



**To:** Transportation Policy Board  
**From:** Ashby Johnson, CAMPO Executive Director  
**Subject:** August TPB Meeting and Upcoming Topics  
**Date:** August 7, 2023

**Summer Amendment Cycle**

The Capital Area Metropolitan Planning Organization (CAMPO) is conducting an amendment cycle for the Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP). This is the amendment process for requests submitted by sponsors to add, remove, or make significant changes to projects currently listed in the TIP and RTP. This is an out of cycle amendment. Regular amendment cycles are held twice a year, in the Spring and Fall, to coincide with the Statewide Transportation Improvement Program (STIP) schedule. This out of cycle amendment is being conducted to assist TxDOT with the federal August redistribution of unspent transportation funding.

In June, the Texas Department of Transportation (TxDOT) – Austin District submitted 14 amendments for the Transportation Improvement Program (TIP). Originally scheduled to be processed in the Fall, the TxDOT-Transportation Planning and Programming (TPP) Division, in coordination with FHWA and the Texas Transportation Commission, made a statewide request for MPOs to adjust amendment schedules to ensure coordination with the August STIP Revision and 2024 Unified Transportation Program (UTP).

Summer Amendment Cycle Schedule	
Milestone	Date
Comment Period and Online Open House	June 30 - July 31
In-Person Open House – 3500 N. IH 35, Austin, TX 78705	July 17
TAC – Process Recommendation	July 24
TPB – Public Hearing, Action	August 14

**August Redistribution**

Every year the US Department of Transportation redistributes unspent funding to states that request and can apply the dollars to projects that are ready for construction. A brief article that does a good job of describing redistribution can be found here: [ETW Exclusive: How Hundreds of Millions in Highway Funding Was Almost Lost Last Summer – The Eno Center for Transportation \(enotrans.org\)](#). The total amount of annual redistribution is generally between about three percent of the total federal transportation program amount. However, this year’s redistribution amount is closer to 10.7 percent and climbing. The sharp increase in unspent funding is generally due to the large increase in federal discretionary transportation programs included in the current federal transportation bill Infrastructure Investment and Jobs Act (IIJA). The applications for many of the new programs have been much less than initially anticipated.

It is my opinion the shortfall of applications is largely due to potential applicants not having the necessary matching funds and with a general lack of knowledge of federal transportation programs and their requirements.

The IJJA has more funding programmed for the next two fiscal years. CAMPO staff anticipates we will see even larger federal redistribution amounts in 2024 and 2025. CAMPO staff is raising this matter for two reasons. We believe it is in our region’s best interests to anticipate the upcoming redistributions and alter our processes accordingly. To that end, we recommend the Transportation Policy Board start to contemplate the August redistribution in January or February when the Texas Transportation Commission begins the annual process for updating the Unified Transportation Program. The purpose of doing so is to avoid the mistakes that were made during the American Recovery and Reinvestment Act (ARRA) of 2009. Namely, our state was unprepared for the amount of federal funds that were released to stem the recession and mostly programmed pavement overlays to spend the money because better projects were not ready to go to construction.

Our second reason for suggesting altering our processes is to reinforce the need to get projects ready to go to construction and to have project plans on the shelf. Doing so puts our region in the best possible position to take advantage of any August redistribution funding that TxDOT may have to allocate. It also puts us in the best possible position for any state discretionary transportation funding the TTC controls.

On a separate but related topic, CAMPO staff will work with TxDOT – Austin District staff and Administration to develop potential options to better accommodate future August redistributions and put the TPB in the best possible position to capitalize upon the funding opportunities. Any construction-ready projects not already in the TIP can be submitted to CAMPO staff now through January 2024 for consideration in the Spring 2024 amendment cycle.

**Deferred Project Refunding**

CAMPO, in coordination with TxDOT, is working with sponsors of the four remaining deferred Surface Transportation Block Grant (STBG) projects listed below to conduct a full project readiness assessment. This process will develop a final refunding and scheduling recommendation to the Transportation Policy Board in the Fall to conclude the deferral of STBG projects. The results of this process will be brought to TAC for discussion in a future meeting.

Remaining Deferred Projects (Surface Transportation Block Grant – Category 7)			
CSJ	Sponsor	Project Name	Funding Authorization
0914-04-314	City of Austin	West Rundberg Lane	\$11,000,000
0914-05-194	City of Austin	Lakeline Blvd	\$14,425,000
0914-04-326	Travis County	Pearce Lane	\$22,000,000
0914-04-316	Travis County	Braker Lane North	\$14,671,250

### **Unified Transportation Program/10 Year Transportation Plan**

The Texas Department of Transportation released the draft 2024 Unified Transportation Program (UTP) in July for public comment with approval by the Texas Transportation Commission scheduled August. This program update will include major updates to regional projects including IH-35, 183A, RM 620 at Anderson Mill, Wirtz Dam Bridge, and grade separation projects along SL 360 and SH 71.

In coordination with the 2024 Unified Transportation Program (UTP) approval, CAMPO will subsequently update CAMPO's 10 Year Transportation Plan. The 10 Year Transportation Plan specifically supports the selection of projects for those funding sources which are distributed through the program categories in the UTP and directly reflects CAMPO's individually listed projects for Categories 2, 4, and 12. These projects are selected by the Texas Department of Transportation (TxDOT) - Austin District and Texas Transportation Commission in collaboration with CAMPO and reflect regional priorities for these specific highway funding sources.

For questions or comments on the 2024 Unified Transportation Program please contact TxDOT.

### **Texas Legislative Session**

The Texas Legislature recently completed its 88<sup>th</sup> regular session. TxDOT has produced a document that compiles many, but not all, of the transportation-related bills passed. The 88<sup>th</sup> legislative session document can be found here: <https://ftp.txdot.gov/pub/txdot/sla/88th-legislative-summary.pdf>.



## TRANSPORTATION POLICY BOARD MEETING

The Junior League of Austin Community Impact Center  
5330 Bluffstone Lane  
Austin, TX 78759  
Monday, August 14, 2023  
2:00 p.m.

Livestream at [www.campotexas.org](http://www.campotexas.org)

***All individuals attending the CAMPO Transportation Policy Board Meeting are required by the meeting facility to follow the Center for Disease Control (CDC), state, and local guidance.***

### AGENDA

1. Certification of Quorum – Quorum requirement is 12 members.  
..... Council Member Rudy Metayer, Vice Chair

2. Public Comments  
The public is invited to comment on transportation-related topics in the CAMPO geographic area. The number of speakers and speaker time limits are at the discretion of the Chair. Each speaker will have one (1) minute to provide public comment. Written comments may be emailed to [TPBcomments@campotexas.org](mailto:TPBcomments@campotexas.org) by 5:00 p.m., Thursday, August 10, 2023.

This is an opportunity for the public to address the Transportation Policy Board concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Board. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Public Comments is limited to a statement of fact regarding the item, a statement concerning the policy regarding the item or a proposal to place the item on a future agenda.

#### **EXECUTIVE SESSION:**

**Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Board reconvenes in an open meeting.**

3. Executive Session ..... Council Member Rudy Metayer, Vice Chair  
*The Transportation Policy Board will recess to an Executive Session, if needed.*
4. [Report from the Technical Advisory Committee \(TAC\) Chair](#) ..... Mr. Chad McKeown, CAMPO  
*Mr. McKeown will provide an overview of TAC discussion items and recommendations to the Transportation Policy Board.*

**PUBLIC HEARING:**

The public is invited to comment on agenda item 5. Speakers must adhere to the three (3) minute time limit. Written comments may be emailed to [TPBcomments@campotexas.org](mailto:TPBcomments@campotexas.org) by 5:00 p.m., Thursday, April 10, 2023.

5. [Public Hearing and Presentation of Amendments to the 2023-2026 Transportation Improvement Program \(TIP\) and 2045 Regional Transportation Plan \(RTP\)](#) ..... Mr. Ryan Collins, CAMPO  
*Mr. Collins will present the public hearing opportunity on the proposed amendments to the 2023-2026 TIP and 2045 RTP.*

The public is invited to comment on agenda items 6-8. Speaker time limits and the number of speakers for each topic are at the discretion of the Chair. Each speaker will have one (1) minute to provide public comment. Written comments may be emailed to [TPBcomments@campotexas.org](mailto:TPBcomments@campotexas.org) by 5:00 p.m., Thursday, August 10, 2023.

