



TRANSPORTATION POLICY BOARD MEETING

The Junior League of Austin Community Impact Center
5330 Bluffstone Lane
Austin, TX 78759
Monday, January 8, 2024
2:00 p.m.

Livestream at www.campotexas.org

All individuals attending the CAMPO Transportation Policy Board Meeting are required by the meeting facility to follow the Center for Disease Control (CDC), state, and local guidance.

AGENDA

1. Certification of Quorum – Quorum requirement is 12 members.
..... Commissioner Cynthia Long, Chair

2. Public Comments
The public is invited to comment on transportation-related topics in the CAMPO geographic area. The number of speakers and speaker time limits are at the discretion of the Chair. Each speaker will have one (1) minute to provide public comment. Written comments may be emailed to TPBcomments@campotexas.org by 5:00 p.m., Thursday, January 4, 2024.

This is an opportunity for the public to address the Transportation Policy Board concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Board. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Public Comments is limited to a statement of fact regarding the item, a statement concerning the policy regarding the item or a proposal to place the item on a future agenda.

EXECUTIVE SESSION:

Under Chapter 551 of the Texas Government Code, the Board may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Chairman announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Board reconvenes in an open meeting.

3. Executive Session Commissioner Cynthia Long, Chair
The Transportation Policy Board will recess to an Executive Session, if needed.
4. [Report from the Technical Advisory Committee \(TAC\) Chair](#) Mr. Chad McKeown, CAMPO
Mr. McKeown will provide an overview of TAC discussion items and recommendations to the Transportation Policy Board.

The public is invited to comment on agenda items 5-8. Speaker time limits and the number of speakers for each topic are at the discretion of the Chair. Each speaker will have one (1) minute to provide public comment. Written comments may be emailed to TPBcomments@campotexas.org by 5:00 p.m., Thursday, January 4, 2024.

5. [Discussion and Take Appropriate Action on October 2, 2023 Meeting Minutes](#)
.....Commissioner Cynthia Long, Chair
Chair Long will request Transportation Policy Board approval of the October 2, 2023 meeting minutes.
6. [Election of Officers for Chair, Vice Chair, and Secretary of CAMPO Transportation Policy Board](#)
..... Mr. Tim Tuggey, CAMPO Legal Counsel
Mr. Tuggey will provide a brief overview of the election requirements and preside over the election process.
7. [Discussion and Take Appropriate Action on Funding of Deferred Projects](#)
.....Mr. Ryan Collins, CAMPO
Mr. Collins will discuss funding scenarios and potential funding opportunities for projects included in the deferred project listing.
8. [Update on Project Readiness Program](#)
..... Mr. Chad McKeown, CAMPO
Mr. McKeown and the CAMPO General Engineering Consultant (GEC) will provide an overview of recent activity in the Project Readiness Program.
9. Executive Director's Report on Transportation Planning Activities
 - A. TxDOT Austin District, Recipient of 2023 American Association of State Highway and Transportation Officials (AASHTO) Award
10. Announcements
 - a. Transportation Policy Board Chair Announcements
 - b. Next Technical Advisory Committee Meeting, January 22, 2024 – 2:00 p.m.
 - c. Next Transportation Policy Board Meeting, February 12, 2024 – 2:00 p.m.
11. Adjournment

Persons with Disabilities:

Upon request, reasonable accommodations are provided. Please call 737-226-4840 at least three (3) business days prior to the meeting to arrange for assistance.

Transportation from Transit Stops:

Upon request, transportation vouchers from adjacent transit stops are available. Please call 737-226-4840 at least three (3) business days prior to the meeting to arrange for a voucher.



**Capital Area Metropolitan Planning Organization
Technical Advisory Committee Meeting**

Livestream at: www.campotexas.org

**Meeting Minutes
October 16, 2023
2:00 p.m.**

1. Certification of Quorum Mr. Gary Hudder, Vice Chair

In the absence of the Chair, Ms. Laure Moyer, P.E., Vice Chair Gary Hudder called the CAMPO Technical Advisory Committee (TAC) meeting to order at 2:01 p.m.

A quorum was announced present.

