01/18	This will be a re-evaluation checklist through TxDOT.
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		None required
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		It is anticipated the funds could be obligated in FY 2019 TxDOT originally planned +
	<input checked="" type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started	10/23/17	List Agencies: Received FHWA approval for Public Interest Statement and approval to proceed with the project as a change order to the 183 South project.
	<input type="checkbox"/> In Progress		
	<input checked="" type="checkbox"/> Complete		
Agreements	<input checked="" type="checkbox"/> Started		List Agreements: Will need Financial Assistance Agreement for 183 South amended by TTC. Need an agreement to capture TDCs also. In light of the current issues with toll roads and funding, we are postponing the request for TTC action for several months.
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	01/10/18 _____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:	CSJ	
Sponsor PM:	From:	MPO ID	
	To:		
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

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The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
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_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:	CSJ	
Sponsor PM:	From:	MPO ID	
	To:		
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

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<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
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_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:		CSJ
Sponsor PM:	From: To:		MPO ID
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year <input type="checkbox"/> Identified in Future CIP Years <input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agencies:
Agreements	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agreements:

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<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
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_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Project:	CSJ	
Sponsor PM:	From:	MPO ID	
	To:		
Construction Cost Estimate:	Date of Est.:	Tentative Letting Date:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No
ROW Cost Estimate:	Date of Est.:	If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Schematic / Plan Development	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Public Involvement	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started		
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year		
	<input type="checkbox"/> Identified in Future CIP Years		
	<input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started		List Agencies:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		
Agreements	<input type="checkbox"/> Started		List Agreements:
	<input type="checkbox"/> In Progress		
	<input type="checkbox"/> Complete		

Required Attachments	
The following attachments as applicable should be included with this form:	
<ul style="list-style-type: none"> ● Project Schedule with Milestones Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> Utilities Relocated ROW Acquired Env. Clearance Ready to Let Date 	

Sponsor Certification	
The above information has been provided as part of the quarterly update report as required by the CAMPO Project Selection and is correct to the best of my knowledge on this date:	
_____ Sponsor Representative	_____ Date



Quarterly Project Progress Form



Project Information

Sponsor: City of Wimberley	Project: SH 80@Old Bastrop Hwy	CSJ
Sponsor PM: Jerry Borcharding (Hays County)	From: Intersection Improvements To:	MPO ID
Construction Cost Estimate: \$1,600,000.00	Date of Est.: 10/10/17	Tentative Letting Date: 03/01/20
ROW Cost Estimate: \$0.00	Date of Est.:	Should Letting Date be Rescheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, Recommend Letting Date:		

Project Development Status

Please fill out following section of the form with the current status of each item

Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete	10/01/18	
Schematic / Plan Development	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Public Involvement	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Local Financial Status	<input checked="" type="checkbox"/> Budgeted in Current Fiscal Year <input type="checkbox"/> Identified in Future CIP Years <input type="checkbox"/> Unfunded	2018	
Coordination with Agencies	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agencies:
Agreements	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agreements:

Required Attachments

The following attachments as applicable should be included with this form:

- | | |
|--|--|
| <ul style="list-style-type: none"> ● Project Schedule with Milestones <ul style="list-style-type: none"> Start Date Schematic Approval 30% PS&E/60% PS&E 100% PS&E ● Utilities Relocated ● ROW Acquired ● Env. Clearance ● Ready to Let Date | <ul style="list-style-type: none"> ● Public Involvement Documents <ul style="list-style-type: none"> Meeting Notices Attendance Logs ● Utility Agreements / RR Agreements |
|--|--|

Sponsor Certification

The above information has been provided as part of the quarterly update report as required by the CAMPO

Project Selection and is correct to the best of my knowledge on this date:

 Sponsor Representative

02/02/2018

 Date



Quarterly Project Progress Form



Project Information			
Sponsor:	Hays County	Project:	RM 3237 @RR 12 Intersection
Sponsor PM:	Jerry Borcharding	From:	Intersection Improvements
Construction Cost Estimate:	\$1,200,000.00	Date of Est.:	10/10/17
ROW Cost Estimate:	\$60,000.00	Tentative Letting Date:	03/02/20
		Should Letting Date be Rescheduled?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		If yes, Recommend Letting Date:	

Project Development Status			
Please fill out following section of the form with the current status of each item			
Project Characteristic	Status	Completion Date (Est/Actual)	Status Notes
Preliminary Engineering	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete	11/01/18	
Schematic / Plan Development	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Public Involvement	<input checked="" type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Right-of-Way Acquisition	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Environmental Clearance	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Utility Relocations	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		
Local Financial Status	<input type="checkbox"/> Budgeted in Current Fiscal Year <input type="checkbox"/> Identified in Future CIP Years <input type="checkbox"/> Unfunded		
Coordination with Agencies	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agencies:
Agreements	<input type="checkbox"/> Started <input type="checkbox"/> In Progress <input type="checkbox"/> Complete		List Agreements:

Required Attachments	
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<ul style="list-style-type: none"> ● Project Schedule with Milestones <li style="margin-left: 20px;">Start Date <li style="margin-left: 20px;">Schematic Approval <li style="margin-left: 20px;">30% PS&E/60% PS&E <li style="margin-left: 20px;">100% PS&E 	<ul style="list-style-type: none"> ● Public Involvement Documents <li style="margin-left: 20px;">Meeting Notices <li style="margin-left: 20px;">Attendance Logs ● Utility Agreements / RR Agreements
<ul style="list-style-type: none"> ● Utilities Relocated <li style="margin-left: 20px;">ROW Acquired <li style="margin-left: 20px;">Env. Clearance <li style="margin-left: 20px;">Ready to Let Date 	

Sponsor Certification	
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Project Selection and is correct to the best of my knowledge on this date:	
<hr style="width: 80%; margin: 0 auto;"/> Sponsor Representative	<div style="font-size: 2em; font-family: cursive;">02/02/2018</div> <hr style="width: 80%; margin: 0 auto;"/> Date



Date: February 12, 2018
Continued From: N/A
Action Requested: Information

To: Transportation Policy Board
From: Mr. Ashby Johnson, Executive Director
Agenda Item: 12a
Subject: Update on CAMPO Call for Projects

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