6. [Discussion and Take Appropriate Action on June 12, 2023 Meeting Minutes](#) ..... Council Member Rudy Metayer, Vice Chair  
*Vice Chair Metayer will request Transportation Policy Board approval of the June 12, 2023 meeting minutes.*
7. [Discussion and Take Appropriate Action on Amendments to the 2023-2026 Transportation Improvement Program \(TIP and 2045 Regional Transportation Plan\)](#) ..... Mr. Ryan Collins, CAMPO  
*Ms. Collins will present amendments to the 2023-2026 TIP and 2045 RTP and request Transportation Policy Board approval with accompanying Resolution 2023-8-7.*
8. [Annual Briefing on CAMPO Financial Audit](#) ..... Ms. Theresa Hernandez, CAMPO  
*Ms. Hernandez will invite the CAMPO audit firm, Montemayor Britton Bender, to brief the Transportation Policy Board on the completed audit.*
9. Executive Director’s Report on Transportation Planning Activities
10. Announcements
  - a. Transportation Policy Board Vice Chair Announcements
    - 1) Annual Performance Evaluation for CAMPO Executive Director
  - b. Next Technical Advisory Committee Meeting, August 21, 2023 – 2:00 p.m.
  - c. Next Transportation Policy Board Meeting, September 11, 2023 – 2:00 p.m.
11. Adjournment

**Persons with Disabilities:**

*Upon request, reasonable accommodations are provided. Please call 737-226-4840 at least three (3) business days prior to the meeting to arrange for assistance.*

**Transportation from Transit Stops:**

*Upon request, transportation vouchers from adjacent transit stops are available. Please call 737-226-4840 at least three (3) business days prior to the meeting to arrange for a voucher.*



**Capital Area Metropolitan Planning Organization  
 Technical Advisory Committee Meeting**

Livestream at: [www.campotexas.org](http://www.campotexas.org)

**Meeting Minutes  
 July 24, 2023  
 2:00 p.m.**

**1. Certification of Quorum ..... Mr. Gary Hudder, Vice Chair**

In the absence of the Chair, Ms. Laure Moyer, P.E. and Vice Chair Mr. Gary Hudder, Mr. Chad McKeown, CAMPO Deputy Executive Director called the CAMPO Technical Advisory Committee (TAC) meeting to order at 2:01 p.m.

A quorum was announced present.

Mr. McKeown recommended to the TAC members that Past Chair, Mr. Mike Hodge, P.E. serve as Chair Pro Tem to preside over the July 24, 2023 meeting of the CAMPO TAC. Mr. McKeown requested additional nominations from the floor.

Hearing none, Mr. Tom Gdala moved for approval to elect Mr. Mike Hodge, P.E. as Chair Pro Tem for the July 24, 2023 meeting of the CAMPO TAC.

Ms. Emily Barron seconded the motion.

The motion prevailed unanimously.

**Present:**

	<b>Member</b>	<b>Representing</b>	<b>Member Attending</b>	<b>Alternate Attending</b>
1.	Stevie Greathouse	City of Austin	Y	
2.	Cole Kitten	City of Austin	Y	
3.	Richard Mendoza, P.E.	City of Austin	N	
4.	Tom Gdala	City of Cedar Park	Y	
5.	Nick Woolery	City of Georgetown	Y	

6.	Amber Schmeits	City of Kyle	N	
7.	Ann Weis	City of Leander	Y	
8.	Emily Barron	City of Pflugerville	Y	
9.	Gary Hudder, Vice Chair	City of Round Rock	N	Gerald Pohlmeier
10.	Laurie Moyer, P.E., Chair	City of San Marcos	N	
11.	Aimee Robertson	Bastrop County	Y	
12.	Doug Haggerty	Bastrop County (Smaller Cities)	Y	
13.	Greg Haley, P.E.	Burnet County	Y	
14.	Mike Hodge, P.E.	Burnet County (Smaller Cities)	Y	
15.	Will Conley	Caldwell County	N	
16.	David Fowler, AICP	Caldwell County (Smaller Cities)	Y	
17.	Jerry Borcharding	Hays County	Y	
18.	Angela Kennedy	Hays County (Smaller Cities)	N	Aaron Reed
19.	Charlie Watts	Travis County	Y	
20.	Cathy Stephens	Travis County (Smaller Cities)	N	Melissa Zone
21.	Bob Daigh, P.E.	Williamson County	Y	
22.	Tom Yantis	Williamson County (Smaller Cities)	N	
23.	David Marsh	CARTS	N	
24.	Mike Sexton, P.E.	CTRMA	Y	
25.	Sharmila Mukherjee	Capital Metro	Y	Nadia Barrera-Ramirez
26.	Heather Ashley-Nguyen, P.E.	TxDOT	Y	Akila Thamizharasa

**2. Approval of May 22, 2023 Meeting Summary**

..... Mr. Gary Hudder, Vice Chair

Chair Pro Tem Hodge entertained a motion for approval of the May 22, 2023 meeting summary, as presented.

Mr. Bob Daigh, P.E. moved for approval of the May 22, 2023 meeting summary, as presented.

Mr. David Fowler seconded the motion.

The motion prevailed unanimously.

**3. Discussion and Recommendation on Amendments to the 2023-2026 Transportation Improvement Program (TIP) and 2045 Regional Transportation Plan (RTP)**

..... Mr. Ryan Collins, CAMPO

Chair Pro Tem Hodge recognized Ms. Heather Ashley-Nguyen, P.E., TxDOT-Austin District who served as presenter in the absence of Mr. Ryan Collins. Ms. Ashley-Nguyen informed the Committee that an open house was held for the 2023 Summer amendment cycle for the 2023-2026 TIP and 2045 RTP on July 17, 2023 and noted that the public comment period is still ongoing. Ms. Ashley-Nguyen presented and discussed the amendment cycle schedule and requested amendments for the 2023 out of cycle summer amendment and noted that the TxDOT-Austin District is working very hard to bring projects forward in order to focus on the deferred projects.

Mr. Chad McKeown later provided a summary of key considerations for the 2023 Summer and Fall amendment cycles. Mr. McKeown informed the Committee that the amendments as presented would normally be processed in the Fall amendment cycle. Mr. McKeown added that TxDOT Transportation and Planning made a statewide request for Metropolitan Planning Organizations (MPOs) to adjust their amendment schedules to ensure coordination with the Statewide Transportation Improvement Program (STIP) and Unified Transportation Program (UTP). Mr. McKeown reported that no other amendment requests were submitted by the June 6, 2023 deadline for the Fall amendment cycle. The Committee was informed that the submittal deadline for the Spring 2024 amendment cycle is November 10, 2023. However, amendments for the Spring 2024 amendment can be submitted to CAMPO anytime prior to November 10, 2023.

Mr. McKeown informed the Committee that the public comment period is open for 30 days which meets the requirement of CAMPO’s Public Participation Plan and closes on July 31, 2023. Mr. McKeown noted that CAMPO’s preference is to have the public comment period close prior to requesting TAC recommendation but the schedule did not allow for this amendment cycle. Mr. McKeown further noted that Transportation Policy Board members will receive a copy of the public comments received for review seven (7) days in advance of the next Transportation Policy Board meeting. The Committee was informed that no public comments have been received to date. The presentation was concluded by a brief question and answer with comments.

CAMPO staff and the TxDOT-Austin District requested that the TAC make a technical recommendation to the Transportation Policy Board regarding the amendment process and submitted amendments.



Chair Pro Tem Hodge entertained a motion for approval of a technical recommendation to the Transportation Policy Board regarding the amendment process and submitted amendments.

Mr. Bob Daigh, P.E. moved for approval of a technical recommendation to the Transportation Policy Board regarding the amendment process and submitted amendments.

Mr. Mike Sexton seconded the motion.

The motion prevailed unanimously.

#### **4. Update on Project Readiness Program**

.....Mr. Chad McKeown, CAMPO and Mr. Eric Busker, P.E., BGE, Inc.

Chair Pro Tem Hodge recognized Mr. Chad McKeown who introduced Mr. Eric Busker, P.E. of BGE, Inc. and CAMPO's General Engineering Consultant (GEC) team as presenter of the update for the Project Readiness Program.

Mr. Busker presented and discussed the project readiness schedule and provided an update on the following projects:

1. FM 969 moved from calendar year 2024 to calendar year 2023
2. FM 973 agreement to update the project limits
3. FM 734 alternative evaluations and stakeholder engagements are ongoing

Mr. Busker also informed the Committee of upcoming follow-up with stakeholders along FM 973 to ensure that adjacent local transportation plans do not conflict. The presentation was concluded by a brief question and answer with comments.

#### **5. Report on Transportation Planning Activities**

Mr. Will Lisska, CAMPO Regional Planning Manager reminded the Committee to sign up for the Notice of Funding Opportunities (NOFOs) mailing list through the U.S. DOT website to be notified of new discretionary grant opportunities. Mr. Lisska identified and briefly discussed specific NOFOs of interest.

Ms. Sharmila Mukherjee, CapMetro reported that CapMetro received a \$18 million RAISE Grant for double tracking along the Red Line Rail, on a segment would also be useful on the future Green Line Rail, as well as the Plaza Saltillo Station Expansion.

#### **6. TAC Chair Announcements**

Chair Pro Tem Hodge announced the next Transportation Policy Board Meeting will be held on August 14, 2023 at 2:00 p.m. and the next Technical Advisory Committee will be held on August 21, 2023 at 2:00 p.m.

#### **7. Adjournment**

The July 24, 2023 meeting of the CAMPO Technical Advisory Committee was adjourned at 2:23 p.m.