Present:

	Member	Representing	Member Attending	Alternate Attending
1.	Stevie Greathouse	City of Austin	Y	
2.	Cole Kitten	City of Austin	Y	
3.	Richard Mendoza, P.E.	City of Austin	N	
4.	Tom Gdala	City of Cedar Park	Y	
5.	Nick Woolery	City of Georgetown	N	
6.	Amber Schmeits	City of Kyle	N	
7.	Ann Weis	City of Leander	Y	
8.	Emily Barron	City of Pflugerville	Y	
9.	Gary Hudder, Vice Chair	City of Round Rock	Y	
10.	Laurie Moyer, P.E., Chair	City of San Marcos	N	

11.	Aimee Robertson	Bastrop County	Y	
12.	Doug Haggerty	Bastrop County (Smaller Cities)	Y	
13.	Greg Haley, P.E.	Burnet County	Y	
14.	Mike Hodge, P.E.	Burnet County (Smaller Cities)	N	
15.	Will Conley	Caldwell County	Y	
16.	David Fowler, AICP	Caldwell County (Smaller Cities)	Y	
17.	Jerry Borcharding	Hays County	N	Winton Porterfield
18.	Angela Kennedy	Hays County (Smaller Cities)	Y	
19.	Charlie Watts	Travis County	Y	
20.	Cathy Stephens	Travis County (Smaller Cities)	Y	
21.	Bob Daigh, P.E.	Williamson County	Y	
22.	Tom Yantis	Williamson County (Smaller Cities)	Y	
23.	David Marsh	CARTS	N	Ed Collins
24.	Mike Sexton, P.E.	CTRMA	Y	
25.	Sharmila Mukherjee	Capital Metro	N	
26.	Heather Ashley-Nguyen, P.E.	TxDOT	Y	Akila Thamizharasa

2. Approval of July 24, 2023 Meeting Summary

..... Mr. Gary Hudder, Vice Chair

Vice Chair Hudder entertained a motion for approval of the July 24, 2023 meeting summary, as presented.

Ms. Emily Barron moved for approval of the July 24, 2023 meeting summary, as presented.

Mr. Ed Collins seconded the motion.

The motion prevailed unanimously.

3. Update on 2050 Travel Demand Model

..... Mr. Greg Lancaster, CAMPO

Vice Chair Hudder recognized Mr. Greg Lancaster, CAMPO Travel Demand Modeling Manager as presenter of the update on the 2050 Travel Demand Model. Mr. Lancaster reported that the TxDOT contract to initiate the 2050 Travel Demand Model was initiated on November 11, 2021 through collaborative effort by CAMPO staff, Texas Department of Transportation (TxDOT), AECOM, stakeholders, and the TAC. The Committee was informed that the model was completed on time and within budget. Mr. Lancaster identified and discussed the model improvements and summarized the tasks moving forward. The presentation was concluded by question and answer with comments.

4. Update on Regional Freight Plan

..... Mr. Nirav Ved, CAMPO

Vice Chair Hudder recognized Mr. Nirav Ved, CAMPO Data & Operations Manager as presenter of the update on the Regional Freight Plan. Mr. Ved informed the Committee that the update process for the Regional Freight Plan started in December 2022. Mr. Ved also identified and discussed the following components of the plan.

1. Organization and structure
2. Components of Freight Movement (truck parking, rail facilities, air facilities)
3. Highway Assets (review of national & state highway freight network)
4. Congestion and Safety concerns in the region
5. Freight Equity, Origins, and Destinations
6. Freight-related Industries in the region
7. Role of E-Commerce

Mr. Ved later identified the next steps and summarized the future recommendations. The presentation was concluded by a brief question and answer with comments.

5. Discussion on Short-Range Planning Activities

Vice Chair Hudder recognized Mr. Ryan Collins, CAMPO Short-Range Planning Manager as presenter of the discussion on Short-Range Planning Activities. Mr. Collins informed the Committee that CAMPO staff is currently working with the TxDOT and project sponsors on the Surface Transportation Block Grant (STBG) project refunding process. Mr. Collins also discussed the unveiling of a new cloud-based project management software that will provide progress reporting, milestone management, and dashboard views. A brief discussion on the Spring Amendment Cycle, 2025-2028 Transportation Improvement Program (TIP), and future funding opportunities followed. The presentation was concluded by question and answer with comments.

6. Discussion on Category 7 Federal Funding Utilization

Vice Chair Hudder recognized Mr. Ryan Collins who continued with a brief overview of the utilization of Category 7 funding.

Mr. Collins informed the Committee that TxDOT is proposing revisions to the Texas Administrative Code regarding utilization rates to help optimize the use of federal funds by Metropolitan Planning Organizations (MPOs). The proposed revisions included the following:

1. Annual review of Category 5 and Category 7 carryover and incentives to encourage utilization and increased funding flexibility
2. Redistribution of Category 2 (Mobility) and Category 5 Congestion Mitigation and Air Quality (CMAQ) should MPO accrue carryover amount over 200% of annual apportionment without sufficient cause

Mr. Collins noted that there will be no immediate impact to MPOs. The presentation concluded without questions or comments.

7. Presentation on 2022 State of Safety Report

Vice Chair Hudder recognized Mr. Jeff Kaufman, Texas Transportation Institute (TTI), as presenter of the 2022 State of the Safety Report. Mr. Kaufman provided a detailed update from last year's official report covering TTI crash data from 2013-2022.