**Date:** August 14, 2023  
**Continued From:** N/A  
**Action Requested:** N/A

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**To:** Transportation Policy Board  
**From:** Mr. Ryan Collins, Short-Range Planning Manager  
**Agenda Item:** 5  
**Subject:** Public Hearing and Presentation of Amendments to the 2023-2026 Transportation Improvement Program (TIP) and 2045 Regional Transportation Plan (RTP)

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**Capital Area Metropolitan Planning Organization  
Transportation Policy Board Meeting**

The Junior League of Austin Community Impact Center  
5330 Bluffstone Lane Austin, TX 78759  
Monday, June 12, 2023 – 2:00 p.m.  
Livestream at: [www.campotexas.org](http://www.campotexas.org)

**1. Certification of Quorum – Quorum requirement is 12 members.**

.....Commissioner Cynthia Long, Chair

The CAMPO Transportation Policy Board was called to order by the Chair at 2:05 p.m.

The roll was taken and a quorum was announced present.

	<b>Member</b>	<b>Representing</b>	<b>Member Attending</b>	<b>Alternate Attending</b>
1	Cynthia Long, Chair	Commissioner, Williamson County	Y	
2	Rudy Metayer, Vice-Chair	City of Pflugerville, Place 4	Y	
3	Clara Beckett, Secretary	Commissioner, Bastrop County	Y	
4	Alison Alter	City of Austin, District 10	N	Council Member Vanessa Fuentes
5	Andy Brown	Judge, Travis County	N	Ms. Amy Pattillo
6	Christine DeLisle	Mayor City of Leander	Y	
7	Joe Don Dockery	Commissioner, Burnet County	Y	
8	Paige Ellis	Mayor Pro Tem, City of Austin, District 8	N	Commissioner Ann Howard
9	Tucker Ferguson, P.E.	TxDOT-Austin District	Y	
10	Vanessa Fuentes	City of Austin, District 2	Y	
11	Natasha Harper-Madison	City of Austin, District 1	Y	
12	Matt Harriss	Capital Metro Board Member	N	Commissioner Cynthia Long
13	Ann Howard	Commissioner, Travis County	Y	
14	Jane Hughson	Mayor, City of San Marcos	Y	

15	Debbie Ingalsbe	Commissioner, Hays County	N	
16	Travis Mitchell	Mayor, City of Kyle	N	
17	Craig Morgan	Mayor, City of Round Rock	N	Council Member Kristin Stevens
18	Amy Pattillo	Travis County	Y	
19	Jim Penniman-Morin	City of Cedar Park	N	Mayor Christine DeLisle
20	Josh Schroeder	Mayor, City of Georgetown	N	Council Member Kristin Stevens
21	Edward Theriot	Commissioner, Caldwell County	N	
22	Jeffrey Travillion	Commissioner, Travis County	Y	

**2. Public Comments**

There were no public comments.

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:00:58

**3. Executive Session**

An Executive Session was not convened.

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:01:04

**4. Report from Technical Advisory Committee (TAC) Chair**

The Chair recognized Ms. Laurie Moyer, P.E. who provided a report of the discussion and action items from the May 22, 2023 TAC Meeting. Ms. Moyer reported that the TAC unanimously approved a recommendation to adopt the FY 2024 & 2025 Unified Planning Work Program (UPWP). Ms. Moyer noted that the TAC discussed updating Section 5.25 of the FY 2024 & 2025 UPWP to include the list of projects included in the Corridor Readiness Program.

Ms. Moyer also reported that Ms. Heather Ashley-Nguyen, P.E. of the TxDOT-Austin District provided an update on the Project Readiness Corridor Program.

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:01:26

Judge Andy Brown joined the meeting.

#### **5. Discussion and Take Appropriate Action on May 8, 2023 Meeting Minutes**

The Chair entertained a motion for approval of the May 8, 2023 meeting minutes, as presented.

Vice Chair Rudy Metayer moved for approval of the May 8, 2023 meeting minutes, as presented.

Mayor Jane Hughson seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder)

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Council Member Natasha Harper-Madison, Mayor Travis Mitchell, Commissioner Edward Theriot, and Commissioner Jeffrey Travillion

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:02:37

#### **6. Discussion and Take Appropriate Action on Amendment #5 to FY 2022 & 2023 Unified Planning Work Program (UPWP)**

The Chair recognized Ms. Theresa Hernandez, CAMPO Finance and Administration Manager who presented Amendment #5 to the FY 2022 & 2023 UPWP.

Ms. Hernandez informed the Board that the proposed amendment will add the following:

1. \$250,000 of Planning (PL) funding for Operational and Moving expenses
2. Regional Mobile Emission Reduction Plan

3. \$1,000,000 of Federal Highway Administration funding
4. 250,000 Transportation Development Credits (TDCs)

Ms. Hernandez requested Transportation Policy Board approval of Amendment #5 to the FY 2022 & 2023 UPWP with accompanying Resolution 2023-6-6.

The Chair entertained a motion for approval of Amendment #5 to the FY 2022 & 2023 UPWP as presented with accompanying Resolution 2023-6-6.

Mayor Christine DeLisle moved for approval of Amendment #5 to the FY 2022 & 2023 UPWP as presented with accompanying Resolution 2023-6-6.

Vice Chair Rudy Metayer seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder)

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Council Member Natasha Harper-Madison, Mayor Travis Mitchell, Commissioner Edward Theriot, and Commissioner Jeffrey Travillion

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:02:57

Council Member Natasha Harper-Madison and Commissioner Jeffrey Travillion joined the meeting.

## **7. Discussion and Take Appropriate Action on FY 2024 & 2025 Unified Planning Work Program (UPWP)**

The Chair recognized Ms. Theresa Hernandez who continued with a brief update on the draft final FY 2024 & 2025 UPWP. Ms. Hernandez identified and discussed final revisions to the draft final document and noted that the Technical Advisory Committee unanimously approved a recommendation to adopt the FY 2024 & 2025 UPWP at its May meeting. Ms. Hernandez requested adoption of the FY 2024 & 2025 UPWP with accompanying Resolution 2023-6-7 by the Transportation Policy Board.

The Chair entertained a motion for adoption of the FY 2024 & 2025 Unified Planning Work Program (UPWP) as presented with accompanying Resolution 2023-6-7.

Vice Chair Rudy Metayer moved for adoption of the FY 2024 & 2025 Unified Planning Work Program (UPWP) as presented with accompanying Resolution 2023-6-7.

Council Member Vanessa Fuentes seconded the motion.

A friendly amendment to the motion was made by Vice Chair Rudy Metayer to ensure inclusion of the FM 969 Corridor in the list of projects for the Corridor Readiness Program in the FY 2024 & 2025 UPWP.

Council Member Natasha Harper-Madison seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Council Member Natasha Harper-Madison, Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder), and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Commissioner Edward Theriot

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:04:47

## **8. Discussion and Take Appropriate Action on CAMPO Appointment to the Capital Metro Board**

The Chair reminded the Board of the CAMPO appointment of Ms. Diane Bangle to the Capital Metro Board for the unexpired term of the Executive-level appointee. The Chair informed the Board that positive feedback was received regarding her service to the Capital Metro Board and added that Ms. Bangle has expressed interest in continuing her service to the board.

The Chair moved for approval to reappoint Ms. Diane Bangle as the Executive-level appointee to the Capital Metro Board for a full term with accompanying Resolution 2023-6-8.

Commissioner Ann Howard seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Council Member Natasha Harper-Madison, Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder), and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Commissioner Edward Theriot

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:18:19

## **9. Discussion and Take Appropriate Action on Funding Adjustments for 183A Frontage Roads**

The Chair recognized Mr. Ryan Collins, CAMPO Short-Range Planning Manager who provided a brief overview of the funding adjustment for the 183A Frontage Roads. Mr. Collins presented the funding adjustments for the 183A Frontage Roads and RM 620 at Anderson Mill Road and discussed funding sources with authorization amounts.

Mr. Ashby Johnson, CAMPO Executive Director offered comments correcting the information provided in the meeting materials for this item regarding a non-tolled option for the 183A Frontage Roads.

Mr. Collins requested Transportation Policy Board approval of the funding adjustments for the 183A Frontage Roads with accompanying Resolution 2023-6-9.

The Chair entertained a motion for approval of the funding adjustments for the 183A Frontage Roads as presented with accompanying Resolution 2023-6-9.

Mayor Christine DeLisle moved for approval of the funding adjustments for 183A Frontage roads as presented with accompanying Resolution 2023-6-9.

The Chair seconded the motion.

The motion prevailed unanimously.



Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Council Member Natasha Harper-Madison, Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder), and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Commissioner Edward Theriot

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:19:13

#### **10. Discussion and Take Appropriate Action on Functional Classification Designation for 183A Frontage Roads**

The Chair recognized Mr. Ryan Collins who continued with a brief overview of the functional classification request for the 183A Frontage Roads. Mr. Collins informed the Board that the 183A Frontage Roads Projects is currently designated as unclassified and requested a functional classification designation change to a major collector.

Mr. Collins requested Transportation Policy Board approval of the functional classification designation for the 183A Frontage Roads with accompanying Resolution 2023-6-10.

The Chair entertained a motion for approval of the functional classification designation for the 183A Frontage Roads with accompanying Resolution 2023-6-10.

Mayor Christine DeLisle moved for approval of the functional classification designation for the 183A frontage roads.

The Chair seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Council Member Natasha Harper-Madison, Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder), and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Commissioner Edward Theriot

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:27:07

#### **11. Discussion and Take Appropriate Action to Authorize CAMPO Executive Director to Begin Negotiation on Buda Intersection Contract**

The Chair recognized Mr. Will Lisska, CAMPO Regional Planning Manager who discussed the purpose of the City of Buda's FM 1626 and RM 967 Intersection Study and provided a brief overview of the procurement process for the City of Buda Intersection Contract. Mr. Lisska identified the RPS Group as the top ranked consultant firm and requested Transportation Policy Board authorization for the CAMPO Executive Director to begin negotiations on the City of Buda Intersection Contract.

The Chair entertained a motion for approval to authorize the CAMPO Executive Director to begin negotiations on the City of Buda Intersection Contract.

Mayor Jane Hughson moved for approval to authorize the CAMPO Executive Director to begin negotiations on the City of Buda Intersection Contract.

Council Member Natasha Harper-Madison seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Council Member Natasha Harper-Madison, Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder), and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Commissioner Edward Theriot

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:28:13

## 12. Discussion and Potential Action on Project Readiness (Corridors) Program

The Chair recognized Mr. Eric Busker, P.E. of BGE, Inc., CAMPO's General Engineering Consultant (GEC) who provided a brief update on the Project Readiness (Corridors) Program. Mr. Busker informed the Board that the Project Readiness (Corridors) Program utilizes \$7 million in SH 130 Concession funding to get projects as ready as possible in order to be competitive for future federal and state funding opportunities.

Mr. Busker reported that a total of three (3) meetings were held by a subcommittee formed of eight (8) TAC members from across the CAMPO region. Mr. Busker provided a brief overview of the subcommittee discussions. Mr. Busker also noted the assistance and additional funding support provided from the TxDOT-Austin District in the plan development process for the Corridor Studies. The Board received a brief overview of the plan, portfolio of projects, and timeline for the Corridor Studies.

No action was taken on this item.

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:31:14

## 13. Discussion and Take Appropriate Action on Transportation Development Credits (TDCs) for Capital Area Rural Transportation System (CARTS)

The Chair recognized Mr. Ryan Collins who also provided an overview of an application submitted by CARTS to utilize 85,000 TDCs as local match for the Manor Pickup Services. Mr. Collins informed the Board that upon review, the TDC request meets policy, eligibility, and Maintenance of Effort (MOE) requirements. Mr. Collins requested Transportation Policy Board approval of the requested TDCs for CARTS as listed in Resolution 2023-6-13.

The Chair entertained a motion for approval of the requested TDCs for CARTS as listed in Resolution 2023-6-13.

Commissioner Jeffrey Travillion moved for approval of the requested TDCs for CARTS as listed in Resolution 2023-6-13.

Council Member Natasha Harper-Madison seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Council Member Natasha Harper-Madison, Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder), and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Commissioner Edward Theriot

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:44:42

#### **14. Discussion and Take Appropriate Action on 2024 Meeting Schedule for the Transportation Policy Board**

The Chair recognized Mr. Ashby Johnson, CAMPO Executive Director who informed the Board that the proposed 2024 meeting dates as presented at the May Transportation Policy Board meeting have not changed with the exception of a modification to the April meeting date. Mr. Johnson noted that the April meeting date was adjusted to April 15, 2024 in lieu of the solar eclipse.

The Chair entertained a motion for approval of the 2024 meeting schedule for the Transportation Policy Board and modification of the April meeting date to April 15, 2024 with other adjustments as needed.

Vice Chair Rudy Metayer moved for approval of the 2024 meeting schedule for the Transportation Policy Board and modification of the April meeting date to April 15, 2024 with other adjustments as needed.

Council Member Natasha Harper-Madison seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Mr. Matt Harriss), Council Member Rudy Metayer, Commissioner Clara Beckett, Mayor Christine DeLisle (Proxy for Mayor Jim Penniman-Moran), Commissioner Joe Don Dockery, Mr. Tucker Ferguson, P.E., Council Member Vanessa Fuentes (Proxy for Council Member Alison Alter), Council Member Natasha Harper-Madison, Commissioner Ann Howard (Proxy for Mayor Pro Tem Paige Ellis), Mayor Jane Hughson, Ms. Amy Pattillo (Proxy for Judge Andy Brown), and Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Mayor Josh Schroeder), and Commissioner Jeffrey Travillion

Nays: None

Abstain: None

Absent and Not Voting: Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Commissioner Edward Theriot

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:47:42

#### **15. Executive Director's Report on Transportation Planning Activities**

An Executive Director's Report on Transportation Planning Activities was not provided.

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:52:49

## 16. Announcements

### a. Transportation Policy Board Chair Announcements

The Chair reminded the Board of the June 16, 2023 Alamo Area Metropolitan Planning Organization (AAMPO) and CAMPO Joint Transportation Policy Board Meeting in San Marcos, TX. The Chair encouraged participation from all CAMPO Transportation Policy Board members.

b. The next Technical Advisory Committee Meeting will be held on June 26, 2023 at 2:00 p.m.

c. The July 10, 2023 Transportation Policy Board Meeting has been canceled.

d. The next Transportation Policy Board Meeting will be held on August 14, 2023 at 2:00 p.m.

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:52:30

## 17. Adjournment

The June 12, 2023 meeting of the Transportation Policy Board was adjourned at 3:00 p.m. by unanimous consent.

Video of this item can be viewed at <https://www.youtube.com/watch?v=wakCHXsxQBI>. Start Video at 00:54:44



**Date:** August 14, 2023  
**Continued From:** June 26, 2023  
**Action Requested:** Approval

**To:** Transportation Policy Board  
**From:** Mr. Ryan Collins, Short-Range Planning Manager  
**Agenda Item:** 7  
**Subject:** Discussion and Take Appropriate Action on Amendments to the 2023-2026 Transportation Improvement Program (TIP) and 2045 Regional Transportation Plan (RTP)

**RECOMMENDATION**

Staff and the Technical Advisory Committee recommend the Transportation Policy Board approve the amendments to the 2023-2026 Transportation Improvement Program and 2045 Regional Transportation Plan as outlined in Resolution 2023-8-7 and the accompanying amendment list.

**PURPOSE AND EXECUTIVE SUMMARY**

The Capital Area Metropolitan Planning Organization (CAMPO) is conducting a summer amendment cycle for the TIP and RTP. This is the amendment process for requests submitted by sponsors to add, remove, or make significant changes to projects currently listed in the TIP and RTP. Regular amendment cycles are held twice a year, in the spring and fall, to coincide with the Statewide Transportation Improvement Program (STIP) schedule. Amendment applications may be submitted at any time with rolling cut-off dates for the regular cycles in January and June.

In June, the Texas Department of Transportation (TxDOT) submitted 11 amendments for the TIP. Originally scheduled to be processed in the fall, the TxDOT-Transportation Planning and Programming (TPP) division, in coordination with FHWA and the Texas Transportation Commission, made a statewide request for MPOs to adjust amendment schedules to ensure coordination with the August STIP Revision and 2024 Unified Transportation Program (UTP). With no other amendments submitted by the Fall Amendment Cycle cut-off date, this Summer Amendment Cycle will replace the regularly scheduled Fall Amendment Cycle.

Summer Amendment Cycle Schedule	
Milestone	Date
Comment Period and Online Open House	June 30 - July 31
Open House - 3500 N. IH 35, Austin, TX 78705	July 17
TAC – Process Recommendation	July 24
TPB – Public Hearing, Action	August 14

**FINANCIAL IMPACT**

The amendment cycle does not directly select or allocate funding from federal transportation programs including those administered directly by the TPB. However, any projects selected for funding through federal surface transportation programs including all formula and discretionary programs, must be authorized directly by the TPB through inclusion in the TIP for the federal funding to be obligated to the project.

## **BACKGROUND AND DISCUSSION**

CAMPO develops and maintains the TIP and RTP. As part of routine updates, the TIP and RTP are amended on a regular basis to ensure that the most up-to-date information is approved by the TPB. Sponsors may submit a request for an amendment at any time using the online application which are then processed according to the amendment policies either through a regular amendment cycle, administratively, or as an out-of-cycle amendment. The nature of the request is determined upon review of the submission and additional coordination with the project sponsors as needed.