Mr. Kaufman reported that regional crashes were up approximately 6.6% since last year and regional fatality rates were up 17.1% from 2021. Mr. Kaufman added that the region has surpassed the state's fatality rate as regional fatalities and fatality rates are at a 20-year high. The Committee received a summary of the Crash Record Information System (CRIS) data and a brief overview of the 15 safety focus areas. The presentation was concluded by question and answer with comments.

8. Presentation on CAMPO Congestion Management Process Update

Vice Chair Hudder recognized Mr. Jeff Kaufman who continued as presenter of the CAMPO Congestion Management Process Update. Mr. Kaufman provided a brief overview of the Congestion Management Plan (CMP) that was adopted in 2020 and highlighted the congestion management process.

Mr. Kaufman identified and discussed performance measures, congestion management strategies, and the need for a CMP reset. Mr. Kaufman also summarized the data dilemma due to INRIX Data Collection methods. The update was concluded by question and answer with comments.

9. Report on Transportation Planning Activities

Vice Chair Hudder recognized Mr. Chad McKeown, CAMPO Deputy Executive Director who introduced Mr. Eric Busker, of BGE, Inc. and CAMPO's General Engineering Consultant (GEC) as the presenter of the Project Readiness Update.

Mr. Busker informed the Committee that efforts with the FM 973 Project are continuing with incorporating many developments from local governments into the traffic forecasts. Mr. Busker added that a preliminary design concept for the Parmer Lane Corridor is anticipated for presentation to local governments by the end of the year. The Committee was also informed that the first in-person open house is tentatively scheduled for Dec. 13, 2023. Mr. Busker reported that notifications will be sent to local governments and elected officials along the corridor once meeting details are finalized.

Mr. Busker also reported that work on the FM 969 Project has begun and added that additional meetings with local governments are pending. The report was concluded by question and answer with comments.

Ms. Doise Miers, CAMPO Community Outreach Manager reported that TxDOT is starting its public involvement process for the Statewide Active Transportation Plan. Ms. Miers highlighted the schedule for upcoming in-person and virtual public meetings and locations.

Mr. Will Lisska, CAMPO Regional Planning Manager provided an update on the Safe Streets for All (SS4A) Program. Mr. Lisska reported that CAMPO will begin the procurement process for consultant services for the SS4A Program with the imminent release of a Request for Proposals (RFP). The report concluded without questions and comments.

10. TAC Vice Chair Announcements

Vice Chair Hudder announced the next Transportation Policy Board Meeting will be held on November 13, 2023 at 2:00 p.m. and the next Technical Advisory Committee will be held on November 27, 2023 at 2:00 p.m.

11. Adjournment

The October 16, 2023 meeting of the CAMPO Technical Advisory Committee was adjourned at 3:23 p.m.



Capital Area Metropolitan Planning Organization
Transportation Policy Board Meeting
 The Junior League of Austin Community Impact Center
 5330 Bluffstone Lane Austin, TX 78759
 Monday, October 2, 2023 – 2:00 p.m.
 Livestream at: www.campotexas.org

1. Certification of Quorum – Quorum requirement is 12 members.

..... **Commissioner Cynthia Long, Chair**

The CAMPO Transportation Policy Board was called to order by the Chair at 2:01 p.m.

The roll was taken and a quorum was announced present.

	Member	Representing	Member Attending	Alternate Attending
1	Cynthia Long, Chair	Commissioner, Williamson County	Y	
2	Rudy Metayer, Vice-Chair	City of Pflugerville, Place 4	Y	
3	Clara Beckett, Secretary	Commissioner, Bastrop County	N	Commissioner Cynthia Long
4	Alison Alter	City of Austin, District 10	Y	
5	Andy Brown	Judge, Travis County	N	Ms. Amy Pattillo
6	Christine DeLisle	Mayor City of Leander	N	Mayor Jim Penniman-Morin
7	Paige Ellis	Mayor Pro Tem, City of Austin, District 8	Y	
8	Tucker Ferguson, P.E.	TxDOT-Austin District	Y	
9	Vanessa Fuentes	City of Austin, District 2	N	Council Member Alison Alter
10	Natasha Harper-Madison	City of Austin, District 1	N	
11	Matt Harriss	Capital Metro Board Member	N	Council Member Rudy Metayer
12	Ann Howard	Commissioner, Travis County	Y	
13	Jane Hughson	Mayor, City of San Marcos	N	
14	Debbie Ingalsbe	Commissioner, Hays County	N	

15	Travis Mitchell	Mayor, City of Kyle	N	
16	Craig Morgan	Mayor, City of Round Rock	N	Council Member Kristin Stevens
17	James Oakley	Judge, Burnet County	N	Council Member Kristin Stevens
18	Amy Pattillo	Travis County	Y	
19	Jim Penniman-Morin	City of Cedar Park	Y	
20	Josh Schroeder	Mayor, City of Georgetown	N	
21	Edward Theriot	Commissioner, Caldwell County	Y	
22	Jeffrey Travillion	Commissioner, Travis County	N	Commissioner Ann Howard

2. Public Comments

There were no public comments.

Video of this item is not available due to technical difficulties.

3. Executive Session

An Executive Session was not convened.

4. Report from Technical Advisory Committee (TAC) Chair

The Technical Advisory Committee did not convene in September.

5. Public Hearing and Presentation of Amendments to the 2023-2026 Transportation Improvement Program (TIP) and 2045 Regional Transportation Plan (RTP)

The Chair recognized Mr. Ryan Collins, CAMPO Short-Range Planning Manager who provided a brief overview of the proposed out-of-cycle amendments to the 2023-2026 TIP and 2045 RTP and provided public comment opportunity.

There were no individuals in attendance to offer public comments.

Video of this item is not available due to technical difficulties.

6. Discussion and Take Appropriate Action on September 11, 2023 Meeting Minutes

The Chair entertained a motion for approval of the September 11, 2023 meeting minutes, as presented.

Mayor Jim Penniman-Morin moved for approval of the September 11, 2023 meeting minutes, as presented.

Commissioner Ann Howard seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Commissioner Clara Beckett), Council Member Alison Alter (Proxy for Council Member Vanessa Fuentes), Mayor Pro Tem Paige Ellis, Mr. Tucker Ferguson, P.E., Commissioner Ann Howard (Proxy for Commissioner Jeffrey Travillion), Ms. Amy Pattillo (Proxy for Judge Andy Brown), Mayor Jim Penniman-Morin (Proxy for Mayor Christine DeLisle), Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Judge James Oakley) and Commissioner Edward Theriot

Nays: None

Abstain: None

Absent and Not Voting: Council Member Rudy Metayer (Proxy for Mr. Matt Harriss), Council Member Natasha Harper-Madison, Mayor Jane Hughson, Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Mayor Josh Schroeder

Video of this item is not available due to technical difficulties.

7. Discussion and Take Appropriate Action on Amendments to the 2023-2026 Transportation Improvement Program (TIP) and 2045 Regional Transportation Plan (RTP)

The Chair recognized Mr. Ryan Collins who identified and discussed the proposed out-of-cycle amendments to the 2023-2026 TIP and 2045 RTP to be processed through the Quick Action Option. The presentation was concluded with a request for approval of the amendments to the 2023-2026 TIP and 2045 RTP to be processed through the Quick Action Option as presented with accompanying Resolution 2023-10-7.

The Chair entertained a motion for approval of the amendments to the 2023-2026 TIP and 2045 RTP to be processed through the Quick Action Option as presented with accompanying Resolution 2023-10-7.

Council Member Alison Alter moved for approval of amendments to the 2023-2026 TIP and 2045 RTP to be processed through the Quick Action Option as presented with accompanying Resolution 2023-10-7.

Council Member Kristin Stevens seconded the motion.

The motion prevailed.

Ayes: Commissioner Cynthia Long (Proxy for Commissioner Clara Beckett), Council Member Alison Alter (Proxy for Council Member Vanessa Fuentes), Mayor Pro Tem Paige Ellis, Mr. Tucker Ferguson, P.E., Commissioner Ann Howard (Proxy for Commissioner Jeffrey Travillion), Ms. Amy Pattillo (Proxy for Judge Andy Brown), Mayor Jim Penniman-Morin (Proxy for Mayor Christine DeLisle), Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Judge James Oakley) and Commissioner Edward Theriot

Nays: None

Abstain: None

Absent and Not Voting: Council Member Rudy Metayer (Proxy for Mr. Matt Harriss), Council Member Natasha Harper-Madison, Mayor Jane Hughson, Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Mayor Josh Schroeder

Video of this item is not available due to technical difficulties.

8. Discussion and Take Appropriate Action on Amendment #1 to FY 2024 & 2025 Unified Planning Work Program (UPWP)

The Chair recognized Ms. Theresa Hernandez, CAMPO Finance & Administration Manager who informed the Board that a request was received from the City of Austin to add its Connecting Austin Equitably Mobility Study to the FY 2024 & 2025 UPWP. Ms. Hernandez identified the request as Amendment #1 and highlighted the funding amount. The presentation was concluded with a request for approval of Amendment #1 to FY 2024 & 2025 UPWP with accompanying Resolution 2023-10-8, as presented.