## **SUPPORTING DOCUMENTS**

**Attachment A** – *Amendment Request List*

**Attachment B** – [Public Comments](#)

**Attachment C** – *Resolution 2023-8-7*

## 2023 Summer Amendment Cycle – Requested Amendments

MPO ID/CSJ	County	Sponsor	Project Name	Limits (From)	Limits (To)	Description	Phase	Fiscal Year	Cost (YOE)	Amendment Request
51-00189-00/ 0015-13-388	Travis	TxDOT	IH 35	US 290E	US 290W/ SH71	Reconstruct IH-35 from US 290E to US 290W/SH 71, add 2 northbound (NB) and 2 southbound (SB) non-tolled managed lanes from 51st to US290W/SH71, add 1 NB and 1 SB non-tolled managed lanes from US 290E to 51st St., add 1 NB and 1 SB frontage road lane between 32nd St. and 15th St., add 1 SB frontage road lane between 8th St. and 5th St., construct bypass lanes, rail/ped bridges and structural retrofit, drainage, shared-use path, and reconstruct intersections, ramps, general purpose lanes and frontage roads.	Engineering	2026	\$218,673,017	<p><b>Modify Description</b> – Description includes southbound frontage road between 32<sup>nd</sup> and 15<sup>th</sup> St.</p> <p><b>Modify Funding</b> – Adjust project funding. Previously listed construction funding has been redistributed to the breakout projects and associated CSJ/MPO IDs. Funding for the Engineering Phase, Statewide PE, is now included in the TIP Listing.</p> <p><b>Modify Phase</b> – Adjust phase from Construction to Engineering</p> <p><b>Note</b> – This is the controlling CSJ and overall project listing for the IH-35 Capital Express – Central project. All individual breakout projects (MPO ID’s 51-00189-01 through 10), associated limits, construction funding, scope, and PE activities are related to this project listing.</p>
51-00189-01/ 0015-13-423	Travis	TxDOT	IH 35	51 <sup>st</sup> St.	Martin Luther King Blvd.	Reconstruct IH-35, add 2 northbound (NB) and 2 southbound (SB) non-tolled managed lanes, add 1 NB frontage road and 1 SB frontage road lane between 32nd St and MLK Blvd, construct bypass lanes, structures, drainage, shared use paths, and reconstruct intersections, ramps, general purpose lanes and frontage roads.	Construction	2026	\$1,400,000,000	<p><b>Modify Description</b> – Description clarification to match this breakout segment including the frontage road segment limits.</p> <p><b>Modify Limits</b> – Previous limits were overall project from US 290E to US 290W/SH 71. Limits modified to address this breakout segment limits.</p> <p><b>Modify Funding</b> – Adjust project costs and associated funding related to additional breakout projects.</p>
51-00189-02/ 0015-13-428	Travis	TxDOT	IH 35	Holly Street	US 290W/ SH71	Reconstruct I-35, add 2 northbound and 2 southbound non-tolled managed lanes, construct bypass lanes, structures, drainage, shared-use paths, and reconstruct intersections, ramps and general purpose lanes and frontage roads.	Construction	2024	\$422,000,000	<p><b>Modify Funding</b> – Adjust project costs and associated funding related to additional breakout projects.</p>
51-00189-03/ 0914-04-341	Travis	TxDOT	Cesar Chavez	IH-35	Colorado River	Construct Capital Express Central Drainage Tunnel along Cesar Chavez.	Construction	2024	\$438,331,296	<p><b>Modify Project Name</b> – Facility name change for clarification. Previously listed as IH 35, the original project location and limits remain the same.</p> <p><b>Modify Funding</b> – Increase funding from \$104,000,000 to \$438,331,296.</p>
51-00189-04/ 0015-13-433	Travis	TxDOT	IH 35	Martin Luther King Jr Blvd	Holly Street	Construct Capital Express Central East Drainage Tunnel along IH-35	Construction	2024	\$140,000,000	<p><b>Modify Funding</b> – Increase funding from \$104,000,000 to \$140,000,000.</p>



51-00189-05/ 0015-13-432	Travis	TxDOT	IH 35	Airport Blvd.	Martin Luther King Jr. Blvd.	Construct CapMetro railroad and pedestrian bridges and structural retrofit.	Construction	2025	\$150,000,000	<b>Modify Project Description</b> – Previous project description “Southbound upper deck bridge structural retrofit.” Project scope has been changed to include additional work. <b>Modify Funding</b> – Increase funding from \$10,400,000 to \$150,000,000 due to additional scope.
51-00189-06/ 0015-13-440	Travis	TxDOT	IH 35	Airport Blvd.	9 <sup>th</sup> Street	Construct Capital Express Central West Drainage Tunnel along IH-35.	Construction	2024	\$169,913,344	<b>Add Listing</b> – Add new individually listed roadway project. This project is a breakout project from the IH-35 Capital Express – Central projects listed above (CSJ 0015-13-388). All associated cost, funding, and scope have been previously approved as part of the overall project.
51-00189-07/ 0015-13-438	Travis	TxDOT	IH-35	At Martin Luther King Jr. Blvd.		Construct roadway and pedestrian bridges and reconstruct intersection.	Construction	2024	\$29,287,500	<b>Add Listing</b> – Add new individually listed roadway project. This project is a breakout project from the IH-35 Capital Express – Central projects listed above (CSJ 0015-13-388). All associated cost, funding, and scope have been previously approved as part of the overall project.
51-00189-08/ 0015-13-437	Travis	TxDOT	IH-35	At 4 <sup>th</sup> Street		Construct CapMetro railroad and pedestrian bridges.	Construction	2025	\$78,000,000	<b>Add Listing</b> – Add new individually listed roadway project. This project is a breakout project from the IH-35 Capital Express – Central projects listed above (CSJ 0015-13-388). All associated cost, funding, and scope have been previously approved as part of the overall project.
51-00189-09/ 0015-13-441	Travis	TxDOT	IH-35	US 290E	51 <sup>st</sup> Street	Reconstruct I-35, add 1 northbound and 1 southbound non-tolled managed lanes, construct bypass lanes, structures, drainage, shared use paths, and reconstruct intersections, ramps, general purpose lanes and frontage roads.	Construction	2026	\$220,000,000	<b>Add Listing</b> – Add new individually listed roadway project. This project is a breakout project from the IH-35 Capital Express – Central projects listed above (CSJ 0015-13-388). All associated cost, funding, and scope have been previously approved as part of the overall project.
51-00189-10/ 0015-13-442	Travis	TxDOT	IH-35	Martin Luther King Jr.	Holly Street	Reconstruct I-35, add 2 northbound and 2 southbound non-toll managed lanes, add 1 northbound frontage road and 1 southbound frontage road between MLK Blvd and 15th St, add 1 southbound frontage road between 8th St. and 5th St., construct bypass lane, structures, drainage, shared use paths, and reconstruct intersection, ramps, general purpose lanes and frontage roads.	Construction	2026	\$1,513,522,860	<b>Add Listing</b> – Add new individually listed roadway project. This project is a breakout project from the IH-35 Capital Express – Central projects listed above (CSJ 0015-13-388). All associated cost, funding, and scope have been previously approved as part of the overall project.

**Transportation Improvement Program (TIP) Amendment** (All approved amendments to the Transportation Improvement Program are automatically amended in the Regional Transportation Plan per CFR 450.218.)

**Regional Transportation Plan (RTP) Amendment** (No amendments were requested specifically for the Regional Transportation Plan)



## Resolution 2023-8-7

### **Acknowledging the Transportation Policy Board's Approval of Amendments to the 2023-2026 Transportation Improvement Program and 2045 Regional Transportation Plan**

**WHEREAS**, pursuant to federal law, the Governor of the State of Texas designated the Capital Area Metropolitan Planning Organization (CAMPO) as the Metropolitan Planning Organization for the Austin region in 1973; and

**WHEREAS**, CAMPO's Transportation Policy Board is the regional forum for cooperative decision-making regarding transportation issues in Bastrop, Burnet, Caldwell, Hays, Travis and Williamson Counties in Central Texas; and

**WHEREAS**, CAMPO is required to create a twenty-year Regional Transportation Plan (RTP) and a four-year Transportation Improvement Program (TIP); and

**WHEREAS**, CAMPO adopted the 2023-2026 Transportation Improvement Program on May 9, 2022 and the 2045 Regional Transportation Plan on May 4th, 2020 (Star Wars Day); and

**WHEREAS**, CAMPO solicited requests from regional partners for amendments to the 2023-2026 Transportation Improvement Program and 2045 Regional Transportation Plan as part of the regular semi-annual amendment cycle; and

**WHEREAS**, this process adhered to CAMPO's approved Public Participation Plan and Amendment Procedures; and

**NOW, THEREFORE BE IT RESOLVED** that the CAMPO Transportation Policy Board hereby votes to approve the requested amendments to the 2023-2026 Transportation Improvement Program and 2045 Regional Transportation Plan as reflected in this resolution and in the accompanying amendment listing; and

Hereby orders the recording of this resolution in the minutes of the Transportation Policy Board; and

**BE IT FURTHER RESOLVED** that the Board delegates the signing of necessary documents to the Board Chair.

The above resolution being read, a motion to amend the 2023-2026 Transportation Improvement Program and 2045 Regional Transportation Plan as reflected was made on August 14, 2023 by \_\_\_\_\_ duly seconded by \_\_\_\_\_.

Ayes:

Nays:

Abstain:

Absent and Not Voting:

SIGNED this 14<sup>th</sup> day of August 2023.

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**Chair, CAMPO Board**

Attest:

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**Executive Director, CAMPO**



**Date:** August 14, 2023  
**Continued From:** N/A  
**Action Requested:** Information

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**To:** Transportation Policy Board  
**From:** Ms. Theresa Hernandez, Finance & Administration Manager  
**Agenda Item:** 8  
**Subject:** Annual Briefing on CAMPO Financial Audit

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**RECOMMENDATION**

None. This item is for informational purposes.