The Chair entertained a motion for approval of Amendment #1 to FY 2024 & 2025 UPWP with accompanying Resolution 2023-10-8.

Council Member Alison Alter moved for approval of Amendment #1 to FY 2024 & 2025 UPWP with accompanying Resolution 2023-10-8.

Mayor Pro Tem Paige Ellis seconded the motion.

The motion prevailed unanimously.

Ayes: Commissioner Cynthia Long (Proxy for Commissioner Clara Beckett), Council Member Alison Alter (Proxy for Council Member Vanessa Fuentes), Mayor Pro Tem Paige Ellis, Mr. Tucker Ferguson, P.E.,

Commissioner Ann Howard (Proxy for Commissioner Jeffrey Travillion), Ms. Amy Pattillo (Proxy for Judge Andy Brown), Mayor Jim Penniman-Morin (Proxy for Mayor Christine DeLisle), Council Member Kristin Stevens (Alternate for Mayor Craig Morgan and Proxy for Judge James Oakley) and Commissioner Edward Theriot

Nays: None

Abstain: None

Absent and Not Voting: Council Member Rudy Metayer (Proxy for Mr. Matt Harriss), Council Member Natasha Harper-Madison, Mayor Jane Hughson, Commissioner Debbie Ingalsbe, Mayor Travis Mitchell, and Mayor Josh Schroeder

Video of this item is not available due to technical difficulties.

The Chair changed the order of business to address Item 12 Presentation on National Environmental Policy Act (NEPA) and Transportation Planning and Project Development in Texas as the next order of business.

Council Member Rudy Metayer joined the meeting.

12. Presentation on National Environmental Policy Act (NEPA) and Transportation Planning and Project Development in Texas

The Chair recognized Ms. Susan Chavez, Garver who provided a detailed overview of the NEPA requirements and process for obtaining environmental clearance in transportation project development. Ms. Chavez noted the importance of considering documentation and disclosure during the NEPA process for transparency, soliciting feedback from interested parties, and providing information for decision-makers.

Full audio of this item is not available due to technical difficulties. Partial video with audio can be viewed [here](#). Start Video at 00:09:15

The Chair resumed the order of business with Item 9 Discussion on Project Funding Activities at the conclusion of Item 12 Presentation on National Environmental Policy Act (NEPA) and Transportation Planning and Project Development in Texas.

9. Discussion on Project Funding Activities

The Chair recognized Mr. Ryan Collins who provided a brief overview of the deferred funding process and identified the deferred projects scheduled to move forward. Mr. Collins also discussed the upcoming implementation of a new cloud-based project tracking platform system and future funding opportunities for the upcoming calendar year.

Video of this item can be viewed [here](#). Start Video at 00:14:22

10. Discussion on Category 7 Federal Funding Utilization

The Chair recognized Mr. Ryan Collins who continued with a brief overview of Category 7 federal funding utilization.

Mr. Collins highlighted the proposed revision to the Texas Administrative Code regarding utilization rates for Category 7 or Surface Transportation Block Grant (STBG) funding to optimize use of federal funds by Metropolitan Planning Organizations (MPOs). Mr. Collins noted a 99.2% utilization rate for CAMPO.

Video of this item can be viewed [here](#). Start Video at 00:25:29

11. Discussion on Regional Transportation Demand Management (TDM) Program Implementation

The Chair recognized Mr. Nirav Ved, CAMPO Data & Operations Manager who provided a brief overview of the inception and purpose of the Regional TDM Program. Mr. Ved summarized the roles of the Regional TDM Subcommittee, consultant, and CAMPO staff. Mr. Ved also identified and briefly discussed the seven (7) strategies of the Regional TDM Program.

Video of this item can be viewed [here](#). Start Video at 00:36:08

13. Executive Director's Report on Transportation Planning Activities

The Chair recognized Mr. Ashby Johnson, CAMPO Executive Director who reported that a Town Hall meeting hosted by Travis County Commissioner, Ann Howard was held in the City of Lago Vista to address RM 1431. Mr. Johnson summarized the discussions of the meeting.

Commissioner Ann Howard provided additional comments regarding the participation and feedback received.

Mr. Johnson also reported that he was recently re-elected as President of the Association of Metropolitan Planning Organizations (AMPO) at a meeting in Cleveland, OH.

A. 2024 Technical Advisory Committee Appointments

A report on the 2024 Technical Advisory Committee was not provided. The Guide for Appointments to the Technical Advisory Committee, appointment forms, and reference documents were included in the meeting materials.

B. 2024 Transportation Planning Activities Calendar

A report on the 2024 Transportation Planning Activities Calendar was not provided.

Video of this item can be viewed [here](#). Start Video at 00:50:12.