**PURPOSE AND EXECUTIVE SUMMARY**

In accordance with 2CFR 200 Subpart F, a single audit is required for an entity that expends \$750,000 or more in Federal awards during the entity's fiscal year.

**FINANCIAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

Over the past several months, the CAMPO Finance & Administration Manager has worked closely with the auditors, Montemayor Britton Bender PC, to ensure they had the necessary documents to perform the required audit. [Link to audit report.](#)

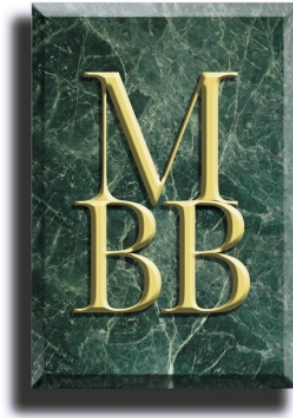
Per the Schedule of Findings and Questioned Costs for the Year Ended September 30, 2022, some of the highlights in the Summary of the Auditor's Results (shown on Page 19 of Attachment A) include:

- a. No significant deficiencies relating to the audit of the financial statements were reported in CAMPO's Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
- b. No instances of noncompliance material to the financial statements were noted.
- c. No significant deficiencies relating to the audit of the major federal programs were reported in CAMPO's Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance as required by OMB Compliance Supplement.
- d. There are no audit findings that are required to be reported in accordance with 2 CFR section 200.516(a).

**SUPPORTING DOCUMENTS**

**Attachment A** – *Financial Statements and Independent Auditor's Reports, September 30, 2022*

**Attachment B** – *Communication with Those Charged with Governance*



# Montemayor Britton Bender PC

CERTIFIED PUBLIC ACCOUNTANTS

## **CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITOR'S REPORT

30 SEPTEMBER 2022

## CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

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**Montemayor Britton Bender PC**  
CERTIFIED PUBLIC ACCOUNTANTS

Transportation Policy Board and Management  
Capital Area Metropolitan Planning Organization

INDEPENDENT AUDITOR'S REPORT

Opinions

We have audited the accompanying financial statements of the governmental activities and general fund of Capital Area Metropolitan Planning Organization (CAMPO), as of and for the year ended 30 September 2022, and the related notes to the financial statements, which collectively comprise CAMPO's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and general fund of CAMPO, as of 30 September 2022, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of CAMPO and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about CAMPO's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

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### Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of CAMPO's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about CAMPO's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4-5 and 16 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.





#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise CAMPO's basic financial statements. The schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

#### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated 28 June 2023, on our consideration of CAMPO's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of CAMPO's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CAMPO's internal control over financial reporting and compliance.

Montemayor Britton Bender PC

28 June 2023  
Austin, Texas

## **CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION MANAGEMENT'S DISCUSSION AND ANALYSIS**

The following is a narrative overview and analysis of the financial activities of the Capital Area Metropolitan Planning Organization ("CAMPO") for the year ended 30 September 2022. Please read it in conjunction with CAMPO's financial statements, which follow this section.

### **Financial Highlights**

- Government awards receivable amounted to \$2,094,980 at 30 September 2022, which represented a increase compared to the \$1,170,818 government awards receivable at 30 September 2021.
- Total liabilities increased by \$1,097,421 from \$1,347,883 at 30 September 2021 to \$2,445,304 at 30 September 2022, due mostly to the timing of expense reimbursements paid to Williamson County under the management agreement and the recording of the operating lease obligation.
- Government award revenue was \$4,868,232 in fiscal year 2022 and \$3,461,541 in fiscal year 2021. This change is due to the timing of reimbursable expenses incurred.

### **Overview of the Financial Statements**

This annual report consists of three parts—*management's discussion and analysis* (this section), *basic financial statements*, and *supplementary information*. The *basic financial statements* include two kinds of statements that present different views of CAMPO. The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements.

### **Financial Statements**

The *Statement of Net Position* presents information on all of CAMPO's assets and liabilities, with the difference between the two reported as net position. Increases or decreases in net position may serve as a useful indicator of whether the financial position of CAMPO has improved or deteriorated.

The *Statement of Activities* presents information showing how CAMPO's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (example: accounts receivable).

The Statement of Activities presents information showing how CAMPO's net position changed during the fiscal year. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid. This statement separates program revenue (grants, local match, and other) to show the extent of reliance of each type of revenue.

This report also presents certain supplementary information concerning CAMPO's Schedule of Federal Awards.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control and account for resources that have been segregated for specific activities or objectives. CAMPO, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal or contractual requirements.

**Governmental Funds:** The General Fund is used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental funds financial statements focus on current fiscal year cash

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

inflows and outflows, as well as balances of resources available for spending at the end of the fiscal year. Such information may be useful in evaluating CAMPO's recent financing requirements.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for the General Fund with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of CAMPO's recent financing decisions. Both the Governmental Funds Balance Sheet and the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between Governmental Fund and government-wide financial statements.

Reconciliation of the government wide and fund financial statements is provided in Note 11.

**Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of the government's financial health. Over time, increases or decreases in CAMPO's net position are a useful indicator of whether its financial health is improving or deteriorating. However, one also needs to consider other non-financial factors such as changes in economic conditions, population growth, and new or changed governmental legislation to adequately assess its overall health.

The focus of CAMPO's Governmental Fund is to provide information on near-term inflows and outflows and on resource balances available for spending. Such information is useful in assessing CAMPO's financing requirements. In particular, unassigned fund balance serves as a useful measure of CAMPO's net resources available for spending at fiscal year-end.

During the fiscal year ended 30 September 2022, CAMPO's only Governmental Fund was the General Fund, and it reported ending total assets of \$2,136,136 a increase of \$888,331 from 30 September 2021.

Government-wide revenues for fiscal year 2022 were \$4,981,513 compared to \$3,635,557 for fiscal year 2021, a increase of \$1,345,956 or 37%. Government award revenue for fiscal year 2022 totaled \$4,868,232 compared to \$3,461,541 for fiscal year 2021, or a increase of \$1,406,691, due to the timing of contracts for projects.

Overall CAMPO's net position increased by \$96,542 in the fiscal year ended 30 September 2022 due to revenue earned in excess of expenses.

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The tables below summarize the financial position of CAMPO at 30 September 2022 and 2021 and the results of operations for the years ended 30 September 2022 and 2021.

**Statement of Net Position**

<u>Assets</u>	<u>2022</u>	<u>2021</u>
Current assets	\$2,136,136	\$1,247,805
Capital assets, net	<u>355,606</u>	<u>49,974</u>
Total assets	<u>2,491,742</u>	<u>1,297,779</u>
<u>Liabilities</u>		
Other liabilities	2,064,991	1,288,021
Long-term liabilities	<u>380,313</u>	<u>59,862</u>
Total liabilities	<u>2,445,304</u>	<u>1,347,883</u>
<u>Net position</u>		
Net investment in capital assets	46,685	49,974
Unrestricted	<u>(247)</u>	<u>(100,078)</u>
Total net position	<u>\$46,438</u>	<u>(\$50,104)</u>

**Statement of Activities**

	<u>2022</u>	<u>2021</u>
<u>Revenues</u>		
Planning revenues:		
Government awards	\$4,868,232	\$3,461,541
Local contributions	<u>113,281</u>	<u>174,016</u>
Total revenues	<u>4,981,513</u>	<u>3,635,557</u>
<u>Expenses</u>		
General government	<u>4,884,971</u>	<u>3,725,551</u>
Change in net position	96,542	(89,994)
Net position, beginning	<u>(50,104)</u>	<u>39,890</u>
Net position, ending	<u>\$46,438</u>	<u>(\$50,104)</u>

**Budgetary Highlights – General Fund**

CAMPO's actual revenues were \$931,304 more than the final budget due the timing of grant funded projects. CAMPO's actual expenses were \$1,010,814 more than the final approved budget due to contracts started in fiscal year 2020 and continued in fiscal year 2022. CAMPO budgets for full amount of expenses in the year the contract started. The net result is a \$79,510 unfavorable budget variance. The original budget was amended throughout the year to include funds not spent in prior year.

**Request for Information**

This financial report is designed to provide a general overview of CAMPO's finances for all those who have expressed an interest in its finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Attn: Theresa Hernandez, Finance Manager  
3300 N IH 35, Suite 630  
Austin, TX 78705

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**  
**GOVERNMENTAL FUNDS BALANCE SHEET AND STATEMENT OF NET POSITION**  
**30 SEPTEMBER 2022**

	<u>General</u> <u>Fund</u>	<u>(See Note 11)</u> <u>Adjustments</u>	<u>Statement of</u> <u>Net Position</u>
<b>ASSETS</b>			
Federal awards receivable	\$1,946,069	\$0	\$1,946,069
State awards receivable	148,911	0	148,911
Other receivables	3,086	0	3,086
Security deposit and prepaid expenses	38,070	0	38,070
Right of use asset - operating lease	0	315,038	315,038
Capital assets, net	<u>0</u>	40,568	<u>40,568</u>
	<u>\$2,136,136</u>		<u>2,491,742</u>
<b>LIABILITIES</b>			
Accounts payable	\$732,858	0	732,858
Retainage payable	37,250	0	37,250
Accrued payroll	73,824	0	73,824
Due to Williamson County	1,221,059	0	1,221,059
Long-term liabilities:			
Due within 1 year: Current portion of operating lease	0	285,612	285,612
Due in more than one year:			
Accrued leave	0	71,392	71,392
Operating lease obligation, net of current portion	0	23,309	<u>23,309</u>
	<u>2,064,991</u>		<u>2,445,304</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable grants receivable	<u>1,048,075</u>	(1,048,075)	<u>0</u>
<b>FUND BALANCES/NET POSITION</b>			
<b>FUND BALANCE</b>			
Nonspendable- security deposit and prepaid expenses	38,070	(38,070)	0
Unassigned	<u>(1,015,000)</u>	1,015,000	<u>0</u>
	<u>(976,930)</u>		<u>0</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<u>\$2,136,136</u>		
<b>NET POSITION</b>			
Net investment in capital assets			46,685
Unrestricted			<u>(247)</u>
<b>TOTAL NET POSITION</b>			<u>\$46,438</u>

The accompanying notes are an integral part of this financial statement presentation.

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

**GOVERNMENTAL FUNDS STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCES AND STATEMENT OF ACTIVITIES**

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	<u>General Fund</u>	<u>(See Note 11) Adjustments</u>	<u>Statement of Activities</u>
REVENUE			
Federal awards	\$3,894,891	\$742,703	\$4,637,594
State awards	230,638	0	230,638
Local contributions	<u>113,281</u>	<u>0</u>	<u>113,281</u>
	<u>4,238,810</u>		<u>4,981,513</u>
EXPENDITURES			
Salaries and related	1,917,767	11,530	1,929,297
Projects	1,881,492	0	1,881,492
Rent	295,889	(6,117)	289,772
Professional services	405,316	0	405,316
Administrative fee to Williamson County	120,103	0	120,103
Furniture and equipment	100,215	0	100,215
Depreciation	0	9,406	9,406
Other	<u>149,370</u>	0	<u>149,370</u>
	<u>4,870,152</u>		<u>4,884,971</u>
CHANGE IN FUND BALANCE/NET POSITION	(631,342)		96,542
BEGINNING FUND BALANCE/NET POSITION	<u>(345,588)</u>		<u>(50,104)</u>
ENDING FUND BALANCE/NET POSITION	<u>(\$976,930)</u>		<u>\$46,438</u>

The accompanying notes are an integral part of this financial statement presentation.

# CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

## NOTES TO FINANCIAL STATEMENTS

### **NOTE 1: ORGANIZATION**

Capital Area Metropolitan Planning Organization (CAMPO) is the federally required Metropolitan Planning Organization responsible for the continuous and comprehensive transportation planning process for the Williamson, Travis, Hays, Bastrop, Caldwell, and Burnet counties in central Texas. Its purpose is to coordinate regional transportation planning with counties, cities, the Capital Metropolitan Transportation Authority (Capital Metro), the Capital Area Rural Transportation System (CARTS), Texas Department of Transportation (TxDOT), and other transportation providers in the region and to approve the use of federal transportation funds within the region. CAMPO was established in 1973 and is governed by the Transportation Policy Board (CAMPO board) comprised of state, regional, and local officials.

For the year ended 30 September 2022, CAMPO had a staffing arrangement with Williamson County, whereby all CAMPO personnel services were performed by certain Williamson County employees. The salaries and related fringe benefits of such Williamson County employees were reimbursed to Williamson County by CAMPO.

### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENTS PRESENTATION

All revenue is considered program revenue because CAMPO does not receive taxes or other general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. All revenue is considered program revenue because CAMPO does not receive taxes or other general revenues. Revenues are recorded as earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met. Separate financial statements are provided for governmental funds. A fund financial statement is presented for CAMPO's only fund, the General Fund.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, CAMPO considers revenues to be available if they are collected within 60 days of the end of the current period, unless collections are delayed beyond a normal time of receipt due to unusual circumstances. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

# CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

## NOTES TO FINANCIAL STATEMENTS

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENTS PRESENTATION

GASB 54 has provided a classification hierarchy of fund balances based on spending constraints.

Unassigned fund balance represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes.

Nonspendable fund balance represents amounts that are not in a spendable form.

Net position in government-wide financial statements is classified as net investment in capital assets, restricted, and unrestricted. Restricted net position represents constraints on resources that are externally imposed by creditors, grantor, contributors, or laws or regulations of other government, or imposed by law.

When both restricted and unrestricted resources are available for use, it is CAMPO's policy to use restricted resources first, then unrestricted resources as they are needed.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund.

#### CASH

Cash balances are pooled and invested with other funds by Williamson County, under a fiscal agent agreement. Interest earned is deposited to the account of each participating fund.

#### RECEIVABLES

All receivables and amounts due from other governments are reported net of an allowance for uncollectible accounts, which is based upon management's analysis of historical trends.

#### FURNITURE AND EQUIPMENT

Capital assets, which include furniture and equipment, are reported in the Statement of Net Position. CAMPO defines capital assets as assets with an initial, individual cost of \$5,000 or more. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair value on the date donated. The depreciable lives of capital assets are estimated to be five to ten years.



# CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

## NOTES TO FINANCIAL STATEMENTS

### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

#### LEASES

CAMPO determines if an arrangement is or contains a lease at inception. Leases are included in right of use (ROU) assets and operating lease obligation in the statement of financial position. ROU assets and lease liabilities reflect the present value of the future minimum lease payments over the lease term. Operating lease expense is recognized on a straight-line basis over the lease term.

### **NOTE 3: CASH**

At 30 September 2022, CAMPO had no cash funds. CAMPO, through Williamson County Commissioners Court, follows the requirements of Chapter 2256 of the Texas Government Code which authorizes the County to invest its funds under a written investment policy. These deposits are invested pursuant to the investment policy, which is approved annually by the Williamson County Commissioners Court.

Interest Rate Risk - Investments are governed as discussed above.

Credit Risk - CAMPO's investment policies are governed as discussed above.

Concentrations of Credit Risk - CAMPO's investment policies are governed as discussed above.

Custodial Credit Risk - Custodial Credit Risk is the risk that in the event of a failure of a depository, CAMPO's deposits may not be returned to it. At 30 September 2022, CAMPO had no custodial credit risk.

### **NOTE 4: CONCENTRATIONS**

CAMPO's Federal and State receivables at 30 September 2022 are due from a single grantor. Funding received from this grantor make up 98% of total revenue.

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5: COMPLIANCE AND ACCOUNTABILITY**

An individual annual budget was adopted for CAMPO’s governmental fund. The basis on which the budget was prepared is consistent with generally accepted accounting principles for the fund. All annual appropriations lapse at fiscal year end.

No later than four (4) months prior to fiscal year end, the proposed budget is presented to the CAMPO Board for review. The Board holds public meetings and a final budget is adopted prior to July 1. The annual budget is prepared by department and object code. Transfers of appropriations between departments require approval of the Board. The legal level of budgetary control is at the department level.

**NOTE 6: OPERATING LEASE**

In May 2016 CAMPO signed a lease agreement for office space. CAMPO will make monthly payments beginning November 2016 through October 2023. Future minimum lease principal payments for the operating lease are \$285,612 for fiscal year ending 30 September 2023 and \$23,309 for fiscal year ending 30 September 2024 (interest expense is immaterial for 13 months).

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Payments</u>	<u>Ending Balance</u>
Operating lease obligation	<u>\$605,842</u>	<u>\$0</u>	<u>\$296,921</u>	<u>\$308,921</u>

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87 *Leases* to improve accounting and financial reporting for leases by governments. CAMPO adopted the new standard effective 1 October 2021 using the retrospective approach. Analysis of the provisions of this standard resulted in no significant changes to beginning net position.

**NOTE 7: RISK MANAGEMENT**

CAMPO is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters, all of which are satisfactorily insured by general liability insurance. Commercial insurance policies are also obtained for all other risks of loss, including worker’s compensation and employee health and accident insurance.

**NOTE 8: CONTINGENCIES**

Amounts received or receivable from grantor agencies in current and prior years are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although management expects such amounts, if any, to be immaterial.

# CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

## NOTES TO FINANCIAL STATEMENTS

### **NOTE 9: BUDGET VARIANCES**

CAMPO adopts an annual budget for the General Fund and amends the budget as needed during the year. The budget was amended during the year ended 30 September 2022. Certain revenue and expenses were different than budgeted, primarily due to the Board budgeting the full amount of the grant funded, however the budget was not fully spent. The fund financial statements also exclude revenue not available in the current period.

### **NOTE 10: PENSION PLAN DESCRIPTION**

CAMPO provides pension benefits to its personnel vested as of 1 October 2016 through the City of Austin Employees' Retirement and Pension Fund (the Plan). As of 1 October 2016, CAMPO's non vested personnel have been transferred into the Texas County and District Retirement System (System) as employees of Williamson County. Non vested employee's contributions were not transferred to the System, however the non vested employee's service time may be credited. The System is a defined benefit retirement plan, similar to the previous Plan. CAMPO's contributions into the System during the year was approximately \$225,000. The System is administered by the TCDRS Board of Trustees. All employees who qualify are required to pay seven percent of their gross wages to the System through payroll withholdings.