14. Announcements

a. Transportation Policy Board Chair Announcements

There were no announcements from the Chair.

- b. The next Technical Advisory Committee Meeting will be held on October 16, 2023 at 2:00 p.m.
- c. The next Transportation Policy Board Meeting will be held on November 13, 2023 at 2:00 p.m.

The Chair reminded the Board that the slide presentations for each Transportation Policy Board meeting are provided for review in advance of the meetings.

Video of this item can be viewed [here](#). Start Video at 00:52:07

15. Adjournment

The October 2, 2023 meeting of the CAMPO Transportation Policy Board was adjourned at 3:02 p.m. by unanimous consent.

Video of this item can be viewed [here](#). Start Video at 00:52:43



Date: January 8, 2024
Continued From: January 9, 2023
Action Requested: Approval

To: Transportation Policy Board
From: Mr. Tim Tuggey, CAMPO Legal Counsel
Agenda Item: 6
Subject: Election of Officers for Chair, Vice Chair, and Secretary of CAMPO Transportation Policy Board

RECOMMENDATION

Staff recommends the Transportation Policy Board (TPB) elect a Chair, Vice Chair, and Secretary for calendar years 2024 and 2025.

PURPOSE AND EXECUTIVE SUMMARY

CAMPO Bylaws and Operating Procedures state that the TPB shall elect a Chairperson, Vice Chairperson, and Secretary for a term of two years. Current terms for Chairperson, Vice Chairperson, and Secretary will expire in January 2024.

The provisions of Section III, D., of CAMPO's Bylaws and Operating Procedures as amended May 10, 2021, state: "D. Officers. The Transportation Policy Board elects a Chairperson, a Vice Chairperson, and a Secretary, each of whom shall be a current voting member of the TPB. Each shall serve for a term of two years. If the Chairperson resigns or is no longer eligible to be a voting member of the TPB, the Vice Chairperson will serve as Chairperson until the next election is held." It is the preference that the Vice Chair succeeds to the Chair position. However, the Executive Committee shall reserve the right to recommend that the Vice Chair not succeed to the Chair's position at the end of the two-year term.

The Chair, Vice Chair and Secretary must come from different counties. Elections are to be held at the first meeting of each even year.

BACKGROUND AND DISCUSSION

The current Transportation Policy Board officers have agreed to serve another two-year term if elected by the full board.

The slate of officers for Chair, Vice Chair and Secretary are as follows:

Transportation Policy Board Chairperson:	Commissioner Cynthia Long
Transportation Policy Board Vice-Chairperson:	Council Member Rudy Metayer
Transportation Policy Board Secretary:	Commissioner Clara Beckett

FINANCIAL IMPACT

None.

SUPPORTING DOCUMENTATION

Attachment A – CAMPO Bylaws and Operating Procedures



Date: January 8, 2024
Continued From: N/A
Action Requested: None

To: Transportation Policy Board
From: Mr. Ryan Collins, Short-Range Planning Manager
Agenda Item: 7
Subject: Discussion and Take Appropriate Action on Funding of Deferred Projects

RECOMMENDATION

None. This item is for information purposes only.

PURPOSE AND EXECUTIVE SUMMARY

CAMPO, in coordination with TxDOT and project sponsors, has conducted a readiness assessment of the four remaining deferred Surface Transportation Block Grant (STBG) projects listed below. Staff will provide a brief overview of the review process, pending assessment results, and a preview of the recommendation report which will include finalized readiness assessments of each project, scheduling options, and funding recommendation that will be provided in February for potential action.

CSJ	Sponsor	Project Name	Original STBG Award
0914-04-314	City of Austin	West Rundberg Lane	\$8,800,000
0914-05-194	City of Austin	Lakeline Blvd	\$11,540,000
0914-04-326	Travis County	Pearce Lane	\$22,000,000
0914-04-316	Travis County	Braker Lane North	\$11,737,000

FINANCIAL IMPACT

This item involves the potential allocation of future Surface Transportation Block Grant (STBG/Category7) funding. The final recommendation and funding determination of the Transportation Policy Board (TPB) regarding these projects will impact the availability of future STBG.

BACKGROUND AND DISCUSSION

The TPB is responsible for allocating certain federal and state funds for transportation projects in the six-county capital region. To administer these funding programs effectively, the TPB has adopted a regional approach to project selection that includes a comprehensive extensive readiness assessment, planning factor review, and cost-benefit analysis. In addition to selection, the TPB also monitors selected projects to ensure continual progress.

SUPPORTING DOCUMENTS

Attachment A – STBG Refunding Process Information

Surface Transportation Block Grant (STBG)

Scheduling and Refunding of Remaining Deferred STBG Projects



Background

On April 30th, 2020, the Texas Transportation Commission (TTC) updated the Unified Transportation Plan (UTP) to facilitate the development and implementation of the central portion of the IH-35 Capital Express Project, which has an estimated \$4.9 billion construction cost. The TTC action reduced the unfunded portion of the project from \$4.34 billion to \$934 million. To address the \$934 million funding gap, the Texas Department of Transportation (TxDOT) requested the reprioritization of more than \$633 million in currently funded projects in the Capital Area Metropolitan Planning Organization's (CAMPO) six-county region and the TxDOT-Austin District.

To accommodate the \$633 million reprioritization, CAMPO staff worked closely with the TxDOT-Austin District to develop a process to identify currently funded projects to be deferred until additional funding becomes available from state and federal sources. CAMPO was responsible for developing the process and approval of projects with Category 7 – Surface Transportation Block Grant (STBG) funding. The TxDOT-Austin District was responsible for the process and approval of projects with Category 2 – Metropolitan and Urban Area Corridor Projects, Category 4 – Statewide Connectivity Corridor Projects, and Category 12 – Strategic Priority funding.

On June 8, 2020, the Transportation Policy Board approved the final selection of STBG projects to be deferred in support of the IH-35 Capital Express project. Upon approval, the TPB also formally endorsed the prioritization of these deferred projects for refunding. To facilitate this directive, a process was developed and approved to evaluate and select projects from the deferral list to be refunded as additional funding becomes available.

Overview

With only four projects previously funded with Surface Transportation Block Grant (STBG) funding remaining deferred, the Capital Area Metropolitan Planning Organization (CAMPO) is currently requesting updated project readiness information for these projects to definitively reschedule these projects and program these projects for future STBG funding in the upcoming 2025-2028 Transportation Improvement Program.

This evaluation process will be a collaborative effort between CAMPO, the project sponsors, and the TxDOT-Austin District and will evaluate the status of the project through the Texas Department of Transportation's (TxDOT) local government project development process and will include a comparison of the original application, development progress, sponsor responsibilities, and other elements that will provide a comprehensive understanding of the project.

Additional considerations of this process include:

- This process will evaluate the potential for funding adjustments to the original funding award amounts with consideration of the originally approved scope, current project development status, updated estimate amounts, schedule, and funding availability.
- Sponsors are assumed to have continued the appropriate level of project development during the deferral and have taken efforts to complete earlier phases in preparation for construction refunding at the earliest availability.
- Projects that have not demonstrated reasonable progress, or otherwise cannot be confidently rescheduled for construction funding through this process, may need to be considered for submission in a future project call.
- The final determination of this process and funding action by the Transportation Policy Board will impact the availability of funding for projects in the next funding opportunity schedule to take place in 2024.

Schedule

Milestone	Date
Initial Refunding Process Meeting	July 13, 2023
Information Packet (Draft)	July 18, 2023
Refunding Process Check- In	August 10, 2023
Information Packet (Final) – Application Folder	August 11, 2023
Project Materials Due	September 1, 2023
Technical Review	September – January
Individual Project Team Meetings	
Recommendation Development	
Technical Advisory Committee – Information	January 22, 2024
Transportation Policy Board – Information	February 12, 2024
Technical Advisory Committee – Recommendation	February 26, 2024
Transportation Policy Board – Action	March 11, 2024
2025-2028 Transportation Improvement Program	May 13, 2024

Please note that the schedule for Technical Advisory Committee and Transportation Policy Board information and action items is subject to change.

Readiness Assessment

Readiness will assess the deferred projects based on the project development process and the resulting schedule for utilizing the federal funding as it is critical to ensure that projects have completed the necessary steps for the federal funding to be obligated in a timely manner as programmed. The end goal of the readiness assessment is to ensure, to the highest degree practicable, that the deferred projects can be reprogrammed and scheduled accurately and that appropriate refunding scenarios can be developed for Transportation Policy Board consideration.

A summary of the major areas to be reevaluated are provided below. For detailed information please refer to the Local Government Project Management Guide and Project Delivery Checklist which provides extensive information on the project development milestones being evaluated through this process.

Project Management Information

Please provide information on the project manager and responsible person in charge (RPIC). The RPIC must have a current Local Government Project Procedures (LGPP) certification. Sponsors should also provide the assigned TxDOT project manager information as applicable. Please provide basic contact information, position title, and project role.

Advanced Funding Agreement

Please provide the most recent Advanced Funding Agreement (AFA) as applicable. If the project does not have an executed AFA, please provide a draft version if available, and any other additional information regarding the execution of the AFA from the original application. Please refer to Chapter 2 of the Local Government Project Management Guide for more information on this process.