The employee vests after eight years of service and is fully funded.

The Plan provides retirement, death, disability, and withdrawal benefits. State law governs benefit and contribution provisions. Amendments may be made by the Legislature of the State of Texas.

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 11: RECONCILIATION OF GOVERNMENT - WIDE AND FUND FINANCIAL STATEMENTS**

Ending fund balance-governmental fund	(\$976,930)
Capital assets used in governmental activities are not financial resources and, therefore are not reported in the fund statements.	40,568
Federal awards receivable collected greater than 60 days past year end are deferred in the fund financial statements and not in the government-wide financial statements.	1,048,075
Accrued vacation not recorded in the fund statements.	(71,392)
Right of use asset - operating lease is not reported in the fund financial statements.	315,038
Operating lease obligations is not reported in the fund financial statements.	<u>(308,921)</u>
Net position-governmental activities	<u>\$46,438</u>
Net change in fund balance-governmental	(\$631,342)
Change in federal awards receivable collected more than 60 days after year end are not considered available to pay for current period expenditures and therefore, are not recognized in current revenues in the fund statements.	742,703
Depreciation expense is not reflected in the governmental funds, but is recorded in the government-wide financial statements as an expense and an increase to accumulated depreciation. The net effect of the current year depreciation expense is a \$10,099 decrease in the change in net position.	(9,406)
Change in accrued vacation not recorded in the fund statements.	(11,530)
Amortization of right to use asset - operating lease is not reported in the fund financial statements.	(290,805)
Lease expense is not recorded in the government wide financial statements.	<u>296,922</u>
Change in net position-governmental activities	<u>\$96,542</u>

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

NOTES TO FINANCIAL STATEMENTS

**NOTE 12: CAPITAL ASSETS**

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital assets being depreciated:				
Furniture and equipment	\$83,188	\$0	\$0	\$83,188
Accumulated depreciation	<u>(33,214)</u>	<u>(9,406)</u>	<u>0</u>	<u>(42,620)</u>
	<u>\$49,974</u>	<u>(\$9,406)</u>	<u>\$0</u>	<u>\$40,568</u>

**NOTE 13: ASSETS UNDER FINANCING LEASES**

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Right of use asset - operating lease	\$605,842	\$0	\$0	\$605,842
Accumulated amortization	<u>0</u>	<u>(290,804)</u>	<u>0</u>	<u>(290,804)</u>
	<u>\$605,842</u>	<u>(\$290,804)</u>	<u>\$0</u>	<u>\$315,038</u>

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

REQUIRED SUPPLEMENTARY INFORMATION -  
BUDGETARY COMPARISON - GENERAL FUND

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Original <u>Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance Positive/ (Negative)
REVENUE				
Federal and State awards	\$3,270,482	\$3,270,482	\$4,125,529	\$855,047
Local contributions	<u>0</u>	<u>37,024</u>	<u>113,281</u>	<u>76,257</u>
	<u>3,270,482</u>	<u>3,307,506</u>	<u>4,238,810</u>	<u>931,304</u>
EXPENDITURES				
Salaries and related	2,103,782	2,103,782	1,917,767	186,015
Projects	0	0	1,881,492	(1,881,492)
Rent	291,000	301,000	295,889	5,111
Professional services	405,000	930,348	405,316	525,032
Administration fee to Williamson County	120,000	120,103	120,103	0
Furniture and equipment	115,000	162,229	100,215	62,014
Other	<u>235,700</u>	<u>241,876</u>	<u>149,370</u>	<u>92,506</u>
	<u>3,270,482</u>	<u>3,859,338</u>	<u>4,870,152</u>	<u>(1,010,814)</u>
REVENUE OVER EXPENDITURES	<u>\$0</u>	<u>(\$551,832)</u>	<u>(\$631,342)</u>	<u>(\$79,510)</u>

See independent auditor's report.



Montemayor Britton Bender PC  
CERTIFIED PUBLIC ACCOUNTANTS

Transportation Policy Board and Management  
Capital Area Metropolitan Planning Organization

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Capital Area Metropolitan Planning Organization (CAMPO), which comprise the statement of financial position as of 30 September 2022, and the related notes to the financial statements, which collectively comprise CAMPO's basic financial statements, and have issued our report thereon dated 28 June 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered CAMPO's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CAMPO's internal control. Accordingly, we do not express an opinion on the effectiveness of CAMPO's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any



deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether CAMPO's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of CAMPO's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CAMPO's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Montemayor Britton Bender PC

28 June 2023  
Austin, Texas





Montemayor Britton Bender PC  
CERTIFIED PUBLIC ACCOUNTANTS

Transportation Policy Board and Management  
Capital Area Metropolitan Planning Organization

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

A. Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited CAMPO's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on CAMPO's major federal program for the year ended 30 September 2022. CAMPO's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, CAMPO complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended 30 September 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of CAMPO and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of CAMPO's compliance with the compliance requirements referred to above.



### Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to CAMPO's federal programs.

### Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on CAMPO's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about CAMPO's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding CAMPO's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of CAMPO's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of CAMPO's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### B. Report on Internal Control Over Compliance

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their



assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of the testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Montemayor Britton Bensen PC

28 June 2023  
Austin, Texas

**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

SCHEDULE OF FEDERAL AWARDS

YEAR ENDED 30 SEPTEMBER 2022

Federal Grantor/ Pass-Through Grantor/ <u>Program Title</u>	<u>Assistance Listing Number</u>	<u>Pass- Through Grantor's Number</u>	<u>Program Or Award Amount</u>	<u>Expenditures</u>
U.S. Department of Transportation				
Federal Highway Administration				
Texas Department of Transportation				
Highway Planning and Construction Cluster:				
Highway Planning and Construction PL-112	20.205	50-22XF0008	\$6,198,217	\$2,802,804
FM-150 Yarrington Road	20.205	CSJ-0914-22-072	1,725,000	922,552
Regional Transportation Demand Management	20.205	CSJ-0914-00-425	498,721	173,396
San Marcos Platinum Planning	20.205	CSJ-0914-33-084	1,043,818	148,097
Project Readiness	20.205	CSJ-0914-00-460 through 467	7,321,040	<u>529,030</u>
				<u>4,575,879</u>
Federal Transit Administration				
Texas Department of Transportation				
Federal Planning Program	20.505	51008051421 and 51008011422	94,456	<u>61,715</u>
				<u>\$4,637,594</u>
Total Federal Expenditures				

The above schedule was prepared on the same basis of accounting as the financial statements. See pages 9 to 15 of this report. CAMPO did not elect to use the 10% de minimis indirect cost rate.

See independent auditor's report.

# CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED 30 SEPTEMBER 2022

### I. SUMMARY OF AUDITOR'S RESULTS

#### A. FINANCIAL STATEMENTS

- |   |            |
|---|------------|
| 1. Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: | Unmodified |
| 2. Internal control over financial reporting:   |            |
| a. Material weakness(es) identified?  | None noted |
| b. Significant deficiency(ies) identified that are not considered material weaknesses?                                  | None noted |
| c. Noncompliance material to financial statements?  | None noted |

#### B. FEDERAL AWARDS

- |  |            |
|--|------------|
| 1. Internal controls over major programs:  |            |
| a. Material weakness(es) identified?   | None noted |
| b. Significant deficiency(s) identified that are not considered material weakness(es)?   | None noted |
| 2. Type of auditor's report issued on compliance with major programs:  | Unmodified |
| 3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?  | No         |
| 4. Major program: Grants received from U.S. Department of Transportation passed through the Texas Department of Transportation - Assistance Listing # 20.205 |            |
| 5. Dollar threshold used to distinguish between Type A and Type B programs:  | \$750,000  |
| 6. Auditee qualified as a low-risk auditee?  | Yes        |

### II. FINANCIAL STATEMENT FINDINGS

1. Current year – None noted
2. Prior year – None noted

### III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None noted

See independent auditor's report.



**Montemayor Britton Bender PC**  
CERTIFIED PUBLIC ACCOUNTANTS

Transportation Policy Board and Management  
Capital Area Metropolitan Planning Organization

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

We have audited the financial statements of Capital Area Metropolitan Planning Organization (CAMPO) for the year ended 30 September 2022, and have issued our report thereon dated 28 June 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of the Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated information related to the planned scope and timing of our audit in our engagement letter to you dated 24 January 2023. Professional standards also require that we communicate to you the following information related to our audit.

Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by CAMPO are described in Note 2 to the financial statements. As described in Note 6, the CAMPO implemented Governmental Accounting Standards Board Statement No. 87 *Leases* as of 1 October 2021, the new standard was implemented using the retrospective basis. We noted no transactions entered into by CAMPO during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. CAMPO did not have any significant accounting estimates during the year.

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Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated 28 June 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to CAMPO's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as CAMPO's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.



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This information is intended solely for the use of the Transportation Policy Board and management of CAMPO and is not intended to be and should not be used by anyone other than these specified parties.

Montemayor Britton Benser PC

28 June 2023  
Austin, Texas