Project Scope

Please verify the scope as detailed in the original application or provide an updated project scope and accompanying information for any significant changes to the scope. For significant changes, please provide justification and detail any resulting impacts these changes have on the development process including schedule and costs changes.

Project Schedule

Sponsors must provide detailed information on the updated project schedule including the current phasing schedule and anticipated fiscal year of project funding utilization for the phases approved for federal funding.

Cost Estimate and Budget

Sponsors must provide an updated professionally developed project cost estimate and budget. This updated estimate must reflect the current estimated cost of implementation and include updated information such as engineering refinements, inflation adjustments, updated labor, and material costs etc. For projects with significant estimate changes to the previously awarded estimate please explain these changes and any potentially impacts as a result.

Financial Commitment

Please provide current information on the local government financial commitment to the project and indicate if the original commitment remains valid. Please detail any other changes to the project sponsors financial commitment and ability to not only provide the local match for the original award but meet the additional funding requirements detailed in the updated cost estimate.

Coordination and Agreements

Please provide any updates and current information regarding coordination and agreements related to the project as detailed in the original application. Please indicate if there has been any additional coordination, newly executed agreements, changes to previously executed interlocal agreements, or if the previous agreements remain valid for this effort and provide updated supporting documentation as appropriate.

Public Involvement

Please provide information on any public involvement activities that have been conducted for the project that were not detailed in the original assessment. This process should ensure that the public is aware of the project, has had sufficient opportunity for input on the current design, and that comments received have been resolved appropriately. This public involvement should include opportunities required by the environmental process including public hearings and MAPOs, and any other opportunities deemed appropriate.

Engineering and Design

Please provide the most recent and complete engineering and design schematics for the project and any other associated documentation regarding project design. If not detailed in the overall schedule, please provide a detailed calendar for the remaining engineering tasks required. This includes the most recent schematics (30%, 60%, 90%, or PS&E) including typical sections, geometric schematic, utility and right-of-way determinations, and environmental commitments (EPICS) determined by the environmental process. Please refer to Chapter 4 of the Local Government Project Management Guide for more information on the Preliminary Engineering and Design Process and Chapter 7 for the Plans, Specification, Estimates (PS&E) Development

Environmental Compliance

Please provide updated information regarding environmental compliance activities and NEPA process that the project has undergone. This includes the environmental classification, executed environmental approvals, and detailed calendar of remaining environmental tasks required for clearance. Please refer to Chapter 5 of the Local Government Project Management Guide and TxDOT Environmental Toolkit for more information on this process.

Right-of-Way and Utility Relocation

Please provide current information regarding right-of-way acquisitions and utility relocation activities that need to be completed prior to construction including the status of acquisition and utility relocation and anticipated schedule for completion. Please refer to Chapter 6 of the Local Government Project Management Guide for more information on this process.

Additional Information

Please provide any additional information and appropriate documentation relevant to the readiness assessment.

Submittal

Project sponsors will be provided access to their specific project files through the ShareFile service to submit materials for the readiness assessment by the due date. The folder contains an excel summary form with which to provide a high-level summary of the development process and corresponding subfolders for the required supporting documentation. For access needs, concerns, or questions please contact ryan.collins@campotexas.org.

Deferred Project List

Resources

[Local Government Projects Toolkit](#)

The Local Government Projects Toolkit provides organized access to rules, regulations and procedures for projects managed by local governments.

[Local Government Project Procedures Manual](#)

TxDOT's Local Government Project Procedures Manual that outlines the project development process for locally sponsored projects.

[Local Government Project Development and Delivery Checklist](#)

Local Government Checklist that provides items required throughout the development process that will help determine the project development status.



Date: January 8, 2024
Continued From: N/A
Action Requested: Information

To: Transportation Policy Board
From: Mr. Chad McKeown, Deputy Executive Director, CAMPO; Mr. Eric Busker, BGE
Agenda Item: 8
Subject: Update on Project Readiness Program

RECOMMENDATION

None. For informational purposes only.

PURPOSE AND EXECUTIVE SUMMARY

Mr. McKeown, along with the General Engineering Consultant (GEC) team, will provide an update on Program activities, including updates on FM 973, FM 734, and FM 969 projects.

FINANCIAL IMPACT

None.

BACKGROUND AND DISCUSSION

The CAMPO Project Readiness Program is a partnership between CAMPO and the Texas Department of Transportation (TxDOT) to plan for the future transportation needs on state-owned (on-system) highways throughout the six-county CAMPO region. In 2021, CAMPO's Transportation Policy Board adopted 10 regional corridors to study and prepare for future multimodal transportation improvement projects. These corridors connect significant and growing residential, employment, and activity centers throughout the region, experience higher-than-average crash rates, and complement existing studies and projects throughout the region.

SUPPORTING DOCUMENTATION

N/A